



Shegaon Education Society's

Seth G.B.Murarka Arts And Commerce College,
Shegaon Dist Buldhana

Affiliated to S.G.B Amravati University, Amravati



SETH GANESHDAS BHIVRAJ MURARKA ARTS & COMMERCE COLLEGE

(A UNIT OF SHEGOAN EDUCATION SOCIETY'S)

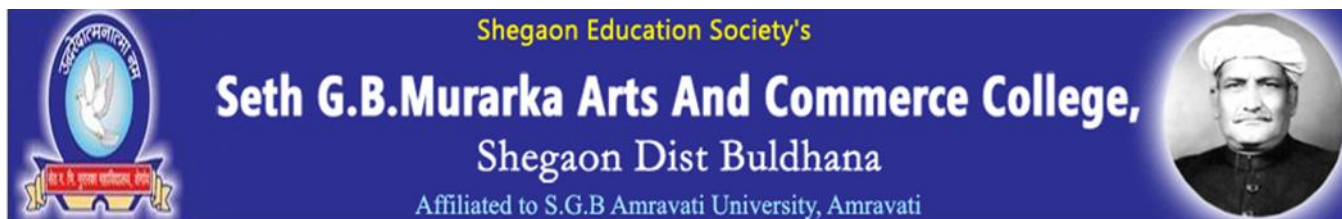
Rokdiya Nagar, Shegoan

Taluka Shegoan District Buldhana - 444203

www.gbmcollege.com

**Affiliated to Sant Gadgebaba Amravati University,
Amravati - 444602**





Institutional Re-accreditation

**Self – Study Report
For Affiliated Colleges**

Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(An Autonomous Institution of the University Grants Commission)
P.O. Box. No.---, Nagarbhavi, Bangalore -----, India



By
SETH GANESHDAS BHIVRAJ MURARKA
ARTS & COMMERCE COLLEGE

(A UNIT OF SHEGOAN EDUCATION SOCIETY'S)

Rokdiya Nagar, Shegoan
Taluka Shegoan District Buldhana - 444203
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Amravati – 444602

December – 2014 -15

A. PREFACE

With a vision to provide the higher education to the students of the rural area in the surroundings Shegoan, Seth G.B. Murarka College, Shegaon college was established in the year 1964 by the Shegaon Education Society's president late Shriman Seth Purnamalji Murarka. This institution has already completed fifty glorious years of its existence in 2014. It is worth mentioning that, under its umbrella, there is one College, one Higher Secondary Schools and one High School. Poor income sources, lack of awareness about education, absence of educational institutions were some drawbacks hindering the progress of education in this area, This Shegaon Education Society was established by, "Shriman Seth Ganeshdas Bhivraj Murarka High School" in 1944 and then "Shri Shriman Seth Ganeshdas Bhivraj Murarka Arts and Commerce College" in 1964 in Shegoan.

Since then Shegoan Education Society and the two daughter institutions have done remarkable job in providing best of education to the rural students to shade their backwardness and enable them to seek employment opportunities. At the same time this institution has stood as the symbol of unity in the caste and faction ridden society.

This noble work is going on continuously under the present Chairman Shriman Seth Murarilalji Murarka, the executive Committee and according to the supervision of the local Managing Committee of the College.

The suggestions for improvement given by NAAC touched upon several key aspects of teaching and learning, such as mentoring those students who are trailing while learning is easily spotted by the teachers and then spending extra time on them to help them to understand the basic concept of the subject. The institution has already organized a national seminar and proposed a plan for departmental workshops this year, and some other proposals for the same have been lined up. GBM College of Arts and Commerce aims for quality and innovative services in terms of academic aspects. A preset action plan is scheduled which helps to develop and deploy effective implementation of the curriculum. Our qualified teachers upgrade and update their professional acumen for effectively translating the curriculum by attending workshops, training programs and seminars.

The College is governed by a Managing Committee which consists of a team of efficient leaders who strive hard to achieve the vision, mission and objectives. The management committee is representative in nature and considers views of all sections in planning activities. They work on implementing adequate finance and infrastructure to reinforce success of the institute.

We are very much attentive that the dimensions and quality of education keeps on varying with time. It is indispensable for any centre of higher education to understand that accurate service lies in imparting education, inculcating moral values and motivating young minds towards research for the future. The role of NAAC has always been to provide appropriate information to stake holders on whether minimum standards are available in an institution to deliver education. The NAAC has developed certain measures for constant improvement of the quality of higher education. Keeping the above in mind, we are submitting our humble SSR for your evaluation subsequent to which we seem ahead to welcoming the Peer Team as the next step of accreditation. The college is dedicated to the core principles of NAAC and hope that the council will find our efforts genuine and positive in the direction of self assessment.

B.EXECUTIVE SUMMARY

Undergraduate degree college was established in the year 1964 by Shegaon Education Society's president late Shriman Seth Puranmalji Murarka a good humanitarian with the aim to bring the education to the doorsteps of rural and educationally backward sections of the. With this noble aim the society founded G.B.Murarka College, Shegaon and is affiliated to SGBAU University. The college is named after renowned social reformer, educationalist and good humanitarian. He belongs to a village Shegoan. The college is most accessible and is catering to the educational needs of rural students in Shegoan taluka Buldhana district of Vidharbha. Shegoan is a Municipality and is well connected by road and rail to the city of Akola. Shegoan has a rich historical background and well known in the society pilgrimage destination as its believed that Shri Sant Gajanan Maharaj lived here. It is co-educational and is offering two undergraduate courses, namely B.A (History, Economics, Political Science), & B.Com.

Since its inception it has been trying to realize the dreams of our founding fathers. The college offered Arts and Commerce courses namely B.A with Mar.Lit , History, Economics, Political Science and B.Com (General) from the academic year 1971 & 1972 respectively. The total number of students pursuing the B.A. & B.Com under graduate courses is 535. All the students are coming educationally background rural areas. The College admits the finest candidates with massive interest and motivation as their guiding principles to ensure quality professionals. Students are involved in skill development classes, interactive teaching and hands on experience. The teaching aids like audio-visual methods, OHP, periodical evaluation etc. add to the success of a student's academic progress. Various initiatives and rallies are taken up by the Institution to make the college campus eco-friendly through energy conservation, tree plantation, swachata abhiyaan, water harvesting, AIDS, etc. Additional, the student support is comprehensive by making accessible the mentorship program, counseling services and various committees to resolve issues related to ragging, sexual harassment and grievances if any. Various outreach programs and camps are also organized to promote community network.

The Shegaon Education Society, Shegaon, visionary members of the Local Management Committee of the College, and the hardworking staff of the college along with its students have been striving together to transform this college into a collective venture in development of students and their careers to contribute to a healthy society and nation.

Our present Chairman Seth Shriman Murarilalji Murarka has always stressed upon this goal with a single minded devotion. This year we are celebrating Golden jubilee year of the college with blessings of Lord Shri Gajanan. We hope to continue our work with equal zeal and sincerity to achieve new targets.

Each prospective student is encouraged for various co-curricular and extra-curricular to ensure overall progress through a holistic approach.

The college has a land area of 4.50 acres. There is a big play ground developed by Sports Authority of. It has 7 class rooms and 01 commerce lab and 01 English language lab. The college has a library with about 13500 text books, computers reference books and Journals.

The suggestions for improvement given by NAAC touched upon several key aspects of teaching and learning, such as providing computer education that we have tried to provide with the help of a private computer-instructor. The

institution has already organized a national seminar and proposed a plan for departmental workshops this year, and some other proposals for the same have been lined up. Seth GBM College of Arts and Commerce aims for quality and innovative services in terms of academic aspects. A preset action plan is scheduled which helps to develop and deploy effective implementation of the curriculum. Our qualified teachers upgrade and update their professional acumen for effectively translating the curriculum by attending workshops, training programs and seminars.

The College is governed by a Managing Committee which consists of a team of efficient leaders who strive hard to achieve the vision, mission and objectives. The management committee is representative in nature and considers views of all sections in planning activities. They work on implementing adequate finance and infrastructure to reinforce success of the institute.

We are very much attentive that the dimensions and quality of education keeps on varying with time. It is indispensable for any centre of higher education to understand that accurate service lies in imparting education, inculcating moral values and motivating young minds towards research for the future. The role of NAAC has always been to provide appropriate information to stake holders on whether minimum standards are available in an institution to deliver education. The NAAC has developed certain measures for constant improvement of the quality of higher education. Keeping the above in mind, we are submitting our humble SSR for your evaluation subsequent to which we seem ahead to welcoming the Peer Team as the next step of accreditation. The college is dedicated to the core principles of NAAC.



B. MESSAGE FROM FOUNDER SHRIMAN SETH PURANMALJI MURARKA

Late Shriman Seth Puranmalji Murarka established Shegaon Education Society in Shegaon in 1940 with the aim to provide higher education to the student of the rural area in and surrounding of Shegaon. Poor income source, lack of awareness about education, absence of educational institutions were some drawbacks hindering the progress of education in this area. Shegaon Education Society established 'Shriman Seth Ganeshdas Bhivraj High School' in 1944 and then 'Shri Ganeshdas Bhivraj Murarka Arts and Commerce College' in 1964 in Shegaon. Since then Shegaon Education Society and the two daughter institutions have done remarkable job in providing best of education to the rural students to shade their backwardness and enable them to seek employment opportunities. At the same time these institutions have stood as the symbol of unity in the caste and faction ridden society.

C. Message From Chairman Desk



CHAIRMAN SHRIMAN SETH MURARILALJI CHATARBHUJAJI MURARKA G.B.Murarka College is one of the sources of knowledge and education for the students who lives in rural area like Shegaon. The huge college campus, committed management, devoted Principal, experienced teaching staff, non teaching staff and disciplined students is the specialty of G.B.Murarka Arts and Commerce College, Shegaon. The students from our college always get meritorious rank in the University examination. The soul of our college is precious Library which full of knowledgeable books. Apart from education the college is also running N.C.C. and N.S.S. department which creates integrity and discipline to nation and society. Our college also organizes various activities for the students to develop personality right from the inception i.e. from 1964 the college is continuously on the path of development ,to enhance the knowledge of rural students and transform them into recruit able human resource by inculcating good attitude, aptitude and altitude with blessings of God Shri Gajanana.

D. Message From Principal Desk



It gives me immense pleasure to place our report collectively by way of staff & students & with the generosity of the management , we ininitiated the whole process of preparing and submitting the SSR of our much honored and prominent institution namely, Seth G.B.Murarka College of Arts & Commerce College Shegoan, to the National Assessment and Accreditation Council, Bangalore, for the second cycle of assessment. Our college which was established in 1964 affiliated to SGBAU, with a vision to be the trusted destination of higher education equally accessible at an affordable cost to all sections of the society including girls and the backwards classes from the rural areas of the society and to be recognized as a leader in education.

Since the inception, our college has been fulfilling the objectives laid down during the establishment of the college. The effective implementation of the curriculum is carried out through periodic assessment of the students which is

done by taking remedial classes, unit tests, extra classes, projects reports and annual college examination. The respective Heads of the various departments supervise over the completion of the curriculum through lesson plans and Academic diaries. Our college students have always attained good results in academic, curricular and extracurricular activities. Our students bring success to our college in the field of sports, cultural, social and academic activities. Expanding infrastructural facilities has been a usual practice for sustaining and promoting academic excellence and keeping in view this our college has provided a good state of infrastructures facility.

I hope this orderly and thorough exercise will provide for us an opportunity to look back into the past as well as to march forward in order to work for the promotion of scientific temper and excellence in education of the youngsters entrusted unto our care.

I express my unconditional thanks to the entire NAAC committee and the committee members of all the committees who have contributed their best for all the developmental activities of the college and preparing of this SSR. I express my sincere gratitude to co-coordinator for NAAC and IQAC of our college, Dr. R.M.Sharma , the committee members Dr, V.K.Gaikwad, & Prof. Meshram,

I also extend my gratitude towards the management of the institution, teaching and non teaching staff member's alumni, parents and students associations for their co- operation to complete this phenomenal task timely.

Ever since the opening of the college, our efforts are towards accomplishing the quality in education. This is the start and we are conscious that we have to travel long to achieve it. We have made sincere efforts & sincere retrospections while preparing this self-study report. In brief, all efforts are made to sustain and enhance quality through the synchronization of innovative measures and traditional values. As a head of the institution I admit personally that there may be some shorts coming of our institution, I am thankful for the hard work done by the entire team of my college for all round departmental activities of the college and simentenously extra efforts to prepare this SSR which is prepared as per the newly formed guidelines by NAAC. We consider that to get our college accredited by an esteemed & autonomous body like NAAC will be a matter of self-importance & privilege. This process will provide us prospect to draw attention to our strong point and overcome weak point, which will assist us to travel in the direction of excellence.

Dr.A.L.Rathod
Principal



E.From The Desk of Coordinator

This self-study report (SSR) is a most precious document since the college is preparing itself for reaccreditation by (NAAC). It has taken enthusiastic efforts and co-operation of entire GBMC family. This is a true struggle towards the excellence augmentation for all of us. I would like to thank the following personalities for their priceless contribution without which this report would not have been possible. At first, I wish to extend my sincere thanks to the management of the college by whose cooperation we all are working for the preparation of

this SSR and facing the NAAC. We all are sincerely thankful to our young, energetic and dynamic personality Dr.A.L.Rathod, the Principal of our college who entrusted me to prepare this self-study report (SSR). I am thankful to him for his constant support and encouragement during the preparation of SSR. I am thankful to Prof.V.M.Dehenkar, Prof.S.K.Balapure, Prof.G.D.Wagh, Prof.Dr.V. K. Gaikwad, Prof. V.N.Ingle, Prof. P.B.Meshram, Prof. P.B.Gaikwad, Prof.S.V.Agrawal, Prof. N.S.Rajgure, and all non –teaching colleagues from the various departments of the college as well as the members of IQAC who were with me during preparation of the report, who in spite of their busy schedule spent countless hours, in handling the data, editing, typing retyping the report and embodying it in the present shape. I am very much enthusiastic to meet Peer Team of NAAC during their forth-coming visit to our institution. Such instance and interface enriches us with their comments and suggestions. We are enthusiastically looking forward to greeting the Peer Team and hope they will applaud us for our humble efforts.

THANK YOU

Assistant Professor Dr.R.M.Sharma
Coordinator IQAC
Seth G.B.Murarka College, Shegoan

PART – I**B. PROFILE OF THE AFFILIATED COLLEGE:****1. Name and Address of the College:**

NAME :	SHEGAON EDUCATION SOCIETY'S SETH G.B.MURARKA ARTS & COMMERCE COLLEGE, SHEGAON	
ADDRESS :	ROKDIYA NAGAR, SHEGAON, DIST.- BULDHANA	
CITY :	PIN : 444203	STATE : MAHARASHTRA (INDIA)
WEBSITE :	WWW.GBMCOLLEGE.COM	

2. For Communication:

Designation	Name	Telephone With STD code	Mobile	Fax	Email
Principal	DR.ANILKUMAR L.RATHOD.	O:07265-252049 R:0724-2451898	9423428212	07265-252049	anilkumar@gmail.com
Vice Principal	-	O: -- R: --	-	-	-
Steering Committee Co-ordinator	DR.R.M.SHARMA	O: 07265-252049 R: --	9960865510	07265-252049	rajmsharma007@gmail.com

3. Status of the of Institution :

Affiliated College	√
Constituent College	-
Any other (specify)	-

4. Type of Institution:

a. By Gender

i. For Men

-

ii. For Women

-

iii. Co-education

√

b. By Shift

i. Regular

√

ii. Day

-

iii. Evening

-

5. Is it a recognized minority Institution?

Yes

-

No

√

If yes, specify the minority status (Religious/Linguistic/Any other) and provide

NIL

6. Source of funding

Government	-
Grant-in-aid	√
Self-financed	-
Any other	-

7. a. Date of Establishment of the College: /June/1964

b. University to which the College is affiliated/or which governs the College (If it is a Constituent College):

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI -

SANT GADGE BABA AMRAVATI UNIVERSITY Affiliation Letter - Please see Annexure I

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	(Letter reference: on June 1971)	Temporary Sanctioned
ii. 12 (B)	(Letter reference: on June 1972)	Temporary Sanctioned

- UGC recognition enclosed: **Please see Annexure 3**

d. Details of recognition/approval by statutory/ regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): No

UNDER SECTION/ CLAUSE	RECOGNITION/APPROVAL DETAILS INSTITUTION/DEPARTMENT PROGRAMME	DAY, MONTH AND YEAR (DD-MM-YYYY)	VALIDITY	REMARKS
I.	← NIL →			
II.				
III.				
IV.				

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), to its affiliated Colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the College recognized**a. by UGC as a College with Potential for Excellence (CPE)?**Yes ☐ No ☒

If yes, date of recognition..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?Yes ☐ No ☒

If yes, Name of the agency..... and Date of recognition..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	
Built up area in sq. mts.	

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities -√ with the capacity of 250 students
- Sports facilities
 - * Play Ground - √
 - * Swimming Pool – No
 - * Gymnasium – No
- Hostel
 - * Boys Hostel - NA
 - i. Number of Hostels-
 - ii. Number of inmates -
 - iii. Facilities (Mention Available facilities) –
 - * Girl's Hostel - NA
 - i. Number of Hostels -
 - ii. Number of inmates –
 - iii. Facilities (Mention Available facilities) –
 - * Working women's Hostel- NA
 - i. Number of inmates -
 - ii. Facilities (Mention Available facilities) -
- Residential facilities for teaching and non-teaching staff (give numbers available and cadre wise) – NA
 - For teaching staff: 00
 - For non-teaching staff: 00
- Cafeteria – Work in progress

- **Health Centre –**
 - First aid- ✓
 - Health center staff – NA
 - Qualified doctor: Full time ☐ Part-time ☐
 - Qualified Nurse: Full time ☐ Part-time ☐
- **Facilities like banking, post office, book shops - NA**
- **Transport facilities to cater to the needs of students and staff - NA**
- **Animal House - NA**
- **Biological waste disposal - NA**
- **Generator or other facility for managing constant supply and voltage of electricity and voltage - ✓ (Two Gas Batti)**
- **Solid waste management facility- ✓**
- **Waste water management - ✓**
- **Water harvesting - ✓**

12. Details of programmes offered by the College (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/ Approved Student Places	No. of Students Admitted
1.	Under-Graduate	BA	3 years	HSSC (10+2) from any stream	Marathi	I Year =	143
						II YEAR =	86
						III YEAR =	41
		B.Com	3 years	HSSC (10+2) from any stream	Marathi	I YEAR =	143
						II YEAR =	75
						III YEAR =	46
2.	Post- Graduate	NA	NA	NA	NA	NA	NA
3.	Integrated Programmes PG Ph.D	NA	NA	NA	NA	NA	NA
4.	M.Phil	NA	NA	NA	NA	NA	NA
5.	Ph.D	NA	NA	NA	NA	NA	NA
6.	Certificate Courses	NA	NA	NA	NA	NA	NA
7.	UG Diploma	NA	NA	NA	NA	NA	NA
8.	PG Diploma	NA	NA	NA	NA	NA	NA
9.	Any other (Specify and provide details)	NA	NA	NA	NA	NA	NA

13. Does the College offer self-financed Programmes?

Yes ☐No ☒

If yes, how many?

0

14. New programmes introduced in the College during the last five years if any?

Yes	-	No	√	Number	
-----	---	----	---	--------	--

15. List of the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly also do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	-	-	-	-
Arts	Political Science, History, and Economics	√	NA	NA
Commerce	Commerce	√	NA	NA
Any Other (specify)	NA	NA	NA	NA

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system

02

b. semester system

00

c. trimester system

00

17. Number of Programmes with

a. Choice based credit system

-

b. Inter/multidisciplinary approach

-

c. Any other (specify and provide details)

-

18. Does the College offer UG and/ or PG programmes in Teacher Education?

Yes

☐

No

☒

If yes,

a. Year of Introduction of Programme (s) (dd/mm/yyyy)
and number of batches that completed the programme

NA

b. NCTE recognition details (if applicable)

Notification No:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes

☐

No

☒

19. Does the College offer UG or PG programme in Physical Education?Yes ☐ No ☒

If yes,

a. Year of Introduction of Programme (s)

and number of batches that completed the programme

b. NCTE recognition details(if applicable)

Notification No:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Separately?Yes ☐ No ☒**20. Number of teaching and non-teaching positions in the Institution**

As per RCI Norms:

As per RCI Norms:

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government Recruited	1	0	0	0	7	2	13	0	0	0
Yet to recruit	0	0	0	0	3	0	2	0	0	0
Sanctioned by the Management/ society or other authorized bodies Recruited	0	0	0	0	0	0	0	0	0	0
Yet to recruit	0	0	0	0	0	0	0	0	0	0

* M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	3	0	4
M.Phil.	1	0	0	0	3	0	4
PG	1	0	0	0	7	2	10
Temporary teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0
Part-time teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0

22. Number of Visiting Faculty Guest Faculty engaged with the College:

-

23. Furnish the number of the students admitted to the Institute during the last four Academic years.

Categories (B.A.)	YEAR 2009-10		YEAR 2010-11		YEAR 2011-12		YEAR 2012-13	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	34	25	35	35	32	32	44	37
ST	12	02	02	04	02	03	02	00
OBC	41	76	41	73	45	64	55	49
General	26	37	16	19	17	12	07	08
Others	12	09	08	13	08	12	04	11
Categories (B.Com)	YEAR 2009-10		YEAR 2010-11		YEAR 2011-12		YEAR 2012-13	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	21	09	28	10	28	10	28	11
ST	03	01	00	00	00	00	02	01
OBC	77	36	81	45	81	45	66	44
General	34	17	21	20	29	25	18	15
Others	12	04	02	05	02	04	07	04

24. Details on students enrollment in the College during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the College is located	534	-	-	-	-
Students from other states of India	-	-	-	-	-
NRI Students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	534	-	-	-	-

25. Dropout rate in UG and PG (average for the last two batches)

Enrolled in first year, minus those appeared for final exams in the final year from among them = Dropout.
(e.g. enrolled in 2007, 100. Minus those who appeared for final exams in 2010, 85 = dropout 15)

UG

01

PG

-

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

Rs. 25393/-

(a) Excluding the salary component

Rs. 243/-

27. Does the College offer Distance Education Programme (DEP)?Yes ☐ No ☒

If yes,

a) Is it a registered center for offering distance education programmes of another UniversityYes ☐ No ☒**b) Name of the University which has granted such registration.**

-

c) Number of programmes offered

-

d) Programmes carry the recognition of the Distance Education Council.Yes ☐ No ☒**28. Provide Teacher-student ratio for each of the programme/course offered – 1:6****29. Is the College applying for**

Accreditation: Cycle 1

-

Cycle 2

Yes

Cycle 3

-

Cycle 4

-

Re-Assessment:

-

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of Accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re- assessment only)Cycle 1: 16September/2004 (dd/mm/yyyy) Accreditation Outcome/Result C+

Cycle 2:.....(dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3:.....(dd/mm/yyyy) Accreditation Outcome/Result.....

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year

241

32. Number of teaching days during the last academic year

180

(Teaching days means on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

- IQAC 15-06-2003 (dd/mm/yyyy)

34. Details on submission of Annual Quality Assurance Reports (AQAR) to NAACAQAR 2009-10(i) 23/11/2014 (dd/mm/yyyy)

AQAR 2010-11 (ii) 23/11/2014 (dd/mm/yyyy)

AQAR 2011-12 (iii) 23/11/2014 (dd/mm/yyyy)

AQAR 2012-13 (iv) 23/11/2014 (dd/mm/yyyy)

**35. Any other relevant data (not covered above) the College would like to include.
(Do not include explanatory/descriptive information)**

NO

C. Criteria-Wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curricular Planning and Implementation:

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION

“To be the trusted destination of higher education equally accessible at an affordable cost to all sections of the society including girls and the backwards classes from the rural areas of the society and to be recognized as a leader in education”

MISSION STATEMENT

Since its inception the mission of the Society and the college has been to make higher education equally accessible at an affordable cost to all sections of the society including girls and the backwards classes. We have been continuously striving to towards comprehensive development of students keeping pace with the development trends elsewhere.

GOALS & OBJECTIVES:

- ❖ Goal 1 : To provide the students in rural areas easy access to higher education.
- ❖ Goal 2 : To make efforts to highlight their strength and weakness and to enhance their sustainability in the present socio-economic and culturally diversified society.
- ❖ Goal 3 : To instill national values, to enhance communication skills, to make them aware of business practices, accounting, banking etc;
- ❖ Goal 4 : To make efforts for the over all-round development of rural students which will contribute to the development of the nation

It is communicated to the students, teachers, staff and other stakeholders in the following manner:

- ✓ By notably displaying vision and mission statement on the website, in the prospectus, in the calendar, in the college annual magazine, in the college newsletter and throughout the campus.
- ✓ By oral communication to students on orientation day, yuva mahautsaav, cultural activities, seminar and farewell day.
- ✓ By oral communication to teachers at departmental meetings.
- ✓ By oral communication to team members of a wide variety of outreach and rural health care activities.

- ✓ Through motivational talks during various programmes conducted by the institution.
- ✓ By oral communication during alumni meeting and parent teacher meetings.

Political Science instills political, national values in students and tries to build healthy and responsible citizens. Economics and Commerce make them aware of business practices, accounting, banking, etc. Language subjects increase their communication skills and moral values. The subject like History makes them aware of the patriotic spirit and facilities to avoid the mistakes in history. College from more than 50 years has been continuously striving towards comprehensive development of students keeping pace with the development trends elsewhere. In this way the college vision, mission and objectives of the institution, and are communicated to the students, teachers, staff and other stakeholders.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details on the process and substantiate giving specific example(s).

- ❖ The institution encourages teachers to develop the annual teaching plan for the academic year and then executed it through staff members by asking them to write a teaching plan in their personal diary.
- ❖ A time table is set at the beginning of the academic year which fulfills the prescribed number of hours for each subject.
- ❖ The staff is responsible for completing the portion within the stipulated time.
- ❖ The staff members are adopting various teaching and learning methods for effective implementation of the curriculum such as providing class notes, group discussion, role play, skit, blackboard, OHP and lecture etc. In short the teaching includes informative lectures, tutorials and seminars.
- ❖ Teachers enable the students to devise independent methods of study by giving them more exercises to solve.
- ❖ They also impart them the widest possible information about subjects.

E.g.: Fundamental of Insurance

Topic: Fundamental of Insurance

Total number of hours allotted	- 180 periods of 45 minutes each
Number of Units	- 05
Average Number of hours/unit	- 36 periods of 45 minutes each
Number of staff covering subject	- 01
Number of hours of classes/week	- 05 periods of 45 minutes each
tests conducted	- 02 class tests

This pattern is followed for each subject to achieve effective implementation of the curriculum.

1.1.3 What type of support (procedural and practical support) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

For effective translating the curriculum and improving teaching practices the University and/or institution support (procedural and practical) to the teachers is that they provide faculty development programme, orientation programme, conduct various workshop, seminar and conferences on national and international level. Whenever teachers participate in orientation and refreshers programmes they seek critical opinions of subject experts on teaching programmes, methodology etc. The teachers used all those techniques which are learnt in workshops, trainings, seminars for effective teaching.

1.1.4 Specify the initiatives taken up or contributions made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- ❖ The yearly teaching programs are designed in advance.
- ❖ Periodic monitoring of the activities such as commencement of classes and time management for effective implementation of the curriculum is done.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

- ❖ Institution have a network and interact with beneficiaries such as industries and research bodies by forming the placement committee and publication committee and some of the staff members form the institutions are the members of BOS at university level.
- ❖ The staff is in constant touch with the University for Effective Operationalization of the curriculum.
- ❖ Expertise in the subjects such as Dr.Banole visits our institution to interact with students on competitive exam.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Principal of the college is on the Board of Studies of Sant Gadge Baba Amravati University, Amravati. As far as possible whenever he is elected on Board of Studies he has taken efforts to update the syllabi every year.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

- No.

1.1.8 How does the institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- ❖ Regular monitoring of the staff working pattern is done by the principle.
- ❖ Periodic evaluation of student performance.
- ❖ Opinions expressed by external examiners towards improvement are considered.
- ❖ The principle of the college is sharing some of the academic responsibilities of the university by participating whenever the responsibility is assigned by the university to him and teachers of the college have made all efforts to enhance the quality of curriculum by contributing towards the enhancement of quality in commerce and arts education in the rural area.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

As far the feeding of the college is from rural area, from the beginning through conversation the knowledge and skills from arts and commerce stream of the students are tested and accordingly, they are guided to participate in various programmes. Their skills in competitive exam, sports, and cultural activities are promoted which enable them to develop their overall personality.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No the institution does not offer programmes that facilitate twinning/dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

- **Range of Core /Elective options offered by the University and those opted by the College – Nil**
- **Choice based credit system and range of subject options – Affiliating University does not provide for.**
- **Courses offered in modular form - Nil**
- **Credit transfer and accumulation facility - Nil**

- **Lateral and vertical mobility within and across programmes and courses** - Nil
- **Enrichment courses** – Nil

Whereas the main aim of the college is to facilitate such infrastructure to the rural students which will encourage them in the development of their personality. Guiding about competitive exam, conducting debate competition, asking them to participate in university cultural activities and social gathering conducted by college, though the college doesn't have any centralized media facility to prepare these aids, but still teaching staff takes efforts to develop students skills by using audio-video cassettes of functional English, Marathi literatures in their teaching, Extra Curricular activities like NSS and NCC is being activated in this college from more than 40 years to groom the overall personality of the students outstanding students are sent to participate in various camps at university level and state level, students are also encouraged to participate in various rallies such as, "Tree Plantation", " Lek Vacchava Abhiyaan"(save girl child), "Women Safety", "Swachatta Abhiyaan"(cleanliness movement), "Pani Vacchava Aani Pani Zirvha"(save water and conservation), Printing and publishing of college annual such as Unmesh, The college form Commerce and Arts forum are formed to explore innovative ideas of the students and to promotes the students to take participation in organizing the activities, blood donation camps, Students in commerce faculty visit to various local co-operative banks, commercial organization, credit societies, group discussion, preparation of project report are some of the major activities through which the students have developed their hidden and inherited talent. From the beginning of this current academic session with the efforts of Dr. R.M.Sharma and other staff members of the college "Shishya Dattak Padhati" has been adopted under this scheme mentoring system is developed in which each teacher has to take at-least 20 students for mentoring so that we get good result in their personal development and progression. They involve themselves in many of the activities which have social and public approach. These achievements are because of the dedication of the stakeholders, teachers and people who are totally engrossed with the work culture of the college. Students have regularly participated in curricular, co-curricular and cultural activities on national, state and university level, under the guidance of their respective teachers and the students were awarded by the competent authority. Whereas according to the norms and condition of the university the credit transfer and accumulation facility, lateral and vertical mobility within and across programmes and courses is being done.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No the institution does not offer self-financed programmes.

1.2.5 Does the College provide additional skill oriented programmes, relevant to Regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

From the last two academic year college provide additional skills oriented programmes such as Commercial Skill Development lab. Under this programmes students are imparted with the various employability skills such as adaptable attitude at workplace, how to face interview and to crack the interview, up-gradation of commercial knowledge and skills required at workplace and English remedial teaching classes for educationally backward students from rural area. Staff member such as Dr. Rajkumar M. Sharma has done valuable work to improve skills relevant to employment market by arranging placement activity in campus for an improvement of placiability of arts and commerce students at college. For this activity Branch Manager Mr. Sandip Purohit of Samrudha Jeevan Multipurpose Co-operative Society, Akola (Br.) was invited to conduct interview and give the feedback to the students. For conducting this activity successfully efforts were taken by Dr.R.M.Sharma and other staff member of the college and almost thirty students of final year were interviewed and the resource person communicated the students about their lacking skills and Dr.R.M. Sharma briefed them about the requirement of today's employability skills at workplace.

1.2.6 Does the university provide the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the course/ combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

No the university does not provide the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the course/ combination of their choice.

1.3 Curriculum Enrichment**1.3.1 Describe the efforts by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

Various Board of Studies in SGBAU, unities the syllabi. While teaching is going on, review is taken at regular interval by respective HOD at the departmental meetings about the teaching so as to take necessary measure by upgrading the instruments and purchase of library books, providing notes, taking extra classes and tests so as to ensure the academic programmes and Institution's goals and objectives such as to enhance the employability skills of the students are integrated.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment markets?

The students are made employable by giving:

- ❖ More highlighting on interactive teaching.
- ❖ Revolving small group teaching.
- ❖ Students trailing while learning are easily spotted, extra time are spared by staff members in order to help them to understand basic concepts of the subjects.
- ❖ Remedial teaching and extra classes for educationally backwards students of rural area are conducted by teachers for slow learners.
- ❖ Skill development classes.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum are as follows

- i) Students of NSS and NCC were encouraged to participate in rally such as, “Tree Plantation”, to make green environment, “Gram Swachatta Abhiyaan”.
- ii) Gender Sensitization committee encourages the students especially girls to participate in the movement such as, “Lek Vacchava Abhiyaan”(save girl child), ”Women Safety”.
- iii) Collection of waste polyethylene bags programs was successfully implemented in the college premises as well as nearby area of college by the students to give the message of cleanliness to the public.
- iv) With the aegis of G.B.Murarka Arts and Commerce College and Data Point training session for students are arranged to enhance their computer skills.
- v) As per the constitution of UGC and University the Anti-ragging Committee and Grievance Handling Committee is established by the institution.
- vi) By Printing and publishing in college annual publication “Unmesh” students are inspired to express their views, ideas and poetry, so that extra curriculum skills are enhanced and developed their hidden and inherited talent.
- vii) The curriculum includes subjects on environment education, human rights for which external faculties are invited to deliver lectures on these topics.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- ❖ **Moral and ethical values-** Yes; lectures on Environment and Social values such as save girl
- ❖ **employable and life skills** – Yes; English Club and Commerce Skills Development Cell is formed in the institution
- ❖ **Better career options** – Career guidance is given periodically.
- ❖ **Community orientation** – Health camps, community awareness programmes, outreach programmes

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Student Feedback Form, Parents Feedback Form and Alumni Feedback Form which gives feedback regarding how the curriculum have been benefited to them in their overall personality development and final placement. Suggestions regarding the requirements of syllabi modification are also receiving from alumni and parents from time to time.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The LMC of the college prepare internal evaluation and progress report of teaching and suggest effective methods in faculty of teaching. These methods are evaluated and implemented the suggestions given by LMC to the faculty in teaching throughout the year. The college monitors the overall performance of students by getting the feedback through questionnaire and discussion, their specific interests in sports and skills are tested. In short the college monitors various activities every year through College Council, Local Management Committee, and Students' Council formed. Various committees are formed by the College Council for the smooth functioning of the college.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum by the University?

The principle of the college Shri. Dr.A.L.Rathod is sharing some of the academic responsibilities of the university by participating whenever the responsibility is assigned by the university to him and teachers of the college have made all efforts to enhance the quality of curriculum by contributing towards the

enhancement of quality in commerce and arts education in the rural area. At the same he is a member of the Board of Studies and 32 (5) Committee from 2011 to till date.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programmes?

The college has adopted a mechanism for internal quality check as per the requirements by forming Internal Quality Assurance Cell. The institution also has adopted a mechanism for feedback from the students, alumni and parents as per the requirements by forming Feedback Committee. Suggestions expressed at teacher-student interactions are evaluated and taken up for the change in curriculum and referred to the university bodies to do the needful. The teachers of the college are sharing major academic responsibilities of the university by participating whenever the responsibility is assigned to them by the university and they have adopted all necessary measures for enriching curriculum and have taken efforts to enhance the quality of curriculum.

1.4.3 How many new programmes/Courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/ programmes?

- Nil

Any other relevant information regarding curricular aspects which the college would like to include.

- Nil

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the College ensure publicity and transparency in the admission process?

In the beginning of an academic session, the college advertises about admission into various programmes through local news paper namely 'prashna kal' and 'aawaj'. In addition, Admission Notice is posted on the College website. The information is also prominently displayed on the college notice board as well as departments' notice board. Moreover, the college prospectus (containing all the relevant information with regard to eligibility criteria, deadline for applying, dates of entrance tests and fee structure etc.) is available at the college information centre. Moreover the admission cell committee of the college maintained the meritorious list as per the government quota and rules to fulfill quality and equality in admission process. All these collectively ensure publicity as well as transparency in the admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit, (ii) Common admission test conducted by state agencies and national agencies (iii) Combination of merit and entrance test or merit, entrance test and interview (iv) Any other) to the various programmes of the Institution.

Since the programmes differ in nature and quality such as Arts and Commerce stream, so also does admission process. In case of general programmes such as B.A. and B. Com., admission is granted on the basis of marks obtained by a candidate in the qualifying examination, the % of cut-off marks varies from subject to subject. For instance, it is usually above 50-55% in Art and around 55-60% in Commerce at the undergraduate level. The criteria and the process of admissions are open to all without any favoritism and are based on quality and equity-seats that are allocated for various needy and special categories as per university and state government norms and condition to the B.A. and B.Com programmes of the Institution.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the College and provide a comparison with other Colleges under the affiliating university within the city/district.

The minimum percentage of marks for admission is 39% and maximum percentage is 81% in aggregate in Arts and in Commerce the minimum percentage of marks for admission is 45% and maximum percentage is 83% in aggregate.

2.1.4 Is there a mechanism to review its admission process and student profiles annually? If 'yes', what is the outcome of such an effort and how has it contributed to the improvement of the process?

There is admission cell committee for admission to Arts and Commerce programmes each headed by a Prof-in-charge and supported by office staff members. This committee is responsible for the whole process of admission and its review. A review gives an insight that plays an important role in the process to be adopted next year. The Principal supervise the whole mechanism and maintains equality and transparency by all means.

2.1.5 Reflecting on the strategies adopted to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

In each case the criteria and the process of admissions are open to all without any favoritism. College acts in accordance with strictly to the rules and regulations prescribed by the University/ State Govt. with regard to reserved categories and percentage of seats reserved for each category such as SC, ST, OBC, military personnel, sports candidates, handicap student and applicants coming from economically backward sections or minority section from this rural area. For female student from SC, ST, OBC, EBC and backward class from rural area college acts in accordance with strictly to the rules and regulations prescribed by the university/ state government and lastly admissions are based on quality and equity-seats that are allocated for various needy and special categories as per university and state government norms and condition to the B.A. and B.Com programmes of the Institution.

2.1.6 Provide the following details for the various programmes offered by the institution during the last four years and comment on the trends. i.e., reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of Applications	Number of students admitted	Demand ratio
B.Com	315	264	1.19:1
B.A.	335	270	1.24:1

2.2 Catering to Diverse Needs of Students

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

In the case of differently-abled students the criteria and the process of admissions are open to all without any favoritism. College acts in accordance with strictly to the rules and regulations prescribed by the University/ State Govt. with regard to differently-abled students. College keeps reserved seats for admission and awarded frees-hip and other incentives if they deserve to such students as per the norms set by University/ State Govt. In addition, such students are provided easy access to the classrooms and examination halls. 4th grade staff members are allotted to look after their daily needs in special cases if they are admitted in our college.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

A new programme starts with a day for point of reference which offers a platform for productive communication between the teacher and the students that enables a teacher to recognize the students' strengths and weaknesses at the same time their economic and socio-cultural background, interests and aptitudes. As a result, the projected input is designed and graded. During orientation, it is highlighted that the new students should enhance their experiences to cope with the needs of the dynamic employment market. Certain issues are taken into account:

- a. General health consciousness
- b. Gender differences is avoided
- c. Code of conduct (discipline, mandatory use of college uniform)
- d. Contribution in the maintenance of the college campus
- e. Counseling is done to the students especially for the differently able candidates and those coming from educational backward background).

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/ Remedial/Add-on/Enrichment Courses, etc.).

The teachers of Arts and Commerce faculties play an important role as soon as the knowledge-gap of the admitted students is identified and need realized they bridge the knowledge gap of the enrolled students so as to enable them to cope with the program of their choice. At the commencement of every year, the teachers of each faculty bring into notice the syllabus of their subject; explain the scope, nature and format of question papers of SGBAU University to the students in relevant classes during class-hours., special

remedial classes are arranged for those students who are weak in their studies besides the regular routine. These remedial classes are followed by special lectures in order to make the students fully confident and focused. Learner autonomy is valued. As a result, in course of time, the students are enabled to cope with the demand of the programme they are enrolled in. The teachers of our institute are also entrusted and initiate to take up the problems of the students individually and provide requisite help to the slow learners by providing notes of the subject to them. Intimations through friends or telephonic messages are made or letters are sent to irregular students, take-home assignments are for given so that they should not lag behind their classmates in academic activities. In both departments, teaching materials and notes are made available to the students.

For bridging knowledge gap of the enrolled students basically in the subject of English we are taking care at our institute by providing the remedial classes from our English faculty member of arts section. She had taken special remedial classes after completion of regular classes and also maintained the records of them.

2.2.4 How does the College sensitize its staff and students on issues of gender, inclusion, environment etc.?

Already Under the guidance of the Principal, Anti-Sexual Harassment Committee, Anti-ragging Committee and the Standing Committee of our college are constituted. Our college has co-education system inherent since more than 50 years. The institution have set up a stable culture that communicate in controlled behavior, discipline, obedience, respect to elders and seniors, equality and equity, friendly relationships, environmental awareness and cooperative attitude. If the problems are raised, the committee tries to resolve the problems and create awareness about such kind of sensitive issues among the students by organizing various programs. And lastly if problems are not solved the Principal takes necessary action in opposition to the abusiveness on the report submitted to him by committee. Firstly, for taking care of women safety we had constituted gender sensitization committee by undertaking to resolve the male or female related matters. For the women safety we undertook a program and also girls and boys students are involved in such activity. Secondly, we designed a Bharat Swachhata Abhiyan for energizing to students and staff about their cleanliness and healthiness of environment of the college. By undertaking such activities the members of college and students have inculcated this habit in regular nature.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Various types of test such as general knowledge, quantitative techniques, logical test and English test are conducted by the respective teachers of Arts and Commerce in order to find out advance learner. Once the slow learners are identified by the teachers they are creating enough confidence and without realizing the

sense of weakness in the students. Students can meet their teachers separately and get help. In classrooms, teachers are instructed to devise his/her teaching method and content. For catering the needs of advanced learners special attentions are given towards them by conducting extra classes, take-home assignment, notes etc; Institution had also established Carrier Guidance and Counseling Cell for providing guidance on various competitive exam. Arts faculty students are guided by English teachers for better performance in various skills and increasing their subject knowledge. Commerce faculty students get the advanced knowledge from their respective teachers. After identifying advance learners on the basis of their performance, counseling is made to them on their educational problems and necessary remedial steps are taken when as needed to resolve their problems.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

College conducts, tests, general ability tests to collect the data. After collecting the data, the teachers of respective faculties analyze the data and find out slow learners from the analyzed data. For the improvement of the slow learners, the faculty members arrange extra lectures, extra-coaching classes, remedial classes, practical, special guidance, etc. Information about physically challenged, economically weaker section, educationally backward students from rural area are obtained from the official record and then such students are adopted under the “Shishya Dattak Paddhati”. This scheme is stressfully implemented and more focused from last year in which such students are monitored continuously by their mentor to avoid the risk of drop out. For the drop-out students, the respective teachers guide them and encourage them to reappear for the exam through counseling. Encouragement and Sustenance are the backbone of the approach of the teachers. It has been noticed that students coming from economically weaker section are sometimes at the risk of drop out. In such cases reports are sent to the Principal/Authority for help such as concession in term fees (when the college authority offers a permission), the library comes up with its rich stock of books, department seminar library lends books or materials, the teachers are also ready to help the needy learners.

2.3 Teaching-Learning Process

2.3.1 How does the institute plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

SGBAU has its own academic calendar which shows the total number of working days in an academic year. It is obligatory for each college of the university to rigidly follow the calendar. Classes are scheduled by the Time Table Committee from the beginning of the academic session. Institution does not permit any teachers to face their students at a state of unpreparedness. For organizing and planning the teaching schedules,

teachers prepare former lesson plans well in advance for each course and execute these plans throughout a year. If necessary, the remedial classes are arranged besides regular classroom teaching. Teaching plan, teaching methodology, allotment of introductory, methods of class tests (unit test/ monthly test/mandatory tests, take home assignment etc.), projects, seminars, guest lecture, and so on are analyzed as well as scheduled by the departments before the real classroom teaching begins. The General Time Table is distributed to the HODs of all departments. The HODs, then give the time table to their assistant teachers. All faculty members have to follow the general time table. Academic Evaluation Committee monitors the staff members and gets the academic session plan implemented successfully. The teachers prepare lesson-notes before conducting their periods. It consists of name of the topic, reference books and feedback. For learning schedule, the respective teachers of each faculty takes minimum two class test during the academic year and a practice paper on the completion of syllabus, at the same time during the academic session the oral feedback of the students after the class are also taken. The teacher tries to motivate the students by asking them the questions for feedback. Every teacher of each faculty maintains the record of calculations of taught topic. The students are evaluated at the college level and university level every year. The university conducts semester exams.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

IQAC (Internal Quality Assurance Cell) of G.B.Murarka Arts and Commerce College, Shegoan, mainly contribute in sustenance and enrichment of the excellence while playing a dominant role in teaching-learning process, through regularly conducting meetings, keeping the record, monitoring of the academic activities at all levels and evaluating the teaching-learning process and provides suggestions for improvements. Suggestions and recommendations of faculty members are discussed and the necessary measures are taken under the direction and guidance of the Principal.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The teachers of Arts and Commerce faculties play significant part in this process. Lecturers are interactive, which involve students in the learning process. Teachers participate in faculty development programmes and learn skills for interactive learning, collaborative learning and independent learning. Co-curricular extra-curricular activities such as debate, news paper reading discussion on contemporary issues, articles in college magazine - named Unmesh, skit, educational tours are also organized by institutions, organizing programs on superstitions, environment, global-warming, water-management, etc. In various competitive exam conducted by college excelling students are awarded. For participative or collaborative learning students in commerce faculty are asked to take active participation to visit to various local co-operative

banks, commercial organization, credit societies etc; Interactive teaching is the normal mode of teaching in the college with the help of 'Chalk and Talk'. Teaching method, where 'outline' or 'overview' knowledge is only made available to the students who are asked to read from written learning resources and then again meet the teacher to clear doubts if any, encourages self-governing learning skills in students.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students for transforming them into life-long learners and innovators?

In order to display their talents in numerous areas, the institution conducts various activities and programs to nurture critical thinking, creativity and scientific temper. Besides studies, co-curricular extra-curricular activities such as role play, debate, news paper reading discussion on contemporary issues, articles in college magazine named "Unmesh", skit, essay competition, group discussion, organizing programs on superstitions, environment, global-warming, water-management, etc. in NSS camps or at the college campus. Social cultural activities such as "Yuva Mahotsav" are organized at college/inter-college levels at regular intervals. For the faculty of Commerce, it is nurtured by asking students to take active participation to visit various local co-operative banks, commercial organization, credit societies, group discussion for the student of Arts, it is nurtured by organizing debate competition such as "Survyepakshiya Susavaand" on Jalgoan-Jamod constituency held in the month of September 2014 in Art stream on the political subject topic. All these activities encourage the learners for additional learning and constructing their confidence since each of these actions demands a lot of theoretical clarity and up-gradation of information/ knowledge and skills.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching?

Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- OHP facility is available and used mostly by the faculty on important topic for making their teaching effective.

2.3.6 How are the students and faculty exposed to advanced knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The teachers of both faculties are motivated by the institution to contribute in various orientations/refresher programs, conferences, seminars, workshops, etc., at State/National/International level since the knowledge gain in such activities are percolated to the students in the respective classes by the respective teachers. Apart from this some of the faculty members have been resource persons at various levels in respective subjects/topics. These activities of the teachers strengthen the knowledge and skills of them which also helps the students in their advance learning. Students are also always inspired to attend various national and

international seminar/workshop to upgrade their contemporary knowledge in their respective stream. Two such seminars in Commerce Faculty are proposed in the month of December 2014. Experts will be invited to address the students and teachers both in the college auditorium. Discussion on “Survyepakshiya Susavaand” in Jalgoan-Jamod constituency was held in the month of September in Art stream on the political subject topic. In order to give a quality exposure to the students as well as the faculty members on advanced level of knowledge and skills, the following measures are additionally adopted:

1. Expert and Eminent lectures are arranged on relevant topics
2. Seminars are organized by various departments.
3. Listening to educational programme on audio tape to
4. College publishes its annual magazine (Unmesh) inviting it students to contribute in the publication to enhance their extra curriculum activities
5. Sent few students to attend a workshop on “Self Employment” at S.K.Mohta, College, Khamgoan.

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2.3.7 Detail (process and the number of students \benefited) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Career Counseling is the process in this regard. Career counseling cell advises students on career options. For the last quarter of the academic session 2013-14, 50 to 60 students enrolled themselves in the cell, out of that numbers of students got the benefit of career counseling cell which have enrolled them for professional education at p.g. level. Institution have adopted “Shishya Dattak Paddhati” in which mentor are monitoring and evaluating the students continuously to upgrade their academic performance. Almost 7 students have been benefitted through this scheme. Along-with this continues lecture are been taken by the teachers and academic advices are given to the students from time to time to improve their academic improvement. Students are exposed to guest-lecturers and psycho-social support extended via cultural activities.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The teachers' members of our college use some innovative teaching approaches/methods like encouraging the students to take active participation in reading quiz, clarification pauses, Socratic Method, quiz/test questions, etc. Recently the faculty of commerce has conducted management game for encouraging the student to take active participation in teaching /learning process. Decision making skills are imparted. The students acquire skills to determine deficiencies and select appropriate remedies.

The institution provides various required facilities for teaching process to the faculty members. The

institution also encourages the teachers of all faculties to participate/attend various seminars, workshops and conferences at State/National/International levels.

2.3.9 How are library resources used to augment the teaching-learning process?

Library- resources play a very important role in the intensification the teaching-learning process. The faculty members and the students utilize library resources to make them highly developed and to collect necessary information while preparing assignments and home work. The library of the college consists of text-books, reference books, articles, news papers, etc. Books are issued to the students of both the faculties. For effective teaching, during the classes, the faculty members make regular use of reference books, journals, magazines, and internet etc at their own cost.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

An institution is a live organization and so bound to face challenges so as this institution also face many challenges in completing the curriculum within the planned time frame and academic calendar only when there is delay in the arrival of changed curriculum from the university, sometime non-availability of the prescribed text books in the market, completing the curriculum within the planned time frame or sometime due to delayed declaration of results. Consecutively to encounter above challenges, the institutional faculty members adopt approaches to overcome these challenges such as faculty members do not wait for the official copy of the curriculum, since our Principal is on BOS we can get a xerox copy of curriculum easily which in turn helps us to forward the syllabus to the librarian for placing orders of the prescribed text books. It takes a lot of time for the library to place an order and make the books available to the staff and students. In order to overcome this technical difficulty, on the part of the college, the staff members, on their own purchase the respective text books from the local market and start teaching in the classes. If the books are not available either in the library or in the market, our faculty members faucet the availability of such books from the other sources like- friends in other colleges, other college libraries or even public libraries and internet. The biggest challenge is completing the curriculum within the planned time frame due to number of socio-political factors such as students are from rural background there is particular segment of working class or even in festive seasons when students go to their native places and fail to return as holidays end. Such issues get involved in the college activities and disturb the academic life. In such a state of affairs, extra classes are arranged besides the regular routine. Declaration of late results, certainly affects admission procedure. The college has no control over this. Every measure is adopted keeping in view "quality control" in the academic life rather than making a quality compromise.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Such monitoring and evaluation is the responsibility of Principal and the departmental HODs of the college and at the same time departments are responsible to maintain the quality and to keep a check on the timely completion of the curriculum by HODs himself and his colleagues. The HODs collect formal and informal feedback from the students with regard to satisfactory delivery of his colleagues. The Principal, in turn collects Self Appraisal reports once a year from HODs. Recommendations and suggestions if necessary are given to improve their API scores in regard of effective teaching and learning. Apart from this the institute monitors and evaluates the quality of teaching learning as mentioned below.

- ✓ Regular feedbacks are obtained from the students
- ✓ Internal quality assurance cell monitors and provides feedback
- ✓ Result analysis is done at the conclusion of tests/examinations

2.4 Teacher Quality**2.4.1 Provide the following details and elaborate on the strategies adopted by the College in planning and management (recruitment and retention) of its human resources (qualified and competent teachers) to meet the changing requirements of the Curriculum.**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt	-	-	-	-	-	-	-
Ph.D.	1	0	-	-	3	0	4
M.Phil.	1	0	-	-	7	2	10
PG	1	0	-	-	3	0	4
Temporary teachers (Contributory Teachers)							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	1	1
PG	-	-	-	-	2	1	3
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

Teaching posts are either created due to registration, or retirements or when new curriculum change requires additional faculty with specific qualifications or natural growth of students. Teachers are recruited as per the rules and norm of the University and directives given by the State Governments of Maharashtra. Then the vacancies are advertised in local, regional and national level news papers. Application received from the candidates is scrutinized by the committee and the call letters for the interview are issued to the

qualified candidates. The candidates are selected in the interview by the University appointed committee members.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging area) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

In order to manage up with the increasing demand/ scarcity of qualified senior faculty the institution appoints the teachers on the temporary basis (CHB) are appointed. These appointments are subject to the approval of SGBAU and State Government. The appointees are approved by the affiliated university. Their payment is sanctioned by the Government. The local management committee of the college and the principal has the freedom to appoint and pay temporary teaching staff on clock hour basis.

2.4.3 Providing details on staff development programmes during the last four years elaborate the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes:

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	05
HRD programmes	NIL
Orientation programmes	05
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / winter schools, workshops, etc.	02

To bring about reliable academic development of the faculty, the college gives permission to attend various academic development programmes like national / international seminars and conferences, workshops, symposia, orientation and refresher courses. Duty leave is sanctioned for the faculty to attend the F.D.P. Delegation fee is borne by the faculty members.

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching- learning

- Teaching learning methods/approaches
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment

- Cross cutting issues
- Audio Visual Aids/multimedia
- OER's
- Teaching learning material development, selection and use

Till the date the college has not planned any faculty training programs, on the other hand the institution persuade the faculty members to participate in faculty training programmes, organized by neighboring colleges or universities to empower and enable them to make use of various tools and technology for improving their teaching-learning technique. Most of the newly recruited teachers are computer- literate. Most of the staff members are senior members and therefore they have the knowledge of teaching-learning methods. They are experienced in knowledge management. The institution has the provision of sanctioning duty-leave and delegation fees for those who participate in various programs.

c) Percentage of faculty

- Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

2.4.4 What policies/systems are in place to re-charge teachers? (Eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

UGC provides research grant if an application made to that effect according to their norms and conditions such as the principal Dr. A.L. Rathod MRP topic named, “A Cross Sectional Study of Critical Factors Responsible for Sustainable Development of Agriculture Based Small to Medium Scale Industries of Maharashtra” during the year 2013-14, has been sanctioned for receiving grants from UGC. The college encourages participation of teachers in orientation and refreshers programmes in order to increase their professional capability and for that college permits the faculty to avail research grants, study leaves. The faculties are also advised to participate in the teaching programme in other national institutions and industrial sectors. Support for research and academic publications- received from college for publishing books. In this way the teachers are recharged.

2.4.5 Give the number of faculty who received awards / recognitions at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance and achievement of the faculty.

The institution always encourages its faculty for enriching their quality. The management and the principal are on good terms with the faculty members. Till date no faculty of the institution have not received awards but they are recognized by the reputed professional bodies and agencies state and district level as mentioned below in the table.

Name of Faculty Member	International	National	State	University	District	College
Pror.V.M.Dehankar	-	-	01	-	-	-
Dr.G.D.Wagh	-	-	-	-	01	-
DR.V.K.Gaikwad	-	-	01	-	-	-

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Through the questionnaire the students opinions about the teachers are collected which are communicated to respective teachers to take the feedback. The teachers themselves take feedback from the students for analysis and evaluation so as to take necessary action for improvement. For this purpose, we make use of approved questionnaires. In addition to this, feedback is informally received in the meetings of Students' Council, Alumni and Parents Council. The Principal take review of different subjects and advises personally. Suggestions for improvement are evaluated and implemented.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

At the very outset of the academic session all stakeholders and faculty members are communicated about the evaluation process through various means such as college prospectus, notices on notice-board, or by communiqués or by notifications on website, newspapers, university circulars etc; in advance by the college and/or university. Time table of teaching plan is provided to students, timing of tests is also given to them and marks of the tests and their attendance is communicated to their parents/guardians. Faculty is involved in the preparation of the progress report after the examination. The faculty members of the college are intimated well in advance about evaluation through University circulars from the affiliated University.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

As per the directives of Examination Control Department of the SGBAU the annual examinations in undergraduate programs are directly conducted with the help of college teachers. Right from 2009-10 SGBAU has provided new guideline for evaluation of system of internal marks of students which adopted and executed. 30% for internal examination and 70% for external examination format provided. The class tests and internal assessment tests in undergraduate courses are carried out by the College Examination Control System. In case of Undergraduate programs, marks allotted to students in practical examinations conducted by the college itself and under the system of evaluation of Examination Control Department of the SGBAU, internal assessment test marks and marks allotted to students in practical examinations are sent over to the University to be added to the final tally of marks. Reforms are initiated by the University at the meetings of the Board of Studies and Board of Examination. The pattern of questions in the university is modified as per the suggestions of academicians. There is provision for students for re-totalling and re-evaluation at the University level.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The College immediately implements the existing and reformatory instructions and rules of the affiliated university related to the evaluation of UG courses and the same is brought to the notice of all faculties with detailed instructions to follow the procedure. Evaluation of the students enrolled in UG courses is strictly carried out by the exam committee of the college on the pattern suggested/approved by the SGBAU. For the effective implementation of evaluation reform of the university the following steps have adopted by us-

- ❖ Adopted innovative teaching methods by staff member in their regular teaching & learning for the improvement of student's viz. Group Discussion, Seminar, Viva-voce.etc.
- ❖ Adopted class unit test system twice in every year on collegiate level and conducted university level exam as per rule of SGBAU.
- ❖ Adopted basic concept grooming system in teaching and evaluation process due to that every individual student would get thorough knowledge.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system?

At the college level, formative evaluation approaches like, role play, quiz, group discussion, essay competition, etc., are used for the evaluation of students in unit exams. We evaluate the students of UG programs in a natural formative way with step by step mentoring, asking the students to identify the shortcomings, question answer sessions at the end of a chapter, Summative evaluation approaches are used in the yearly examinations and summative exam carry 30 % of total marks from the internal assessment. Based on the performance of the students in the unit exams, yearly examinations slow learners are identified and remedial coaching classes are organized for those students who are slow learner. The annual end evaluation of the students for their theoretical knowledge is typically summative.

2.5.5 Detail on the significant process improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

The college has a career counseling and guidance cell which plays an important role in developing job oriented skills. The students of all faculties follow discipline, respects and honor for the respective teachers. Internal exams are conducted as per the academic plan for the assessment of teaching and learning processes. Internal assessment system in UG programs is improving year by year, and it is done subject wise. As per the rules and procedure of the SGBAU, Amravati, the format of 30 and 70 has been adopted where 30 marks are as internal assessment which is further divided into as 20 marks for internal unit test, 5 marks for Seminar/G.D. and 5 marks for personal viva. Other parameter such as students' behavioral aspects, independent learning, communication skills and attendance etc. are dully concerned with a proper weight-age in examinations as per the rules and procedure of the SGBAU, Amravati

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

At the academic level the teachers place the weight-age on accomplishment of some graduate attributes for the profound development of students. Bachelor of Arts and Bachelor of Commerce are the attributes specified by the affiliating university. In our college we give importance to improve the result and enhance the intellectual capacity of the students by satisfying their queries. The syllabus is finished on time and revision is also conducted. At the same time our college try to instill several desirable attributes into our graduate and post graduate students during their study duration e.g. discipline, upright and independent thinking, self-confidence, community living, co-ordination skills, critical appreciation, communication skills, team work, leadership qualities, motivational skills, right behavior, skills and knowledge at the college level. These attributes are developed through manifold activities such as role play, debate competition, essay competition, quiz competition, social cultural activities such as Yuva Mohautsav etc; organized in the institution. Above and beyond, with the usual studies extracurricular activities like N.C.C.

and N.S.S. are also made available to the students for their overall development. Recently we have obtained a good response from the final year in the campus placement activity for making their career sure cent percent. All these things help in attaining the graduate attributes.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the College and University level?

Any issue of a student related to evaluation and marks allotted are addressed by the university in UG programs. At the college level a separate committee has been constituted for redressing the grievances of the students to teacher, teacher to students and also among the staff member. Generally the concerned department takes immediate steps so that no students become dissatisfied with the process. There is a system of scrutiny and re-evaluation. The students have to apply for the revaluation to the SGBAU if they are not satisfied with their results in the annual examinations. They have an option to register their complaints in prescribed Performa within a period of 15 days from publication of the result. Subsequently, verifications are made at the university level and changes if any are communicated to students.

2.6 Student performance and Learning Outcomes

2.6.1 Does the College have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?

Yes, the students and teachers are made aware of the learning outcomes which are reflected in the vision, mission and objectives of the college. Generally, in the staff council, departmental meetings and alumni meeting the Principal with the teaching and non-teaching staff, alumni, and students of the college discussed directly or indirectly the learning outcomes. The vision, mission and objectives of the college are displayed at prominent places in the college premises and thereby the students and the staff are made aware of the same. The teachers prepare their teaching plans, sometimes, modify them according to the objectives of the learning outcomes and the students are made aware of these through classroom teaching, interaction sessions, parent-teacher meetings and through programmes like the college day function, seminar, workshop etc so that students may be encouraged for their career too. The college also tries to gauge the learning outcomes of the students based upon the performances of the students in the formative and summative examinations. The basic objective of the teaching and learning is to make cent percent capable student so that they can create their good future and adopt a good level of earning pattern and living standard in their further enhancement.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

College get ready academic calendar, teaching plans, timetable of activities and examination and schedule of conduction of internal evaluation. Along with this class tests are held regularly by the departments in order to assess students' performance, knowledge and skills. The progress and academic performance are discussed at the staff meetings and departmental meetings. Besides these tests, college examination, class attendance, progress and other information relating to academic performance of the students' is conveyed directly to the learners through the personal interaction, and sometime also communicated to their parents.

The details of the result of last four years are:-

Academic year 2009-10

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.- I	111	---	0.90	1.80	9	11.70
B.A.- II	69	---	2.89	4.34	8.69	15.92
B.A.- III	43	2.32	9.30	11.62	13.95	37.19
B.Com.- I	105	---	0.95	3.88	4.76	9.59
B.Com.- II	44	---	---	6.81	15.90	22.71
B.Com.- III	30	---	3.33	6.66	13.33	23.32

Academic year 2010-11

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.- I	103	---	0.97	1.94	4.85	7.76
B.A.- II	68	---	2.94	4.41	8.82	16.17
B.A.- III	45	---	11.11	11.11	20.00	42.22
B.Com.- I	96	1.04	3.12	5.20	8.33	17.70
B.Com.- II	52	---	1.92	5.76	11.53	19.21
B.Com.- III	29	---	3.44	10.34	24.13	37.91

Academic year 2011-12

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.- I	103	2.00	2.91	4.85	8.73	18.49
B.A.- II	71	1.40	5.63	7.04	9.85	23.92
B.A.- III	46	6.52	8.69	6.52	13.04	34.77
B.Com.- I	97	---	6.18	5.15	6.18	17.51
B.Com.- II	49	---	---	14.28	12.24	26.52
B.Com.- III	29	6.89	10.34	13.79	20.68	51.70

Academic year 2012-13

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. - I	108	---	4.62	10.18	12.03	26.83
B.A - II	67	---	7.46	13.43	19.40	40.29
B.A.- III	50	2	6	20	26	54
B.Com. - I	104	0.96	2.88	7.69	13.46	25
B.Com. - II	54	---	3.70	9.25	12.96	25.91
B.Com.- III	37	5.40	8.10	18.91	32.43	64.84

From the tabular analysis it found that academic year 2011-12 had remarkable result in which year distinction students geared around 6.89% out of 29 appeared students in B.Com-III year and 6.52% out of 46 appeared students in B.A.-III year. And just like that academic year 2012-13 had remarkable result in which year distinction students geared around 5.40% out of 37 appeared students in B.Com-III year and 2% out of 50 appeared students in B.A.-III year.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Various facilities like teaching, learning and assessment are provided to the learners of the institution in such a manner that intended learning outcome is achieved. The teaching learning process is student core which helps in meeting the goals of the teaching learning process. The progress and academic performance of students in summative and formative assessment are examined and discussed at the departmental meetings and staff meetings and in the IQAC. Students are provided with outstanding library facilities; sometime teachers provide financial help to the needy students etc. Our college goal is to communicate broadminded education to equip our students to meet the challenges of job market in a changing world through practical and competently teaching to produce academically developed, ethically upright, socially conscious and religiously oriented young people who will serve society and the nation.

- ✓ The syllabus for the course and the examination procedures are strictly according to the affiliating university (i.e. SGBAU) norms.
- ✓ Teachers make use of participative learning methods, overhead projectors and mentoring of students for achievements of the intended learning outcomes.
- ✓ The traditional chalk and talk method is supplemented by the pedagogical aids like overhead projectors
- ✓ Along-with regular teaching done in the college, various national and international days are celebrated in the college to create awareness among the students.
- ✓ Additional lectures are also organized by the college.
- ✓ Remedial classes are taken for the weaker section of the students.
- ✓ Compulsory environmental studies following university guidelines help to promote consciousness in students about conservation and nature.
- ✓ Co-curricular group activities like NCC, NSS and cultural programmes encourage self-development, community service, national integration and accountability towards society in general.
- ✓ Role-plays, debate competition, essay competition speech delivery on subjects by the students reinforce the learning strategy.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college proposed courses designed by SGBAU. Students are made aware by the teachers about the various aspects and prospects of studying different subjects. They are also made aware of social relationships, social behavior and social responsibilities. The university and institution takes up various

measure/initiatives to enhance the social and economic relevance such as university tries to include topics in the courses to make it socially and economically relevant and the college organizes various skill oriented programmes and competitive exam relevant to regional and global employment markets are offered to the students workshops and seminars. Last year two students had attended self employment workshop at S.R.K.Mohta college, Khamgaon. In this workshop student had received the knowledge about various entrepreneur activities and self employment plans of the govt. of India. Last year 2013-14 a campus placement activities was undertaken at our institution in which 30 students have faced interview in front of Branch Manager Sandeep Purohit (B.M.of Samrudha Jeevan multi-purpose co-operative society, Akola) and out of that 7 were students were finalized. To boost their self-esteem and self-confidence, counseling is done by the Principal and the teachers. To develop entrepreneurial skill among students, talks by expert's lectures which promote and motivate entrepreneurship are organized. Last year two students had attended self employment workshop at S.R.K.Mohta college, Khamgaon. In this workshop student had received the knowledge about various entrepreneur activities and self employment plans of the govt. of India. In this way measures/initiatives are taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The institution collects and analyzes data on student performance and learning outcomes and uses it for planning and overcoming barriers of learning through

- ✓ Examination Result
- ✓ Internal Assessments
- ✓ Students Feedback
- ✓ Alumni Feedback
- ✓ Parents meeting
- ✓ Mentoring Systems

Especially, through the feedback forms, the data is collected, analyzed and assessed by the IQAC. The college, through IQAC identifies the barriers of learning and makes suggestions to overcome the barriers of learning by making necessary changes and taking the proper action on the issues concerned such as remedial coaching classes are arranged from last two years.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

IQAC on a regular basis scrutinize the learning process and make sure that the learning outcomes are

achieved, especially, through the feedback forms to improve teaching learning process. The college constantly thinks over overcoming the obstruction of learning by making necessary changes and taking the proper action on the issues concerned such as teaching plans are prepared in accordance with the suggestions and remedial classes for the students whose progresses are not satisfactory. “Shishy dattak paddhati” is adapted for support, guidance and mentoring to the students who are socially and economically back word.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples.

Surely, teachers use assessment/evaluation outcomes as an indicator for evaluating students’ performance, achievement of learning objectives and planning individually. Periodical written tests, debate and essay competition on related subject is taken by art faculty and commerce faculty and home assignment are used as indicators of students’ performance and their weakness when diagnosed are dealt with. Performance analyses of some students are given below as examples.

Sr.No.	Name of Student	Year			
		2010	2011	2012	2013
1	Priyanka G.Ghogare			66.50%	67%
2	Baburao G.Rajgure			56%	61%
3	Amar M. Pahurkar			47%	52%
4	Prashant G.Shirshat			61%	65%
5	Komal A. Dhole			61%	69%
6	Pawan R. Dhage			53%	70%

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research:

3.1.1 Does the institute have recognized research center/s of the affiliating University or any other agency/organization?

No the college does not have recognized research center/s of the affiliating University or any other agency/organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No the institution does not have constituted a research committee to monitor and address the issues of research, but recently the institution have decided to constituted “Research and Publication Cell” consisting chairmen, coordinator and two member. Surly efforts will be made by the Institution to have a research committee to monitor and address the issues of research. The College and the research committee will encourage the research activities in the different disciplines of the art and commerce streams for making research publication attending seminars, conferences and also decided to appreciate their achievement by felicitating them in “Youth Festival”. The committee will be motivating the research culture among the faculty members by providing information regarding research proposals, the UGC schemes, and notifications. Some of the teachers have completed their research work in their respective disciplines. Besides, it will play a helpful role in inculcating research activities in the college and in the agencies concerned. The composition of the Research, Publication and Consultancy Cell will comprise as stated below:

Chairmen	Dr.A.L.Rathod,	Principal
Coordinator	Dr. R.M.Sharma	Lecture in Commerce
Member	Dr.S.V.Agrawal	Lecture in Commerce
Member	Dr.V.K.Gaikwad	Lecture in Art

Note: To avail the help from the various funding agencies like University Grants Commission, Sant Gadgebaba Amravati University, and Department of Arts and Commerce etc; a proposal on Research Promotion Scheme (RPS) will be sent to UGC soon.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and Implementation of research schemes/projects?

§Autonomy to the principal investigator –

§Timely availability or release of resources –

§Adequate infrastructure and human resources -

§Time -off, reduced teaching load, special leave etc. to teachers –

§support in terms of technology and information needs –

§Facilitate timely auditing and submission of utilization certificate to the funding authorities -

§any other –

The measure that will be taken by institution to facilitate smooth progress and implementation of research schemes/ projects are as mentioned below:

- 1) The principal investigator will have a full autonomy to undertake his research activities or as per the confirmation given by Hon'able Director.
- 2) Research scheme will efficiently progress; resource inadequacy will not be problem for smooth implementation of research activity as like minor and major research project
- 3) Adequate infrastructure and if needed human resources will be provided
- 4) Study leave will be granted to the investigators as and when required under faculty development programme to carry out their research works, without affecting the usual academic activities of the college.
- 5) Though the college has limited and insufficient technological support will allow the researchers to take the help and assistance from outside agencies to meet their additional requirements or software will be purchased or arranged on lease to assist the researcher in their investigation.
- 6) Timely audit will be made on the funds spend on research activities to obtain audited accounts and utilization certificate that will be submitted to the concerned funding authorities within the stipulated time.
- 7) In case of any contingency, suitable measures will be initiated.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among the students?

Commonly, the faculties of Arts and Commerce encourages maximum students to take active participation to inculcate the necessity of research culture from the research activities or student study projects related to their subject organized by the College and University. The college extends all its support for the research and had organized essay and quiz competition. At the same time students are also encouraged to participate in various rallies such as, "Tree Plantation", " Lek Vacchava Abhiyaan"(save girl child), "Women Safety", "Swachatta Abhiyaan"(cleanliness movement), "Pani Vacchava Aani Pani Zirvha"(save water and conservation) , students are also motivated to write a paper or poem so that it can be printed and published in college annual "Unmesh". The college form Commerce and Arts forum to explore innovative ideas of the students and to promote the students to take participation in organizing the activities like blood donation camps. Educational tours are organized to develop the scientific temper. The college identifies topics where the commerce student can take up field studies and visit to various local co-operative banks, commercial organization, credit societies with a view to be aware of the new dimensions of technological development.

3.1.5 Give details of the faculty involvement in active research? (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)

Since the accreditation, 4 of the faculty members have completed their doctoral research, 3 of the members are working on their Ph.D. subjects. The principle Dr.A.L.Rathod of the college is carrying out his major research projects funded by UGC as well as he is also Ph.D. guide under whom 8 students are already registered for Ph.d. The students are also motivated to take part in research projects on individual level by publishing their literature in annual magazine “Unmesh”.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Workshops/ training programmes/ sensitization programmes conducted/organized by the institution was, “Open ended Talk” on the topic of research and innovation among the teachers and students which was arranged under the guidance of principal, where senior staff who are Ph.D.holder members of the college had given a extempore speech and share their views regarding their research work and provide guidance to students on research avenues. Despite this the faculties are sent to participate in the programmes on the theme of research. To inculcate research aptitude among students guest lectures are being organized by the institution. With the collaboration of the G.S.College Khamgoan a state level seminar will be organized on 20th December 2014 and its souvenir with ISBN number will be published. The college has also planned to conduct workshop by inviting renowned research scholar on the topic ,“How To Write Research Proposals”, “One-Day on Research Methodology” SPSS and its utilization in research, Research Methodology, Effective Utilization of Secondary Data in research.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The college possesses a faculty who carries out/ conducts research in his prioritized area. At the same time our principal is also Ph.D. research guide. The following are the prioritized research areas of the staff members.

Sr.No.	Name of the Faculty	Subject	Prioritized research areas
1	Dr.A.L.Rathod, Principle	Commerce & Management	Agro & Fishing Industry
2	Dr.G.D.Wagh	Marathi literature	Marathi literature of Shivaji Bajirao
3	Dr.V.K.Gaikwad	Political Science	Indian Democracy
4	Dr.R.M.Sharma	Commerce & Management	Retail Management

3.1.8 Enumerate the efforts of the institute in attracting researchers of eminence to visit the campus and interact with teachers and students?

On the occasion of inauguration of Marathi Basha Ahhyaas Mandal an eminent writer, storytelling and the writer of 'Gulher' in lokmat newspaper have delivered a speech social awakening subject to the students. To attract researchers of eminence to visit the campus and interact with teachers and students a seven days workshop have been planned on SPSS and its application in research, research methodology, questionnaire design to collect primary data, effective utilization of secondary data in research. In the planned workshop, eminent researchers will be invited to share their experiences with the faculty and students.

3.1.9 What percentage of faculty have utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The faculty has not applied for Sabbatical Leave; however they can avail benefit of study leave under FIP, but at G.B.Murarka College during last 5 years no teacher has availed study leave though many scholars pursue research activity along with their duty. However, the institute shall extend requisite supports to any intending teacher to avail of study leave to pursue research activities. As per the state government and SGBAU norms and condition faculty members will be allowed to go on duty leave for attending seminar/conference if it is allowed. Around the 80-90% staff members have used it.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to the students and community (lab to land).

The Institution has made efforts to create awareness about its research findings to the students and the community.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no direct provision of research budget by the institution. However the faculty members are encouraged to apply for the minor and major research projects sponsored by UGC. Still enough amounts are spent on infrastructure and library which can promote research activities. If it is applicable than the budget will be apportioned based on the sanctioned projects in the coming years.

3.2.2 Is there a provision in the institution to provide seed money to faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Maharashtra State Government and UGC provide grants and funds for purchasing equipment, enriching library and other facilities that are being used in advancement of educational standard of college. Faculty members in particular are not entitled to receive financial assistance for research development from the institution in spite of that budget of Rs.10000 minimum amount has been sanctioned by institutional authority for research activities of the faculty members like as lecture on research methodology, workshop etc.. Providing seed money to the faculty for research work is not a practice in the college due to the financial constraint but Provision will be created in the appropriate situations.

3.2.3 What are the financial provisions made available for support student research projects by students?

College does not provide financial support to student research projects. But without doubt the college will look into this aspect if required projects are developed by the students. The students are provoked to accept the research projects. Now a day the university has made it mandatory to complete the projects at graduation level. For under graduate students of all the streams completion of the project in Environmental studies is obligatory.

3.2.4 How does the various departments/units/staff of the institute interact in Undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Our institution is not involved in any interdisciplinary projects but the research committee is initiating to undertake interdisciplinary research projects in the days to come. Recently in this academic session the major research project is taken up by the principle Dr.A.L.Rathod in commerce departments which is sanctioned by UGC and the funded amount is 7, 53,000.00. Again on 20th Dec.2014, we are arranging a state level seminar on "The post cold war transitions in foreign policies of the SAARC countries" with the aegis of G.S.College of Khamgoan in which some of our commerce lecturers are putting their research articles.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college is having a library facility and subscribing to journals and magazines. The college has well equipped computer lab with broadband connectivity. The students and faculty are making use of the facilities to carry out the study projects. For proper functioning of equipment, issue register, purchase register, stock register etc. are maintained.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No special grants are neither received nor any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years?

Nil

Nature of the Project	Duration Year From To	Title of the Project	Name of the Funding agency	Total grant		Total grant received till date
				Sanctioned	Received	
Minor projects	NIL	NIL	NIL	NIL	NIL	NIL
Major projects	Sept 2014 to Sept.2017	A Cross Sectional Study of Critical Factors Responsible for sustainable Development of Agriculture Based Small to Medium Scale Industries of Maharashtra	UGC, New-Dehli	7,59,000.00	NIL	NIL
Interdisciplinary projects	NIL	NIL	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL	NIL	NIL
Students' research projects	NIL	NIL	NIL	NIL	NIL	NIL
Any other (specify)	NIL	NIL	NIL	NIL	NIL	NIL

3.3 Infrastructure for Research:

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Our college is running only under graduate courses so it does not have any registered research centre. However, a computer lab with internet facility and the library facility is available for the students to carry out the study projects at the undergraduate level. The institution encourages faculty for research activity and provides facilities for research development such as; computer room, library facility, Internet facility, and reading room etc; The students are also encouraged for writing an innovative and research articles by

3.3.2 What are the institutional strategies for planning, upgrading and creating Infrastructural facilities to meet the needs of researchers especially in the new & emerging area of research?

The institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research are mentioned as below

- Procuring state of art equipment.
- Upgrading existing infrastructure facilities.
- E- Journals and E-References in Knowledge Center.
- A separate wing will be design for research activities.
 - Utilization of the expertise and qualified staff will be done to guide in research activities
 - Programmes will be conduct to guide staff to obtain research grants
 - Equipment will be purchase of needed for research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If ‘yes’, what are the Instruments/facilities created during the last four years?

There is no such provision available till now and at the same time college has not received any special grants or financial assistance from the industry or other beneficiary agency for developing research facility.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

The college yet not has made any such provision.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

College library is available for the staff and students. The library also provides

1. Journals and Magazines
2. Reference Books
3. Books for study projects

However, the stock is inadequate to meet the demand. We are planning to subscribe INFLIBNET to meet the shortcomings. Internet facilities will be made available to different departments for the use of teachers and student.

3.3.6 What are the collaborative research facilities developed/created by the research institutes in the College. For ex. Laboratories, library, instruments, computers, new technology etc.

UGC assist institution by providing funds that were used in purchasing equipment, enrichment of library, computer with internet facility etc.

3.4 Research Publications and Awards:

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product) - **Nil**
- * Original research contributing to product improvement - **Nil**
- * Research studies or surveys benefiting the community or improving the services – **Nil**
- * Research inputs contributing to new initiatives and social development – **detail stated as below**

In the college till date our researchers has not filed any patent or neither original research contributing to product improvement has been made. Few achievements can be mentioned in this regard.

1. Prof.V.M.Dehankar, Asst.Prof, in art department of our institution is a renowned literary personality in our college. He is associated with a lot of literary institutions and research studies or surveys subject History benefiting the community or improving the services. His book has published with the title “Smrutinchi Chalta Paane”dated on 24 ,Oct.2012 (ISBN No.978-81-7498-180-6)Vijay Prakashan, Nagpur .He Registered for his Ph.D.titled on “Goa Mukti Sangramat Maharashtrian Janteche Yogdan –Ek Mulyamapan” dated June 2011.And Also received research recognition State level from “Teli Samaj Sevak Rajyastariya Shikshak Puraskar.”He has gone through one “Study tour” and visited at Netherlands,Germany,Switzerland,Austriya from 9, June 2014 to18,June2014.

2. Dr. G.D.Wagh , Asst.Prof., in art department of our institution is a renowned literary personality in our college. He is associated with a lot of literary institutions and research studies or surveys subject Marathi Literature benefiting the community or improving the services. His Two books has published with the title of first “Purna-Kanth”in Dec 2009(ISBN No.) Ajab Prakashan, Kolhapur. And second book with titled “Aaut”dated on 2, Oct.2013(ISBN No.)-Sugam Prakashan, Amravati. Also presented poem at All India Radio Service Station, Jalgaon (Khandesh).

3. Dr.V.K.Gaikwad, Asst.Prof., in art department of our institution is a renowned literary personality in our college. He is associated with a lot of literary institutions and research studies or surveys benefiting the community or improving the services. The leading newspaper of district “Deshonnati” mostly invites Dr. V.K.Gaikwad as a writer to write on different subject. Dr. V.K.Gaikwad has expertise himself on Danik Deshonnati Stamb Lekhak, He has also written a book on Transition in Indian Democracy which is referred as a reference book in RTM Nagpur University which is a valuable literature. His published with titled “Bhartiya Lokshahitil Statharay” (ISBN.No.978-93-80287-83-6) Shri Sainath Prkashan,Nagpur. Dated on July 2012.

4.Prof.V.N.Ingle is the Asst.Prof. in the subject Marathi Literature. He has recognized with the National level Award “Vidya Bhushan Puraskar” by Indian NET/SET Association in 2010.

5.Dr.R.M.Sharma Asst.Prof.in Commerce Department before joining this institute have worked as a trainer in 2007 when he was servicing at ICFAI. As a trainer firstly he conducted a workshop for The Zanta Commercial Bank, Akola employees on leadership and communication skill at their work place secondly he conducted “Entrepreneurship Education” to Teachers at B.Ed.College, Akola and in 2011 for collegiate students at SPM college Chikhli on “Time and Stress Release Management”

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institute does not have partnership in publication of any research Magazine. “Unmesh” is a campus published magazine. G.B.Murarka staffs are on the editorial board. The magazine publishes original papers

3.4.3 Give details of publications by the faculty and students:

▪ **Publication per faculty**

Name of Faculty Member	Subject (Specialization)	State level (Conference/Seminar)	National level (Conference/Seminar)	Inter-National level (Conference/Seminar)	Workshop
Prof.V.M.Dehanekar	History	8	3	0	0
Prof.Ku. S.K. Balapure	Economics	0	0	0	0
Dr. G.D. Wagh	Marathi	8	2	3	0
Dr.V.K. Gaikwad	Political Sci.	6	7	2	0
Prof, V.N. Ingle	Marathi	1	6	1	3
Prof. P.B. Meshram	Commerce	5	9	1	0
Prof. P.B. Gaikwad	Phy.Director	0	0	0	0
Prof. S.V. Agrawal	Commerce	0	0	0	1
Dr.R.M.Sharma	Commerce	3	2	0	1
Prof.Ku..N.S.Rajgure	English	0	0	0	0

▪ **Number of papers published by faculty and students in peer reviewed journals (national / international)**

Name of Faculty Member	Subject (Specialization)	National level (ISBN No./ ISSN No. Journal)	Inter-National level (ISBN No./ ISSN No. Journal)	Impact Factor
Prof.V.M.Dehanekar	History	2	1.ISSN No.8349-1019 2. ISSN No.0975-590X	---
Dr.R.M.Sharma	Commerce	3	1.ICFAUJ/UMVol.1/No.1/June 2011 2. ISSN No 2230 7850/Vol.2/XI/Dec.2012 3.ISSN No.2231-5063/Nov.2012	0.2105

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

Name of the faculty Member	Title of the Book	details of publishers	ISBN/ISSN numbers & Date of Publication
Principal.Dr.A.L.Rathod	1.Principles of Business Management (in English Language) 2. .Principles of Business Management (in Marathi Language) 3.Marketing Management	Anuradha Prakashan, 197, Survey Layout, Nagpur	ISBN No. I 21-566
Prof.V.M.Dehankar	Smrutinchi Chalta Paane	Vijay Prakashan, Nagpur	24 ,Oct.2012 (ISBN No.978-81-7498-180-6)
Dr. G.D. Wagh	1.”Purna-Kanth” 2.“Aaut”	Ajab Prakashan, Kolhapur Ugam Prakashan, Amravati.	Dec 2009(ISBN No.978-80150-11-6). 2, Oct.2013(ISBN No.978-81-81-923312-0-3)
Dr.V.K. Gaikwad	“Bhartiya Lokshahitil Statharay”	Shri Sainath Prkashan,Nagpur.	Dated on July 2012 (ISBN.No.978-93-80287-83-6)

3.4.4 Provide details (if any) of:

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally and
- incentives given to faculty for receiving state, national and international recognitions for research contributions.

Name of Faculty Member	International	National	State	University	Dist	College
Pror.V.M.Dehankar	Nil	Nil	01	Nil	Nil	Nil
Dr.G.D.Wagh	Nil	Nil	Nil	Nil	01	Nil
DR.V.K.Gaikwad	Nil	Nil	01	Nil	Nil	Nil

3.5 Consultancy**3.5.1 Give details on the systems and strategies for establishing institute industry interface?**

Through Career Counseling Cell students are exposed to various upcoming jobs and broad areas of vocational and skill-oriented courses.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

No special policy to promote consultancy is stated yet by the college. The institution always encourages faculty members to provide students with proper consultancy. Students are made aware to consult experts from different fields through career counseling cell. The Research, Publication and Consultancy Cell has planned and given the consultancy regarding Ph.D. –Synopsis, Research avenues, Selection of topic for research, Area of research, Work plan of research etc. Guided by Principal Dr.A.L.Rathod and Dr.R.M.Sharma.

SR.No.	Name of Research Scholar	Under the Supervision	Proposed University for Research
1.	Mr.S.M.Mamilkar	Dr.A.L.Rathod	SGBAUA
2.	Mrs.S.C.Pangarkar	Dr.A.L.Rathod	SGBAUA
3.	Mrs.R.R.Chavan	Dr.A.L.Rathod	SGBAUA
4.	Mr.Y.S.Gawali	Dr.A.L.Rathod	SGBAUA

5.	Mr.J.D.Khandare	Dr.A.L.Rathod	SGBAUA
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3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The Principal encourage the staff members to use their expertise and available facilities for consultancy and academic environment.

1. By encouraging participating in seminar, conference and symposium.
2. Setting up a Career Counseling Cell in the institute to provide all career related information to students.
3. Other Institutions invite our faculty as resource persons to deliver lecture/s on a particular topic. The college encourages the faculty to undertake such extension/consultancy services.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

There is no formulated policy of the institution regarding sharing income generated through consultancy as yet, still if generated through consultancy it will be utilize for procurement of library periodicals and magazines of competitive examinations.

3.6 Institutional Social Responsibility (ISR) and Extension Activities

3.6.1 How does the institution promote institute-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college persuades the students to enroll in NSS and NCC take part in community service to promote social responsibilities among students and faculty. Students and teachers participate in Aids awareness rally, Pulse polio program, Tree Plantation, Women safety Program and other programs that are conducted in the college. Through NSS and NCC, the college is organizing various intervention activities in one day, two days and seven days special camps, involving neighbourhood communities and the students to understand the welfare and the developmental efforts of the government to make use of them, to meet the community needs and problems. Various workshops are also arranged under NSS such as Women literacy, Women Health and other related programs which are lectured by collegiate faculty member likewise Prof.V.M.Deankar ,Dr.G.D.Wagh.,Dr.V.K.Gaikwad,Prof.Ingle and Prof.S.K.Balapure. Students and teachers also participated in welfare activities on the occasion of 'Saint Gajanan Maharaj Samadhi

Centenary Ceremony'. These activities encourage and sensitize students to become more responsible, good citizen, dutiful, service oriented and make their holistic development and become more aware about current environmental and social issues. Students under the guidance of teachers, organize various activities benefitting the community, such as awareness campaign on different issues.

3.6.2 What is the Institutional mechanism to track the students' involvement in various social movements / activities which promote citizenship roles?

Various types of committees have been set up for the smooth functioning of NCC and NSS to track activities of volunteers. Student and teacher participated in " Bharat Swachata Abhiyan" Every week one hour is dedicated for college campus and outside the campus cleanliness. To encourage students we appreciated a good performer by writing his name on special board arranged for it. The institute has organized a Rally on "Lek Wachava Abhiyan" at Shegaon from Civil hospital to College. The officers in charge of NCC, NSS identifies the students who participated in social movements/activities during their studentship in the college and try to develop the proper network by enrolling and guiding them on the various issues regarding the extension activities to be organized in the future. They officiate as mentors and guide to promote their citizenship roles. Other teachers and non-teaching staff are actively involved in implementation, monitoring and evaluating programmes conducted by these associations.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institute has established a feedback mechanism to solicit the perception of stakeholders to improve the overall performance and quality of the institute. Meetings are planned with students, parents and alumni of the institution independently in each academic year to collect their views and feedback about the present state of development and suggestions for future course of action. The feedback obtained is then analyzed by the IQAC to prepare perspective on development of the institute.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, List the major extension and outreach programmes and their impact on the overall development of students?

At the beginning of the academic session extension wings like NSS, NCC, units of our college organizes several extension and outreach programmes for the whole year. The institution sets up action plans and executes them accordingly. Consequently they along with other social service wings of the college primarily work for the extension and outreach activities of the local people. There is no budgetary provision for these programmes. The NSS units of the college have organized several outreach and extension programmes in the last four years and for that they received financial assistance by the affiliating university SGBAU which is mentioned as below.

Sr.No	Year	Extension and outreach programmes	Budget	
			Received	Sanctioned
1	2010-2011	02	62000 Rs.	62000 Rs.
2	2011-2012	02	62000 Rs.	62000 Rs.
3	2012-2013	02	62000 Rs.	62000 Rs.
4	2013-2014	02	62000 Rs.	62000 Rs.

Sr.No.	Academic year of Program organized	Name of Major Extension programs	Budgeted Amount (Rs.)	Actual Amount(Rs.)	Impact
1.	2009-10	Mock Parliament activities were organized for political science students by forming a political study club.	300	200	good popularity among the student fraternity
2.	2009-10	“Aids Rally” organized by our institute along-with students, members and staff members.	400	250	Tremendous support had got
3.	2010-11	The students of N.S.S. and N.C.C. had organized event of “Tree Plantation” within the campus of the college to make green environment with all staff members. In this year we have planted 25 trees around the campus.	600	400	Got good awareness among N.S.S. and N.C.C. students.
4.	2011-12	“Lek- Wachava- Abhiyan” had got positive impact on the society of shegaon. Through this program we had involve not only the students and staff members of the college but also the localise people of Shegaon area.	300	250	got good popularity among the student and parrent fraternity of Shegaon and build a good image of the college.
5.	2012-13	On 2nd oct 2012 on the eve. of birth anniversary of Mahatma Gandhi “Samajik Jagaran about thoughts of Mahatma” at local level.	100	100	Good feedback from the students
6.	2012-13	Arranged a lecture on “Aids Prohibition Measures” by Dr.Thakur Madam from Govt.Hospital Shegaon for the students and staff members of the college.	50	50	Good feedback from the students & staff members
7.	2012-13	Organised a workshop on “Sarpmitra Karyashala” for students and staff members	00	00	Good feedback from the students & staff members

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Usually, the principal and the heads of the departments discuss the extension activities to be completed and they are circulated through the notice. The college provides equal opportunity to join the department of NSS or NCC to those students who are of interest in various extension activities. During the time of admission students are sensitized about the NSS. They are motivated about the benefits and scope of these activities. Active participation of students and faculty members play vital roles in carrying out extension activities. Special camps are organized in the nearby locality to undertake such programmes and the institution always promotes these activities. In field, outstanding students are sent to participate in various camps at university level, state level also at National level in NCC, NSS, Games and Sports. The students are encouraged to participate in all the activities in good number, under the guidance of teachers. The NSS Department aims at "Not me but You". Along-with the Annual camps in the adopted villages, it has completed various extension activities such as celebration of important national and international days, environmental protection day and Pulse Polio Program, Lek Vachaav Abhiyaan , Anti-AIDS Day, Sahar and Gram Swachhata Abhiyaan, Environment & Earth protection Day, Shramdan, The NSS Day, The Independence Day, The Republic Day, The Mahilla Din, Sakshartta Divas, The SevaSaptaah on the occasion of M. K. Gandhi Birth Anniversary ,Celebration of Diwali without Crackers ,National Integrity Day ,etc. The teachers also speak on various issues in different programmes.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the College to ensure social justice and empower students from under-privileged and vulnerable sections of society?

During N.S.S. camps, various surveys are conducted to know various problems of under-privileged and vulnerable sections of society. In special camp, "Septic Latrines basing on the house hold" survey was conducted by the NSS volunteers. Besides, women literacy, tree plantation, voters awareness programmes etc are conducted especially by N.S.S. unit throughout the year. Moreover, the institution seeks to identify students coming from underprivileged sections of society who are later on assisted by giving some funds.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

In the college campus we have organized various activities with some expected out come and learning experience, skills inculcated below –

Academic year of Program organized	Name of Extension activities	Objectives of Extension activities	expected outcomes in %	academic learning & Skill deployed among the students
2009-10	Mock Parliament activities organized for political science students through political study club.	To reinforce the basic concept of Parliamentary activities	30 to 40% students have understood it .	Reinforced the idea of parliament and developed communication skill
2009-10	“Aids Reilly” organized by our institute students, members and staff members.	To reinforced the basic view of Aids	70 to 80% students have understood it.	Learnt the idea of campaign and developed as social revolutionary
2010-11	The students of N.S.S. and N.C.C. had organised event of “Tree Plantation” within the campus of the college to make green environment with all staff members. In this year we have planted 25 trees around the campus.	To reinforced the basic view of Eco-friendliness	80 to 90% students have understood it.	Learnt the idea of Environment protection and developed as social activist
2011-12	“Lek- Wachava- Abhiyan” had got positive impact on the society of shegaon. Through this program we had involve not only the students and staff members of the college	To reinforced the basic view of How to Save the girl child?	80 to 90% students have understood it.	Learnt the idea of New born girl child protection and developed as social justice

	but also the localise people of Shegaon area.			
2012-13	. On 2nd oct 2012 on the eve. of birth anniversary of Mahatma Gandhi “Samajik Jagaran about thoughts of Mahatma” at local level.	To reinforced the basic view of Justice and equality	60 to 70% students have understood it.	Learnt the idea of Unity & integrity and developed as social justice
2012-13	Arranged a lecture on “Aids Prohibition Measures” by Dr.Thakur Madam from Govt.Hospital Shegaon for the students and staff members of the college.	To reinforced the basic view of Aids	70 to 80% students have understood it.	Learnt the idea of campaign and developed as social revolutionary
2012-13	Organised a workshop on “Sarpmitra Karyashala” for students and staff members	To reinforced the types of snakes	20 to 30% students have understood it.	Learnt the idea of campaign and developed skill of catching the snakes

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Various programmes such as Lek Vachaav Abhiyaan, Anti-AIDS Day, Sahar and Gram Swachhata Abhiyaan,, The NSS Day, The Independence Day, The Republic Day, The Mahilla Din, , The SevaSaptaah on the occasion of M. K. Gandhi Birth Anniversary, National Integrity Day, etc. are organized by the college for the benefit of community. By inviting people of surrounding areas to contribute as their participation and to have important information about the community development to various activities and programmes of N.S.S. the institution ensures that the extension activities of the students contribute to community development. A parent- teacher’s interactions or meeting is organized in the college ever year. Suggestions and recommendations resulted from such meets regarding the community development activities are taken into consideration, than the college takes appropriate steps for the benefit of the people residing in the surrounding area of the college.

3.6.9 Give details on the constructive relationships forged (if any) with other Institutions of the locality for working on various outreach and extension activities.

Our college is located at a popular pilgrimage destination named Shegoan. So the area nearby the college is surrounded by village peoples who need help in the fields of health and education. Our college plays a most important role in fulfilling some of these basic needs of the people. College management has arranged computer skill improvement program through a local computer training centre of Shegaon area on honorarium basis for one day to support staff members of the college it enhance the constructive relationships forged with other institutions of the locality for working.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Our performance in the field of social work is quite satisfactory. However, it is yet to be recognised by any organisation.

1.7 Collaborations:

3.7.1 How does the institution collaborate and interact with research laboratories, Institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

No, the institution does not collaborate and interact with any research laboratories, institute and industry.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Our institution has not yet signed any formal MoU with universities or industries. However, this area will be explored in the future.

3.7.3 Give details (if any) on the industry-institute-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/new technology /placement services etc.

1. Arranged Placement activity in campus for an improvement of placiability of commerce and arts students at college campus. Branch Manager (Mr.Sandip Purohit – of Samrudha Jeevan Multipurpose Co-operative society, Akola Branch) had taken interview of 30 students of B.Com.III / B.A.III Appeared students. Out of that 7 students have got selected for final placement under the guidance of Dr.R.M.Sharma. Under the

Career Counseling and Guidance Cell different private agencies give their suggestions to students.

2. College management has arranged computer skill improvement program through a local computer training centre of Shegaon area on honorarium basis for one day to support staff members of the college.
3. The practical and academic exposure of students of commerce get enhanced and brighten the placement opportunities, by taking up field studies and visiting to various local co-operative banks, commercial organization, credit societies with a view to be aware of the new dimensions of technological development.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the College during the last four years.

Nil

3.7.5 How many of the linkages/collaborations resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment : Nil
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development: Nil
- e) Research: Nil
- f) Consultancy : Nil

On campus Consultancy regarding Placement / Internship/ On-the-job training		
Number of Consultancy Service Organizations Visited	Number of Students Participated	Number of Students Interested to join /benefited
1. Director –Ram Pande My Job Consultancy Services, Akola Speech on – Carrier Guidance on Banking and Finance 6 Modular Training Program	58	15

- g) Extension: Nil
 h) Publication: Nil
 i) Student Placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students selected for Placement	Number of Students Placed
1. Mr.Sandip Purohit –B.M. of Samrudha Jeevan Multipurpose Co-operative society,Akol Branch	30	07	04 (Maharashtra State Police)

- j) Twinning programmes: Nil
 k) Introduction of new courses: Nil
 l) Student exchange: Nil
 m) Any other: Nil

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The institution does not make any effort as such.

Any other relevant information regarding Research, Consultancy and extension which the College would like to include.

NA

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities:

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The institute provides good infrastructure with modern amenities and state of art equipments to facilitate effective teaching and learning and for comprehensive patient care.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

a) Curricular and co-curricular activities

- i. Classrooms - 6
- ii. technology enabled learning spaces -1
- iii. seminar halls -1 (1500 sq.ft., 500 Chair capacity)
- iv. tutorial spaces -0
- v. laboratories -0
- vi. botanical garden -0
- vii. specialized facilities -0
- viii. equipment for teaching -0
- ix. learning and research etc.- 0

b) Extra –curricular activities –

- x. Outdoor -1.Kabaddi ground2.Kho-Kho 3.Cricke 4.Wholiball
- xi. Indoor games –Table Tennis
- xii. Gymnasium -8Pointunit,Dumbels,Plate-Bar,Benvesh
- xiii. Auditorium -1500 sq.ft.
- xiv. NSS -01Room
- xv. NCC -01 Room
- xvi. Cultural activities
- xvii. Public speaking
- xviii. Communication skills development
- xix. Yoga
- xx. Health and hygiene etc.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

- Infrastructure is designed and maintained as per the specification of Rehabilitation Council of India.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Although there are no such students, but in the campus ramp has been built at entrance and if required personal attendee will be permitted.

4.1.5 Give details on the residential facility and the various provisions available within them:

- **Hostel Facility** – Not Available
- **Recreational facilities, gymnasium, yoga center, etc.** – Available
- **Computer facility including access to internet in hostel.** - Not Available
- **Facilities for medical emergencies** – First Aid Medical Facility Available
- **Library facility in the hostels** – Not Available
- **Internet and Wi-Fi facility** – 100Mbps available
- **Recreational facility-common room with audio-visual equipments** - Not Available
- **Available residential facility for the staff and occupancy** – Not Available
- **Constant supply of safe drinking water** - Available
- **Security** – Available (1)

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Annual medical checkup of the students is taken up by the health hygiene committee comprising the doctors. Medical checkup at the time of entry, at the conclusion of the session and before sending the students to various camps is taken up. Teachers also get their health record checked up while checked up goes on.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's cell, counseling and Career Guidance, Placement unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- **IQAC** has been created

- **Grievance Redressal unit** has been constituted
- **Women's Cell** – Available
- **Counseling and Career Guidance-** Available
- **Health Centre** – Not Available.
- **Canteen** – Available
- **Recreational spaces for staff and students** – Available
- **Safe drinking water facility-** Available
- **Auditorium-** Available

Grievance Redressal Cell for staff

Prof. S.K.Balapure	-	Chairwomen
Prof.V.V.Diware	-	Member
Prof.V.N.Karskar	-	Member
Prof.V.N.Dehenkar	-	Member
Prof.V.K.Gaikwad	-	Member
Miss.Shital Adhao (BA.II)	-	Member
Adv. Smt. Sarita Sharad Agrawal	-	Member
Shri.Kailas Bhagwandas Sharam	-	Member

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. The following is the Library Committee:

Chairman	Dr.A.L.Rathod	Principal
Co-ordinator	Prof.V.M.Dehanekar	Asst.Prof.
Member	Dr.V.K.Gaikwad	Asst.Prof.
Member	Prof S.V.Agrawal	Asst.Prof.

The responsibilities are:

- To lay the broad outline of rules and procedures.
- To frame and suggest amendments to the existing rules when necessary.
- To help the Library in getting adequate grants.
- To help in providing adequate staff for proper and efficient functioning.
- To allocate funds for various subjects.
- To suggest improvements in Library Services.
- To consider all matters, the Chief Librarian brings to its notice regarding Library functions and service and suggests ways to improve.
- To select books, journals and other reading materials needed for the departments.
- To maintain students discipline in the Library.
- To have smooth functioning of the Library activities regarding reference & issues.
- To promote students – staff interaction to resolve any difficulties.
- To promote quantitative and qualitative use of facilities.

4.2.2 Provide details of the following:

Total area of the Library (in Sq. Mts.)	3070 sq. ft
Total seating Capacity	40 students 1000 sq.ft reading capacity

Working Hours On Working days On Holidays On Examination days During Vacation	8:00a.m to 06:00p.m. 9:00a.m to 02:00p.m. 8:00a.m to 06:00p.m. 9:00a.m to 02:00p.m.
Layout of the Library Individual reading carrels, Lounge area for browsing and relaxed reading, IT zone for accessing e-resources	1000 sq.ft.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Amount spent on new books and journals during the last four years:

Library holdings	2009-10		2010-11		2011-12		2012-13	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	11391	411995	11531	423995	11670	434995	11807	451995
Reference Books	1447	462350	1456	463150	1475	464420	1498	466050
Journals/ Periodicals	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
e-resources	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify)	04	6000	04	6000	04	6000	04	6000

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC** – Not Available
- **Electronic Resource Management package for e-journals** - Not Available
- **Library Website** – Library details are available in the Institutes website
- **In-house/remote access to e-publications** – Not Available
- **Library automation** – Work in Progress
- **Total Number of Computers for public access** –04
- **Total numbers of Printers for public access**- 02
- **Internet band width/speed** –100Mbps
- **Institutional Repository**– Not Available
- **Content management system for e-learning** – Not Available
- **Participation in Resource sharing networks/consortia (like INFLIBNET)** – Work in Progress

4.2.5. Provide details on the following items:

- **Average number of walk-ins** – 12/15 per day
- **Average number of books issued/returned** – 10/12
- **Ratio of Library books to students enrolled** – 24:1
- **Average number of books added during the last 3 years**

Years	No. of books
2010-2011	155
2011-2012	155
2012-2013	155

- **Average number of login to OPAC:** Not Available
- **Average number of login to e – resources** – Not Available
- **Average number of e-resources downloaded /printed** – 2 to 3 per day
- **Number of information literacy trainings organized** – Organized once
- **Details of “weeding out” of books and other materials** - Not Available

4.2.6 Give details of the specialized services provided by the library

Manuscripts	Thesis/Dissertations are kept in the reference section
Reference	Assistance in location of publications, use of the catalogue, use of computers to access information & the use of basic reference sources. Assistance in identifying Library materials user needed. Answering users queries
Reprography	Separate B&W machines without time restriction to take the photocopies
ILL – (Inter Library Loan Service)	Nil
Information deployed and notification	Information regarding Conference, Workshop, Important Notices, Staff Publications, Daily News etc., are displayed on the notice board.
Download	Nil
Printing	B/W printer is used to provide this service
Reading List/Bibliography Compilation	on demand
In-House/remote access to e-resources	Nil
User orientation and awareness	Nil
Assistance in searching database	The library staff assists the users while searching databases Library section
INFLIBNET/IUC facilitates	Work in Progress

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the College.

- Issuing, referring books, periodicals, journals
- Helping the staff/students while searching databases, downloading articles, scanning required articles, providing printouts of the articles etc.

- News-papers and general magazines are provided
- Providing required information at the right time

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- Personal assistant is provided

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes, a suggestion box has been placed at the entrance of the Library. The users drop their feedback in it. The suggestions are placed before the Library Committee for implementation.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers:	10
Staff	Computer Centre has a system administrator, system analyst, operator, and maintenance staff
LAN facility:	Win 2008 server
Configuration	CORE 2 DUO, P4 with 2GBRAM and above
Licensed software	Windows 2003/2008, Server with 150 user license Windows XP/Windows 7
Office management software	Open office.
Computer-student ratio	20:1
Stand- alone facility	NA
LAN facility	Yes
Licensed software	Windows XP and windows 7, Office 2003 and 2007. Licensed software: Windows 2003/2008, Server with 150 user license Windows XP/Windows 7
Number of nodes/ computers with Internet facility	05
Any other	Wireless internet Connection in Most of the area inside College

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off campus?

The number of the computer and internet facility made available to the faculty and students on the campus is mentioned below in the table

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	09	05	√	Nil	Nil	03	01	Nil
Added	06	05	Nil	Nil	Nil	01	Nil	Nil
Total	15	10	√	Nil	Nil	04	01	Nil

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Recently college has made the facility of LAN, Internet and Wi-Fi Facility within the campus. At the same time management has propose to explore the benefit of Digital /E-Library. Further they have also decided to make the campus under C.C.T.V. cent percent vigilance, which will be implemented as early as possible.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)?

Academic year	Budgeted expenditure on Computers and Accessories	Actual expenditure on Computers and Accessories
2009-10	25000	18000 + 5100 = 23100
2010-11	25000	22000 + 5700 = 27700
2011-12	30000	24000 + 6000 = 30000
2012-13	33000	25000 + 6500 = 31500

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Cent Percent official and academic work is being carried by using computer. By using computer various administrative, official and academic documents and notices, vouchers, billing, administrative plan, academic and teaching plan etc; is taken out. In teaching/ learning method O.H.P. is used as a supplement to computer-aided facility by our staff.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the center of teaching-learning process and the render the role of a facilitator for the teacher.

By Using O.H.P. as a supplement to the Power Point Presentation lecture has been delivered on an important topics like Personality Development, Carrier & Guidance. By using audio cassette tape Historical and Political monuments lectures are being delivered, audio cassette tape is also used for teaching old folk song in Marathi in Marathi literature class.

4.3.7 Does the Institute avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No the Institute does not avail the National Knowledge Network connectivity directly or through the affiliating university.

4.4 Maintenance of Campus Facilities**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (Substantiate your statements by providing details of budget allocated during last four years)?**

		ALLOCATED AMOUNT 2009-10	ALLOCATED AMOUNT 2010-11	ALLOCATED AMOUNT 2011-12	ALLOCATED AMOUNT 2012-13
A.	BUILDING	60000	64000	65000	67000
B.	FURNITURE				
C.	EQUIPMENT	5000	6000	7000	8000
D.	COMPUTERS	18000	22000	24000	25000
E.	VEHICLES	NIL	NIL	NIL	NIL
F.	ANY OTHER	5100	5700	6000	6500

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?

In our College we have constituted Infrastructure, Facility and Equipment Committee which is looking after the various facility needed inside or outside the campus of the college. Infrastructure, up-gradation related matters are generally discussed normally in L.M.C., Staff Council and IQAC meetings under the leadership of principal. Decisions taken by management of college are followed.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

- As such except computer and electrical fans there are no other equipments which are calibrated periodically i.e. computer and electrical fans once in a year for precise measurement.
- Calibration faults detected in between are repaired immediately.

4.3.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The major steps taken for location, upkeep and maintenance of sensitive equipment are mentioned below.

- Voltage stabilizer and UPS.
- Uninterrupted water supply ensured by bore-well, rain water harvesting.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

NA

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support:

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishing updated prospectus/handbook annually giving detailed information about the course eligibility and curriculum. It consist Firstly Message of Late. Shriman Sheth Shri Puranmalji Murarka (founder Member), Message of Shriman Sheth Shri Murarilalji Chattarbhuji Murarka (President of Shegoan education Society), Vision, Mission and Goals and Objectives of Institution, List of L.M.C., List of Senior Teaching Member staff and Non teaching staff Members, Information boucher about Arts and Commerce Faculty, Eligibility criteria of admission, Important information about admission, Intake capacity, Admission fee chart with other charges taken by the college, Dress code of conduct and Campus discipline, Information about I-Card, Information about E.B.C., O.B.C., S.C., S.T. Scholar ship online Website address, PWD students special facility, Information About Sports and Games, Physical Test, N.C.C., N.S.S. College library, Cultural activities of the college, Information about University Exam, College Admission form etc. At last page of information the head of the institution ensured its commitment and accountability.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Category of the students	2009-10		2010-11		2011-12		2012-13	
	No.	Amt.	No.	Amt.	No.	Amt.	No.	Amt.
SC	80	230491	71	235600	82	388651	62	288826
OBC	199	477775	191	564475	138	406814	90	249565
NT	29	67618	21	16235	22	61631	19	52257
SBC	2	4470	0	0	1	3273	1	2448
ST	14	40610	7	30670	2	5896	0	0
Freeship	20	25895	8	14215	4	5359	0	0

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Nearly 85% Percentage of students receive financial assistance from State government, Central government and other national agencies as per norms and condition specified by them.

5.1.4 What are specific support services/facilities available for:

Students from SC/ST, OBC and economically weaker sections	Reservation for Admission as per University and government rules and regulation , Scholarship from state government, central government and other national agencies, Bus passes, Remedial Classes etc;
Students with physical disabilities	Reservation for Admission as per University and government rules and regulation , Scholarship from state government, central government and other national agencies, Bus passes, Remedial Classes etc;
Overseas students	Not on the rolls
Students to participate in various competitions/National and International	Encouraged, Teacher-mentors offer useful hints and guidelines As per the UGS norms and condition students are provided financial assistance to participate in various competitions/National and International.
Medical assistance to students: health center, health insurance etc.	Medical checkup at the time of entry, at the conclusion of the session and before sending the students to various camps is taken up, but there is no provision for health insurance.
Organizing coaching classes for competitive exams	A separate committee is formed which is conducting a classes for students who wants to attend competitive exams
Skill development (spoken English, computer literacy, etc.,)	Along with regular classes efforts are taken by Dr.R.M.Sharma , Asst.Prof. S.V.Agrawal and Asst, Prof.P.B. Meshram by forming a Commercial Skills Development program under Commerce Forum which encourages the student to enhance their practical knowledge in commerce.
Support for “slow learners”	Teacher concerned organizes remedial class, Extra Classes, Home Taking Assignment etc;
Exposures of students to other institution of higher learning/ corporate/business house etc.	NA
Publication of student magazines	Students are represented on the College Annual Magazine ‘Unmesh’ Editorial Board

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The university and institution takes up various measure/initiatives to enhance the social and economic relevance such as university tries to include topics in the courses to make it socially and economically relevant and the college organizes various skill oriented programmes, entrepreneurial skills and competitive exam relevant to regional and global employment markets are offered to the students workshops and seminars. Last year two students had attended self employment workshop at S.R.K.Mohta College, Khamgaon. In this workshop student had received the knowledge about various entrepreneur activities and self employment plans of the govt. of India.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debates and discussions, cultural activities etc.

- Physical director Asst. Prof. P.B.Gaikwad has been appointed to give an adequate attention in sports and games.
- gymnasium having 8Pointunit,Dumbels,Plate-Bar,Benvesh
- Facilities created for indoor games
- Encouragement given to students to participate in competitions.
- Inter- College Competition
- Attendance of those who go for workshops.

Apart from these talks by experts, eminent personality from society and expertise faculties from various field are called to encourage and motivate the students to participate in various activities such as quiz competition, debate competition, games etc; The Institute conduct “Yuva Mahautsaav” for five days where students are getting the platform to show their talent by participating in various activities in this “Yuva Mahautsaav” and motivating them by giving awards to the winner. The institution provides extra classes, sports uniform and other required materials for those students who are participating in the various sports and games.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc. .

Constituted a separate “ Career counseling and career guidance cell” and through this cell we provided guidance and counseled students to make a career in C.A.,C.S.,I.C.W.A.,M.B.A. in area of commerce and M.A.(Marathi literature, Economics ,History and Pol. Sci.) in area of arts etc. Defense, of students appeared and qualified in various competitive exams, etc. Arranged a Lecture of Dr. Banole (Well-known Medical

Practisener of Shegaon) and Dr.R.M.Sharma on “How to Crack Competitive Examinations?” The numbers of students appeared and qualified in various competitive exams are mentioned below

Sr. No.	Name of Examination	Year	No. of Students Passed/ Qualified
1	State services (Maharashtra State Police)	2014-15	04
2	Indian Army	2014-15	02
3	MBA (MH.CET)	2013-14	02
4	MCM	2013-14	04

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)?

Academic Counseling, Personal Counseling by teachers.

Sr.No.	Types of Counseling Services	Availability or not
1	Academic Counseling Services	√
2	Personal Counseling Services	√
3	Career Counseling Services	√
4	Psycho-social Counseling Services	√

Beside this Shishy Dattak Padhati has been stressfully adopted. Under this scheme mentoring system is developed in which each teacher has to take at-least 20 students for mentoring so that we get good result in their personal development and progression.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The institution through the placement committee organizes various placement activities to help the students to identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers. Following is the list of the employers who have conducted the programmes in our institution and the numbers of benefited students. Although no campus

interviews take place the college receives requests for qualified hands from others, our management and recommendations are made.

On campus Consultancy regarding Placement / Internship/ On-the-job training			
Number of Consultancy Service/ Organizations/ Expertise personal Visited	Number of Students Participated	Number of Students Interested to join /benefited	Number of Students Placed
1. Director –Ram Pande My Job Consultancy Services, Akola Speech on – Carrier Guidance on Banking and Finance 6 Modular Training Program	58	15	00
Mr.Sandip Purohit –B.M. of Samrudha Jeevan Multipurpose Co-operative society,Akola Branch	30	07	07
Dr. Banole (Well-known Med. Practisener of Shegaon) and Dr.R.M.Sharma Speech on “How to Crack Competitive Examinations?”	42	04	04

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The student grievance redressal cell has been constituted as per the norms and condition laid down by SGBAU and till date from last four years not a single student have reported and redressed.

5.1.11 What are institutional provisions for resolving issues pertaining to sexual harassment?

In the institution constituted separate Gender Sensitization Committee as per University Norms and till date from last four years not a single issues have been reported and redressed in the campus.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

In the institution a separate anti-ragging committee has been constituted. It is functioning and information about anti ragging is disseminating from time to time as per University Norms and condition and as such no instances have been reported till date.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- ❖ Medical checkup at the time of entry, at the conclusion of the session and before sending the students to various camps is taken up, but there is no provision for health insurance.
- ❖ Canteen facilities
- ❖ Student counseling support

- ❖ Transport facilities for outreach programmes.
- ❖ No other beneficiary fund either then scholarship fund is provided to the students but whenever the requirements are arrived from the students who are economically weak then the staff members contributes the funds for any such student towards his/ her education fees or medical bill.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

An Alumni Association has been constituted and functioning but not registered. Through this association interactive session are conducted among alumni students and teaching staff of the college.

Alumni Association

Mr.Gauraj Agrawal,	-	President
Mr.Madhav Joshi	-	Secretary
Mr.Nagesh Giri	-	Student Representative
Mr.Prashant Ambilkar	-	Student Representative
Mr.Kishorkumar Shegokar	-	Student Representative
Ms.Kalpana Tikar	-	Student Representative.
Mr. Ajay BoBade	-	Student Representative

5.2 Student Progression

5.2.1 Providing the percentage of student progressing to higher education or employment (for the last four batches), highlight the trends observed.

Student progression	%
UG to PG	30 to 40%
PG to M.Phil.	5%
PG to Ph.D.	1%
Employed	
• Campus selection	2%
• Other than campus recruitment	70 to 80%

5.2.2 Provide details of the programme-wise pass percentage and completion rate for the last four years (course wise/batch wise as stipulated by the university)?Furnish programme-wise details in comparison with that of the previous performance of the same and that of the Colleges of the affiliating university within the city/district.

Academic year 2009-10

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.- I	111	---	0.90	1.80	9	11.70
B.A.- II	69	---	2.89	4.34	8.69	15.92
B.A.- III	43	2.32	9.30	11.62	13.95	37.19

B.Com.- I	105	---	0.95	3.88	4.76	9.59
B.Com.- II	44	---	---	6.81	15.90	22.71
B.Com.- III	30	---	3.33	6.66	13.33	23.32

Academic year 2010-11

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.- I	103	---	0.97	1.94	4.85	7.76
B.A.- II	68	---	2.94	4.41	8.82	16.17
B.A.- III	45	---	11.11	11.11	20.00	42.22
B.Com.- I	96	1.04	3.12	5.20	8.33	17.70
B.Com.- II	52	---	1.92	5.76	11.53	19.21
B.Com.- III	29	---	3.44	10.34	24.13	37.91

Academic year 2011-12

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.- I	103	2.00	2.91	4.85	8.73	18.49
B.A.- II	71	1.40	5.63	7.04	9.85	23.92
B.A.- III	46	6.52	8.69	6.52	13.04	34.77
B.Com.- I	97	---	6.18	5.15	6.18	17.51
B.Com.- II	49	---	---	14.28	12.24	26.52
B.Com.- III	29	6.89	10.34	13.79	20.68	51.70

Academic year 2012-13

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. – I	108	---	4.62	10.18	12.03	26.83
B.A – II	67	---	7.46	13.43	19.40	40.29
B.A.- III	50	2	6	20	26	54
B.Com. – I	104	0.96	2.88	7.69	13.46	25
B.Com. – II	54	---	3.70	9.25	12.96	25.91
B.Com.- III	37	5.40	8.10	18.91	32.43	64.84

From the tabular analysis it found that academic year 2011-12 had remarkable result in which year distinction students geared around 6.89% out of 29 appeared students in B.Com-III year and 6.52% out of 46 appeared students in B.A.-III year. And just like that academic year 2012-13 had remarkable result in which year distinction students geared around 5.40% out of 37 appeared students in B.Com-III year and 2% out of 50 appeared students in B.A.-III year.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

By guiding to the students about further progress after graduation motivated for Post-graduation in respected streams and also using consultant agency in providing private placement. It is reflected by the following information –

Sr. No.	Name of Examination	Year	No. of Students Passed/ Qualified
1	State services (Maharashtra State Police)	2014-15	04
2	Indian Army	2014-15	02
3	MBA (MH.CET)	2013-14	02
4	MCM	2013-14	04

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The special support provided to students who are at risk of failure and drop out are enumerated as below

- The student's academic performance is evaluated in the departmental meeting.

- Any student having difficulty in subjects is given remedial teaching and repeat exams. Students who lose a year are counseled for continuity.
- Potential drop-outs for psychological reasons are detected in advance and counseled.
- Drop-outs are encouraged to re-join.

Class	Name of subject for Remedial/Extra	No. students Status before conduction	No. students Status after conduction Remedial/ Extra Classes(Got success in the exam)
B.A.I ,II	English	18	12
B.Com.I, II	Computer	10	5

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extra-curricular activities available to students. Provide details of participation and program calendar.

Sports

Sports activities are generally conducted after class in the evening.

The college provides the students with indoor and outdoor games facilities such as chess, carrom, badminton, volleyball and cricket etc.

- Student deputed to competitions in other Colleges / Universities.
- Students have actively participated in the sports events conducted in the institution as well as other institution and universities.
- Staff members accompany College team wherever it participates in outstation events.

Cultural Activities:

- Students are deputed to participate in intercollegiate cultural competitions organized by the SGBAU.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular activities and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

By the efforts of faculty members the students are being convinced to participate in co-curricular, extracurricular activities and cultural activities at different levels: University / State / Zonal / National / International, etc. But at college level they passionately take part in different sports and cultural programmes.

5.3.3 How does College seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

At the end of academic session, the college distributes feedback forms to its students and collect data to improve the performance and quality of institutional output. Working of the Alumni Association is also focused on receiving feedbacks from college alumni.

5.3.4 How does the College involve and encourage students to publish materials like catalogues, wall magazines, College magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Annual magazine, *UNMESH*, which is planned, edited and produced by the students every year in an artistic way. College magazine committee invites essays, poems, articles and stories etc. from the students and edits and publishes it annually. Messages given by the important officials of the state in the magazine also encourage the students to involve themselves in such activities.

Several Committees are set up to coordinate this.

5.3.5 Does the College have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Due to certain reasons Student Council could not be formed, but the college has a student union. Instead, in each class student are selected by the Principal as president, vice-president, secretary and class representatives. This union actively participates in all the programmes organized by the college. No funds are given to this council as no contribution is done by students throughout the session.

Activities:

Annual cultural programme

Annual sports and athletics events

Career development programmes

Funding:

No funds are given to this council as no contribution is done by students throughout the session.

Constitution of Student Union consist of following students:

One student –University Representative

1 Class Representative from B.A.-I

1 Class Representative from B.A.-II

1 Class Representative from B.A.-III

1 Class Representative from B.Com.-I

1 Class Representative from B.Com.-II

1 Class Representative from B.Com.-III

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The details of various academic and administrative bodies that have student representatives on them are mentioned below.

1. IQAC

2. Commerce Study Forum

3. Marathi Study Forum

4. Political Science Study Forum

5. Student Union

6. Magazine Committee

5.3.7. How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Institution networks and collaborates with its alumni through alumni meets organized by alumni association. Networking with former faculty members is via e-mails, cell-phones, Sometimes Informal contacts are established and occasional invitation in college functions.

**CRITERION VI:
GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 Institutional Vision and Leadership**

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and

value orientations, vision for the future, etc.?

VISION

“To be the trusted destination of higher education equally accessible at an affordable cost to all sections of the society including girls and the backwards classes from the rural areas of the society and to be recognized as a leader in education”

MISSION STATEMENT

Since its inception the mission of the Society and the college has been to make higher education equally accessible at an affordable cost to all sections of the society including girls and the backwards classes. We have been continuously striving to towards comprehensive development of students keeping pace with the development trends elsewhere.

GOALS & OBJECTIVES:

- ❖ Goal 1 : To provide the students in rural areas easy access to higher education.
- ❖ Goal 2 : To make efforts to highlight their strength and weakness and to enhance their sustainability in the present socio-economic and culturally diversified society.
- ❖ Goal 3 : To instill national values, to enhance communication skills, to make them aware of business practices, accounting, banking etc;
- ❖ Goal 4 : To make efforts for the over all-round development of rural students which will contribute to the development of the nation

It is communicated to the students, teachers, staff and other stakeholders in the following manner:

- ✓ By notably displaying vision and mission statement on the website, in the prospectus, in the calendar, in the college annual magazine, in the college newsletter and throughout the campus.
- ✓ By oral communication to students on orientation day, yuva mahautsaav, cultural activities, seminar and farewell day.
- ✓ By oral communication to teachers at departmental meetings.
- ✓ By oral communication to team members of a wide variety of outreach and rural health care activities.
- ✓ Through motivational talks during various programmes conducted by the institution.
- ✓ By oral communication during alumni meeting and parent teacher meetings.

Political Science instills political, national values in students and tries to build healthy and responsible citizens. Economics and Commerce make them aware of business practices, accounting, banking, etc. Language subjects increase their communication skills and moral values. The subject like History makes them aware of the patriotic spirit and facilities to

avoid the mistakes in history. College from more than 50 years has been continuously striving towards comprehensive development of students keeping pace with the development trends elsewhere. In this way the college vision, mission and objectives of the institution, and are communicated to the students, teachers, staff and other stakeholders.

6.1.2 What is the role of top Management, Principal and Faculty in design and implementation of its quality policy and plans?

GBMC is governed by shegoan education society, a registered body. The management, the principal and the staff are always stepping together for designing and proper application of the quality policy and plans. The Principal, the academic and administrative head of the institution, is an ex-officio member of the managing committee and evolves strategies for academic growth within the purview of university/government regulations. The principal takes care to follow university circulars, by laws, the statutes and the regulations framed from time to time. The faculty participates actively in policy making and application through two representatives in the college's Governing Body. As per the guidelines of NAAC, various committees such as Internal Quality Assurance Committee, Infrastructure Committee, Advisory Committee, Examination Committee, Academic Audit Committee are constituted with the principal as chairman and faculty members as members. The IQAC designs and monitors the implementation of quality policy of the institution. These committees meet prior to the management meeting, discuss various matters within their purview (like expansion of programmes, infrastructural facilities, fee structure) and present their reports and recommendations to the Head of the institution. Most of the time, President of the management, Principal and all teaching and non teaching employees sit together and discuss on various issues. In our institution there is a separate core-committee and advisory committee and the IQAC to look after the policies and plan of college. These committees along with the principal involve themselves in design and implementation of quality policy and plans. These committees do all the work under the supervision of the principal. Importantly the principal provides academic leadership and in association with the various faculties, evolves strategies for academic growth. The faculty actively involves in decision making process. The teachers hold meetings. The recommendations of the committee are submitted to the principal. The management arrives at suitable decisions for implementation. Hence they are actively involved in the decision making process to sustain and enhance quality education imparted by the institution.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission**

The leadership plays a fundamental role in the preparation of policy statement and actions plans. They are approved after discussions and consideration in IQAC underneath the chairmanship of the principal. IQAC examine the implementation of the policy statements and action plans for fulfillment of stated mission and to

ensure that the institutional objectives are implemented. In our college we develop management skills, inner strength and self dependence in students and promote extra-curricular activities. We educate the students regarding the moral values, make them ready to face national and global challenges through----

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

The leadership prepare the action plans for different types of operations of the institution like curriculum implementation, teaching, learning, research, students support services etc., Regular meeting are conducted by The leadership with faculty, students, parents, alumni etc., to formulate the action plans and incorporate the same into the Institutional strategic plan based on the feedback.

- **Interaction with stakeholders**

The internal and external stakeholders such as students Parents, teachers and ALUMNI are represented in various committees constituted by the leadership meetings are organized when possible according to requirements.. The principal is the chairman of all the committees. The meetings are conducted to seek the feedback and suggestions from the internal and external stakeholders. The feedback is analyzed. Then the feedback is used into the Institutional strategic plan.

- **Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders**

Stake holder feedback is analyzed and suitable measures are undertaken while at the time of execution of policies any problem or suggestion raised by the stakeholders is considered for the next planning

- **Reinforcing the culture of excellence**

The leadership makes every effort for the excellence in all the activities of the institution. It places the benchmark for superiority. Efforts are made to enhance excellence in academic activities. In our college the under the chairmanship of principal IQAC has been established for reinforcing the culture of excellence.

- **Champion organizational change**

Merely minor changes are feasible at the college level as policies are made either at the university or the state or central Government level only.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

There is well established mechanism In order to monitor and evaluate policies and plans of the institution under the leadership of principal and IQAC that has been established to makes a quality policy for improving the teaching learning process. For the purpose of effective implementation and improvement in the policy, suggestions are taken from the faculty and the stakeholders students, alumni, parents etc., these committees meet regularly and review the academic, administrative and other needs of the department and

plans for effective implementation. They seek suggestions and feedback from the stake holders. The feedback is analyzed and based on the analysis, steps for improvement of the policies and plans are identified.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The top management makes certain that the faculty members are energetically involved in academic activities. Various committees are constituted with faculty members. They also act as coordinators of committees like IQAC, Advisory Committee, Admission Committee etc; They are made in-charges of departments and various activities like NSS, NCC, and games. Self-government is given to these committees under the leadership of principal. As The head of the institution PRINCIPAL GUIDES the faculty at every step by providing effective leadership. All the committees work under his supervision, and he keeps giving suggestions for policy implementation and its improvement from time to time.

6.1.6 How does the institution groom leadership at various levels?

- ❖ Principal and staff are given freedom to share responsibilities. The principal makes Committees for the various jobs to be done in the college. These are headed by experienced faculty who get the work done under their leadership by the committee members. In the absence of the principal, the next senior most teacher officiate as the principal and take all decisions except in financial matters.
- ❖ Student Council creates avenues to students to assume leadership. At the student level, all departments have student representatives, either nominated or elected, who help the HOD in departmental work. They are also members of the student union and various committees and give their feedback on various activities of the college
- ❖ Various committees function with staff facilitators. Faculty members are appointed as members of various committees. They are also made in-charges of departments and activities. Some of the faculty members act as coordinators of committees. They analyze the feedback of stake holders and give necessary suggestions for the formulation of plans and policies and their effective implementation.
- ❖ Non teaching staff members are appointed as in-charges of various like activities examinations, scholarships.
- ❖ Arranging faculty development programme.

6.1.7 How does the College delegate authority and provide operational autonomy to the departments/ units of the institution and work towards decentralized governance system?

❖ Academic autonomy

- 1) Modalities of teaching and assessment are determined by the department
- 2) In the preparation of Time tables
- 3) Conduct of academic activities-teaching and learning methods
- 4) Evaluation methods – formative and summative in unit tests

❖ Administrative autonomy

- 1) Monitoring day to-day activities of the staff and students
- 2) Disciplinary control of the department
- 3) Implementation of plans and policies
- 4) Maintenance of departmental library and labs

❖ Financial autonomy

- 1) Adequate finances is readily made available even exceeding the budget
- 2) Procurement of equipment and articles as per norms

6.1.8 Does the Institute promote a culture of participative management? If ‘yes’, indicate the levels of participative management.

Yes. There are 3 levels. The views and suggestions of internal and external stakeholders is given due importance in the formulation of policies and plans and conduct of curricular, co curricular and extracurricular activities in the college.

- **Management**

- There are administrative bodies and committees for participative management.

- **Department**

- The Departmental meetings are held regularly where various issues pertaining to teaching, patient care and requirements are discussed and decisions taken.
- Most of the decisions pertaining to academic matters are taken at these meetings. Decisions taken at higher level are communicated and discussed.
- Teaching activities are planned in advance and collaboration of support systems enlisted.

- **Students**

- Elected Student Council
- Various student committees
- Representation of students in the various institutional committees

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

YES. It is developed and based on the guidelines of NAAC and based on internal and external assessment and auditing. The focus of our quality policy is on ensuring continuous improvement in the entire operations of the college. The quality process is driven by the vision, mission and objectives of the institution and deployed by ensuring continuous progression of the college with the help of regular classes, N.C.C., N.S.S. Sports and other extracurricular activities. The purpose of the above cell is to bring about the holistic national development. The objectives of the quality policy are made known to internal and external stakeholders. IQAC monitors the implementation of the policy through the internal assessment and internal auditing. The IQAC prepare an annual report every year to review on the basis of the analysis of feedback from stakeholders on various aspects and suggestions of internal and external auditing committees. It also ensures that stakeholders connected with higher education namely parents, teachers, staff and society in general become oriented towards enhancing their own quality.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes. The aspects considered are:

- ❖ Future expansion: Strengthening of Infrastructural facilities.
- ❖ Addition of services: Extension of community services
- ❖ Diversification of services: Introduction of new courses.
- ❖ Needs of the society: Seeking the active participation of alumni association for the development of college

6.2.3 Describe the internal organizational structure and decision making processes.

- ❖ The College is headed by a Principal. Teachers have full operational autonomy, and the principal only coordinates all of them, interfering only if there is a problem.
- ❖ the work of the college is distributed to various committees with an in-charge among the teachers. There are administrative bodies along with the Principal and other staff for decentralized administration.
- ❖ Most of the decisions pertaining to academic matters are taken at meetings. The decisions taken in the committee are in consultation with committee members under the guidance of the principal or at higher level are communicated and discussed.
- ❖ Departmental meetings are held regularly where various issues pertaining to teaching, students care and requirements are discussed and decisions taken.
- ❖ Teaching activities are planned in advance and collaboration of support systems enlisted.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:**❖ Teaching and Learning**

- a) Student centric teaching and learning
- b) Regular faculty development programs.
- c) Small group based teaching
- d) Group discussion, home assignments, class tests etc.
- e) Evaluation of outreach activity on return to the campus

❖ Research & Development

- a) Research guide supports student project work (At present our principal is only Ph.D Guide)
- b) Research publication is encouraged. Motivating the staff to do research- registering for PhD, applying for minor and major research projects

❖ Community engagement

- a) N.S.S. Camps, the college organizes community engagement like, visiting village, educating illiterate people etc.
- b) Conduct of awareness programmes like Lek Vachhvaav

❖ Human Resources Management

- a) Available human power is utilized by forming different committees under the supervision of the principal
- b) Newly appointed staff given orientation by university
- c) Staff development programmes conducted.
- d) Involvement of staff members in academic, curricular and extracurricular activities through various committees

❖ Industry interaction

- a) Conduct of guest lectures
- b) Industrial tours

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The top management gets information from stakeholders, through personal interaction with students, feedback forms etc. Parents are informed to interact with the College.

- i. Feedback from students on various aspects
- ii. Feedback from faculty on various aspects

- iii. Website of the institution
- iv. College magazine
- v. Grievance redressal cell reports, if any
- vi. Self-appraisal by staff (annual), Teacher's diary (monthly)
- vii. Evaluation of events which have taken place
- viii. Evaluation of academic programmes

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

For sustain and support participation of the staff in improving the effectiveness and efficiency of the institutional processes our principal forms various committees. library committee, Examination Committee, Admission committee, NAAC committee etc. work under the guidance of the Principal. The Staff is involved in the administration by appointing them to various committees which take academic and administrative decisions on different events in the academic time table. Their views are solicited at meetings of departmental .Early Disposal of complaints and grievances and suggestions to review the quality policy of the institution through academic audit are discussed in the concern meetings.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

- Resolved o color the building and the coloring of the building is done
- Resolved to procure computers and it is done
- Construction of additional labs and it is done
- Resolved to procure high resolution camera

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institutions? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes. The institution has not made any efforts to obtain autonomous status

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder-relationship?

In our college there is a Grievance Redressal Cell, a Women Cell and Student Welfare Cell to ensure that grievance, problems etc. are effectively resolved. A box is kept in the college, in which students drop their complaints, which are then looked into by the teacher in charge and the head of the institution. By constituting separate Grievance Redressal Cells for teaching and non-teaching staff. The function is to ensure an environment to the employees to grow professionally, perform optimally and resolve

perceived grievances. When grievances are resolved, the stakeholders feel respected and valued in the institution.

Grievance Redressal Cell for staff

Prof. S.K.Balapure	-	Chairwomen
Prof.V.V.Diware	-	Member
Prof.V.N.Karskar	-	Member
Prof.V.N.Dehenkar	-	Member
Prof.V.K.Gaikwad	-	Member
Miss.Shital Adhao (BA.II)	-	Member
Adv. Smt. Sarita Sharad Agrawal	-	Member
Shri.Kailas Bhagwandas Sharam	-	Member

When complaints are received in the complaint box or even through notes sent in anonymously, the complaints is first processed by the teacher in charge and the head of the institution and then sent to the concerned department for comments.

6.2.10 During the last four years, has there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

During the last four years there has been no instance of any court case filed by or against the institute.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

From the current session we have started getting feedback forms filled by students regarding the curriculum and teachers appraisal on the student feedback form.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

For the improvement of the teaching abilities among the faculty members the institution inspires them to participate in various national/international seminars/workshops by granting study leave to attend

conferences, encouraged to seek membership in academic/professional bodies and also sent in various training programmes, orientation programme, refreshers courses offered by different SGBAU and other reputed institutions of the state. The non teaching staff is also provided with necessary training in computer skills by both the institution and university also.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retaining and motivating the employees for the roles and responsibility they perform?

- i. Regular training programs- like Orientation courses refreshers courses and workshops.
- ii. Facility to attend national / international conference.
- iii. Weight-age for Research / Publications.
- iv. Motivating teachers through analysis of Self-appraisal
- v. Monitoring curriculum term-wise or unit wise through Teacher's diary (monthly).
- vi. Evaluation by students (term wise) so that individual teachers improve Teaching.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Being affiliated college we have to follow the rules of State Government and UGC norms of service. For career advancement training we send our staff for orientation programmes and refresher courses for their retraining. At the end of every year the Director receives the confidential report of all teachers through the principal. In the report principal evaluates the performance of staff and gives the grading according to the work performed. Annual appraisal consists of

- a) self- appraisal,
- b) Appraisal by the principal.
- c) The Principal gives observations and reports to the concern Director.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and major decisions taken? How are they communicated to the appropriate stakeholders?

All the Confidential Reports are sent to the Director for review. The decisions are communicated through circulars, notice board etc., Outcome of the reviews of the performance appraisal is

- i. Personal discussion with the staff for improvement
- ii. Promotion
- iii. Corrective memo

- iv. Discharge if found unfit

6.3.5 What are the welfare schemes available for teaching and non -teaching staff?

What percentage of staff have availed the benefit of such schemes in the last four years?

Teaching Staff:-

- Provident Fund and Gratuity
- Provision of medical facilities
- Encouragement to attend workshops and conferences
- Benefits like study leave, leave maternity.

Non -teaching Staff: -

- Educational loan for children
- Provident Fund, Gratuity
- Provision of medical facilities.
- Welfare fund loan
- In-service training programmes
- House building loan
- Emergency contingency loan.

6.3.6 What are the measures taken by the Institute for attracting and retaining eminent faculty?

Being affiliated college we have to follow the rules of State Government and UGC norms of service. In short faculty appointment and selection procedure as well as salary and other benefits are as per the guidelines of the Government of Maharashtra and SGBAU.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Funds accumulated through restructured and general courses are being utilized for honorarium of temporary faculty members and for other needs as per guidelines. The government budget and funds allocated by UGC are spend to fulfill various needs of the institution, such as purchase of laboratory equipment books to the library etc., Departmental budget is sanctioned during the annual budget and the finance department staff monitors expenditure. Departments are informed when budget provisions are being exhausted. Internal auditors audit department-wise and submit a report to management.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- ❖ Internal auditors work throughout the year
- ❖ External auditors do the audit at the end of the financial year.
- ❖ There are no major objections.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous three years and the reserve fund/corpus available with Institutions, if any.

- ❖ Student fees
- ❖ Any deficit is met by the Society which promotes the College.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Necessary financial requirements are met from society fund and also from the UGC grants.

6.5 Internal Quality Assurance Systems

6.5.1 Internal Quality Assurance Cell (IQAC)

- a) **Has the institute established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institution’s policy with regard to quality assurance and how has it contributed to institutionalizing the quality assurance processes?**

Yes, we have IQAC which has been constituted at the instance of NAAC. We provide quality education to the students of weaker sections and educationally backward of the rural area, in order to bridge the rural-urban division. We propagate knowledge without compromising on standards and values in pursuit of academic excellence. The IQAC will prepare an annual report every year. The following are the salient features of the institutional policy with regard to quality assurance

- ✓ Systematic collection of feedback from faculty, students, parents and alumni to get better the academic standards
- ✓ Internal assessment and auditing to improve the effectiveness of core activities of learning and teaching
- ✓ External assessment through accreditation
- ✓ Self assessment of academic and administrative areas

The institute will make every effort to monitor and review its quality performance from time to time through the implementation of an effective Quality Management System.

b) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The college has been constantly trying for quality enhancement and all the decisions of the IQAC are approved and implemented.

c) Does the IQAC have external members on its committees? If so, mention any significant contribution made by them.

d) How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni offer their feedback, inputs and suggestions and thus, they contribute to the effective functioning of the IQAC.

e) How does the IQAC communicate and engage staff from different constituents of the institution.

The IQAC consists of several faculty members of different departments. The College engages and communicates with this staff through personal contact, official circulars, etc; IQAC has been trying to communicate and engage staff from different constituents of the institution by taking advice on different issues, study environment, steps to be taken for quality enhancement etc

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

Yes, the college has different committees for quality assurance like, Library Committee, College Advisory Committee, Infrastructure Committee etc; these committees work according to the quality policy of the college aiming at improvement of the academic environment and the administration of the college. Quality maintenance and enhancement is discussed at the Management Committee meetings, on the information given by the IQAC cell for effective coordination between the academic and administrative sections.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

As mentioned earlier Internal Quality Assurance Cell has been formed. All the faculty members are advised to give their valuable suggestions for quality enhancement time to time. Joint lectures are organized so as to get the staff trained.

6.5.4 Does the institute undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

At present, the institution does not have Academic Audit or other external review of the academic provisions. Yes. Academic audit is a part of the academic calendar. Outside review occurs when the University inspects the College and examines the functioning of the College.

The points raised are considered at the management committee meetings and the departmental meeting.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The University Grant Commission acts as an external quality assurance agency by prescribing the requirement of the career advancement schemes. It also regulates the teaching of the colleges by providing the minimum number of working hours. The guidelines of external quality assurance agency, NAAC, are followed to design the internal quality assurance mechanism of the college. The internal quality assurance mechanism was designed to assure quality teaching and service delivery through a regular feedback and review process. Our internal quality assurance mechanism ensures that the class time-table is made in such a way, that all teachers stay in the college according to UGC norms and get their promotions only after fulfilling the criteria of career advancement laid down by the UGC. The external quality assurance agencies/regulatory authorities state only the minimum requirements which are fully met. The internal quality assurance mechanisms are tuned to realizing the vision and mission of the college which has many aspects over and above what the external authorities require. Thus the external concerns are adequately met.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The topics are distributed among the faculty at the beginning of the session.
- The time schedules are also set.
- Changes in the time schedules or topic handling may happen if considered necessary during the review meetings.
- Departmental review meetings are conducted every month
- The Principal may appoint subcommittees to coordinate events planned by the college.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The faculty gets the information from the Principal, the departmental notice board, the official College website and circulars.

- The students get the information through the teachers at the course inaugural, subsequent teaching learning activities, notice board and the website.
- Parents get the information through post and the website.
- External stakeholders are informed through newsletters and the website.

Any other relevant information regarding Governance Leadership and Management which the College would like to include.

NA

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

Environmental Studies are a part and parcel of the curriculum of SGBAU which is a subject taught in the College. The students witness environmental concerns when they are posted in outreach programmes and camps and they come face to face with community life.

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

- No

7.1.2 What are the initiatives taken by the College to make the campus eco-friendly?

Energy conservation	Use of CFL bulbs,
Use of renewable energy	NA
Water harvesting	Yes, in the 4.5acre campus many spots are set for water harvesting.
Check dam construction	Not Applicable
Efforts for Carbon neutrality	Yes <ul style="list-style-type: none"> • Pooling of vehicles for students and staff • Regular emission testing of vehicles • Use of energy saving equipments, filament lamps not used
Plantation	Yes
Hazardous waste management	Yes, according to the guidelines of Maharashtra State Pollution Control Board
e-waste management	NA

7.2 Innovations:

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

Use of Innovative teaching method in teaching learning process: The college teachers are conducting the classes by adapting innovative teaching method such as to retain students' interest in the subject and enhance their knowledge.

Career Counseling Cell: Under this banner we focus guiding the students about the scope and opportunities for the various career opportunities available to them.

The College Magazine: Here the students are promoted to come ahead and give their innovative write ups, overcoming their hesitation.

Grievance Redressal Cell: The college also has a G.R.C. where the problems and complaints of the students are addressed directly and tried to be solved as soon as possible.

N.S.S. and N.C.C.: Under these banners, the college tries to ensure social development of the students.

7.3 Best Practices

Mentorship programme for the students

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the College.

Mentorship programme: Each mentor will conduct a monthly meeting with the mentee and provide advice on career goals, education and training and personal issues. Mentor will obtain feedback from the mentee and ensure mentee's needs.

Format for Presentation of Best Practice

1. **Title of the Practice:** Shishyaa Dattak Padhatti (Adapting Student)
2. **Goal:** A working relationship between mentors and mentees is an essential part of academic success. A growing body of research shows that a good mentoring relationship is advantageous to the mentor's own success. Good mentor's help students gradually understand how their objectives fit into the particular graduate degree program. The objectives and goal of this practice is as below
 - To address and mitigate the problems faced by children in their academic and family environment
 - Maintenance of students' valuable time.
 - Avoidance of unnecessary social problems like misbehavior, bribery, red-tapism etc.,
 - Upgrading of student knowledge
 - Suitable guidance and coordination.
 - To inculcate in our students sensitivity and responsiveness to social problems
 - Right information
3. **The Context:** The final goal of education is not merely knowledge accretion but service to humanity. Thus this best practice was initiated to step up extension services in the College Under this scheme, we teachers adopted few Slow learner students to which we provide remedial classes, extra classes, also council them to address and mitigate the problems faced by children in their academic and family environment, to inculcate in our students sensitivity and responsiveness to social problems and sometime if

needed provide educational aids such as textbook, notes etc; by which their higher education should be continued. The present impulsively socio psyche of the present generation enforced the institution to put into practice some well-built disciplinary policy to guide the student community in suitable direction; hence teachers of the institution are linked through MENTORSHIP, who will act as a counselor, mediator and coordinator in resolving the student's problems. Knowing that values are imbibed rather than taught, the college has adopted this practice to counsel the students and inculcate those values that are needed to live in a pluralistic society and contribute to national development.

4. The Practice: Mentoring is the key to success for all those involved in graduate education, and we hope these resources will be useful for faculty, students and staff alike. The most important dictum of the institution is to build a best future to the students who are coming educationally background from rural areas. To achieve this massive target various inspiring practices are being implemented in the institution all through the academic year. The goals place above being implemented during the mentorship.

5. Evidence of Success: As proof to above statements and practices, the following things can be underlined: The mentor has maintained close observation of the students and encourage some students to participate in placement activity conducted last year out of which seven students were short listed for final placement and recorded enthusiastic responses from them when we has taken feedback from students.

6. Problems Encountered and Resources Required: Since from the inception the students enroll with this institution are from rural background they felt shy and afraid to disclose their problems. Initially the practice faced some communication gap and coordination problems. Mentor struggled to maintain records and observations. In a good number of the higher educational institutions, power backup and internet connectivity are the two foremost problems. Slow speed of internet connectivity or irregular power backup in rural area is something which we have to deal with everyday. Besides, the short of sufficient staff and building are other challenging issues. But our most important focal point is to make maximum use of available resources. In spite of the above, we are trying our best to overcome these problems.

7. Notes (Optional): Some faculties limit the responsibilities of mentoring to merely discharging their role as advisor. While assigned advisors can positively be mentors, and often are, they are effectively mentoring and playing a more extroverted role in the development of a future colleague. The role of advisor usually is limited to guiding academic progress. The role of counselor is centered on a commitment to advancing the student's career through an interpersonal engagement that facilitates sharing guidance, experience and expertise. The fact that today's students are coming from rural diverse backgrounds, but it's more likely to enrich than confound the relationship. New graduate students, in particular, may express the desire for a mentor with whom they can personally identify, but their eventual level of satisfaction with their mentors seems to have little to do with this aspect of the relationship. This authenticates the important point that you can be a successful mentor even if you and your student don't share similar backgrounds. Of

course, each mentoring relationship should be modified to the student's purpose, needs and learning style, but the core principles apply across the board. This practice needed the student share and a obligation to the goals of the scholarly enterprise and a desire to succeed in their life.

8. Contact Details

Name of the Principal: Dr.A.L.Rathod

Name of the Institution: Seth G.B.Murarka Arts and Commerce College

City: Shegaon

Pin Code: Accredited Status: In the year 2004 C+

Work Phone : 07265-252049

Fax: 07265-252049

Website: www.gbmcollege.com

E-mail : anilkumaralr@gmail.com ,rajmsharma007@gmail.com

Mobile: 9423428212, 9960865510

EVALUATIVE REPORT OF THE DEPARTMENTS

EVALUATIVE REPORT OF THE ART DEPARTMENTS

The Self-evaluation of the Department: Department of English, Seth Ganeshdas.Bhivraj. Murarka Arts and Commerce College, Shegoan

1. **Name of the department:** Department of Arts
2. **Year of Establishment:** 20/06/1964
3. **Names of Programmes / Courses offered (B.A. in Marathi Lit./English/Political Sci./Economics/History)**
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ semester/choice based credit system (Programme wise):** Annual Pattern
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil

9. **Number of Teaching posts:**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	6	6

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
Prof.V.M.Dehankar	M.A., Bp.Ed, M.Phil	ASST.PROF.	History	18	Nil
Prof.Ku. S.K. Balapure	B.Sc., M.A. B.Ed.	ASST.PROF.	Economics	18	Nil
Dr. G.D. Wagh	M.A., B.Ed. NET Ph.D.	ASST.PROF.	Marathi	17	Nil
Dr.V.K. Gaikwad	M.A., B.Ed. Ph.D.	ASST.PROF.	Political Science	15	Nil
Prof, V.N. Ingle	M.A., NET	ASST.PROF.	Marathi	11	Nil
Prof. P.B. Gaikwad	M.P.Ed. NET	ASST.PROF.	Physical Education	9	Nil
Prof.Ku..N.S.Rajgure	M.A.(Eng)	Asst.Prof.	English	1 year	Nil

11. List of senior visiting faculty: 1**12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: 100%****13. Student -Teacher Ratio (programme wise): 45:1****14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:****Academic Support Staff (Technical)**

Sanctioned: Nil

Filled: Nil

Administrative Staff

Sanctioned: 15

Filled: 12

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: 6**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**

- **National:** Nil
- **International funding agencies:** Nil
- **Total grants received:** Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**18. Research Centre /facility recognized by the University: Nil****19. Publications:****a) Publication per faculty:**

Name of Faculty Member	Subject (Specialization)	State level (Conference/Seminar)	National level (Conference/Seminar)	Inter-National level (Conference/Seminar)	Workshop
Prof.V.M.Dehankar	History	8	3	0	0
Prof.Ku. S.K. Balapure	Economics	0	0	0	0
Dr. G.D. Wagh	Marathi	8	2	3	0
Dr.V.K. Gaikwad	Political Sci.	6	7	2	0
Prof, V.N. Ingle	Marathi	1	6	1	3
Prof. P.B. Gaikwad	Phy.Director	0	0	0	0
Prof.Ku..N.S.Rajgure	English	0	0	0	0

Number of papers published in peer reviewed journals (national / international) by faculty

and students Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)

- Monographs - Nil
- Chapter in Books - Nil
- Books Edited - Nil
- Books with ISBN/ISSN numbers with details of publishers – 4

Name of the faculty Member	Title of the Book	details of publishers	ISBN/ISSN numbers & Date of Publication
Prof.V.M.Dehankar	1.Smrutinchi Chalta Paane	Vijay Prakashan, Nagpur	24 ,Oct.2012 (ISBN No.978-81-7498-180-6)
Dr. G.D. Wagh	1."Purna-Kanth" 2."Aaut"	Ajab Prakashan, Kolhapur Ugam Prakashan, Amravati.	Dec 2009 (ISBN No.978-80150-11-6). 2, Oct.2013 (ISBN No.978-81-81-923312-0-3)
Dr.V.K. Gaikwad	1."Bhartiya Lokshahitil Statharay"	Shri Sainath Prkashan,Nagpur.	Dated on July 2012 (ISBN.No.978-93-80287-83-6)

- Citation Index- Nil
- SNIP -Nil
- SJR - Nil
- Impact factor - Nil
- h-index – Nil

Name of Faculty Member	Subject (Specializati-on)	National level (ISBN No./ ISSN No. Journal)	Inter-National level (ISBN No./ ISSN No. Journal)	Impact Factor
Prof.V.M.Dehankar	History	2	1.ISSN No.8349-1019 2. ISSN No.0975-590X	---

20. Areas of consultancy and income generated: NA

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards: Nil

22. Student projects: Nil

23. Awards/ Recognitions received by faculty and students:

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized and the source of funding: Nil

26. Student profile programme/course wise:**Academic year 2010-11**

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled		Distincti on %	I %	II %	III %	Pass %
			*M	*F					
B.A.- I	144	120	48	72	---	0.97	1.94	4.85	7.76
B.A.- II	57	57	18	39	---	2.94	4.41	8.82	16.17
B.A.- III	49	49	12	37	---	11.11	11.11	20.00	42.22

Academic year 2011-12

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled		Distincti on %	I %	II %	III %	Pass %
			*M	*F					
B.A.- I	142	119	58	61	2.00	2.91	4.85	8.73	18.49
B.A.- II	76	76	32	44	1.40	5.63	7.04	9.85	23.92
B.A.- III	35	35	14	21	6.52	8.69	6.52	13.04	34.77

Academic year 2012-13

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled		Distincti on %	I %	II %	III %	Pass %
			*M	*F					
B.A.- I	150	120	58	62	---	4.62	10.18	12.03	26.83
B.A.- II	77	77	34	43	---	7.46	13.43	19.40	40.29
B.A.- III	59	59	24	35	2	6	20	26	54

Note: *A.R.= Application Received, *M= Male, *F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? : NA

29. Student progression

Student progression	Against % enrolled
---------------------	--------------------

UG to PG	30 TO 40%
PG to M.Phil.	5%
PG to Ph.D.	1%
Ph.D. to Post-Doctoral	1%
Employed	
• Campus selection	2%
• Other than campus recruitment	70 TO 80 %
Entrepreneurship/Self-employment	70 TO 80 %

30. Details of Infrastructural facilities

- Library – YES
- Internet facilities for Staff & Students –YES; wi fi facility is given
- Class rooms with ICT facility-NA classrooms-NIL
- Laboratories –YES labs-1(Computer Lab)

31. Number of students receiving financial assistance from College, university, government or other agencies

Samaj Kalyan Dwara Scholarship to all enrolled SC/ST/ students as per the State Government and UGC Norms and Condition is available.

32. Details on student enrichment programmes (special lectures / workshops / seminars) with external experts

- Seminar on “How to Crack competitive exam” held in the year 2013-14.
- Lecture delivered by A.S.P.Shegoan on “ Women safety ”held in the year 2013-14
- Activity on “Campus Placement ” held in the year 2013-14.

33. Teaching methods adopted to improve student learning

Yes. They are:

- Shishyaa Dattak Padhatti (Adapting system)
- Small group teaching
- Chalk & Board
- Interactive teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Public Awareness Camps (AIDs Rally, Health Checkup camp conducted at NSS camp)
- Sarva Shikshana Abhiyana

35. SWOC analysis of the department and future plans

○ Strengths

- College managed by Society with 50 years of history of service.
- Brand name Shriman Ganeshdas Bhiraj Muraraka attracts a very large number of students.
- The College receives support from the in the Campus for a holistic approach.
- Qualified, competent and committed teaching and non – teaching staff.

- Good community support.

- **Weakness**

- Teacher, Student ratio is not ideal
- Non-availability of senior and experienced staff with Ph. D. in certain areas.
- Shortage of supportive/Technical staff.
- Students have the poor communication skills. Students come from rural area and they have fear about presentation.

- **Opportunities**

- Establishment of training programmes for staff
- Establishing a Research Center
- Introduction of additional specializations such as M.Com, Literature in English.
- Teaching oriented jobs can be acquired
- Competitive exams can be attended with ease

- **Challenges**

- Most of the students come from Economically Backward class and that too from rural areas and because of that they have been suffer from different types of problems which affect their academic performance.

Future plans:

- Development of well equipped computer laboratory, CCTV vigilance, research facilities, to provide self earning knowledge students, running P.G. Courses in future.

EVALUATIVE REPORT OF THE COMMERCE DEPARTMENTS

The Self-evaluation of the Department: Department of English, Seth Ganeshdas.Bhivraj. Murarka Arts and Commerce College, Shegoan

1. **Name of the department:** Department of Commerce
2. **Year of Establishment:** 20/06/1964
3. **Names of Programmes / Courses offered (B.Com.)**
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ semester/choice based credit system (Programme wise):** Annual Pattern
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil

9. **Number of Teaching posts:**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	5	3

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
Prof. Dr.A.L.Rathod	M.com, M.Phil Ph.D.	PRINCIPAL	Commerce Ph.D.	22	Nil
Prof. P.B. Meshram	M.Com M.Phil	ASST.PROF.	Commerce	9	Nil
Prof. S.V. Agrawal	M.Com, M.A.Eco M.Phil SET NET	ASST.PROF.	Commerce	3	Nil
Dr.R.M.Sharma	M.Com, M.A.Eco M.Phil Ph.D.	ASST.PROF.	Commerce Ph.D.	1	Nil

11. **List of senior visiting faculty:** 2

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:** 100%

13. Student -Teacher Ratio (programme wise): 66:1**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:****Academic Support Staff (Technical)**

Sanctioned: Nil

Filled: Nil

Administrative Staff

Sanctioned: 15

Filled: 12

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: 4

Name	Qualification
Prof. Dr.A.L.Rathod	M.com, M.Phil, Ph.D.
Prof. P.B. Meshram	M.Com, M.Phil
Prof. S.V. Agrawal	M.Com, M.A.Eco, M.Phil, SET, NET
Dr.R.M.Sharma	M.Com, M.A.Eco, M.Phil Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- National: Nil
- International funding agencies: Nil
- Total grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**18. Research Centre /facility recognized by the University: Nil****19. Publications:****a) Publication per faculty:**

Name of Faculty Member	Subject (Specialization)	State level (Conference/Seminar)	National level (Conference/Seminar)	Inter-National level (Conference/Seminar)	Workshop
Prof. P.B. Meshram	Commerce	5	9	1	0
Prof. S.V. Agrawal	Commerce	0	0	0	1
Dr.R.M.Sharma	Commerce	3	2	0	1

Number of papers published in peer reviewed journals (national / international) by faculty and students
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)

- **Monographs - Nil**
- **Chapter in Books - Nil**
- **Books Edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers – 3**

Name of the faculty Member	Title of the Book	details of publishers	ISBN/ISSN numbers & Date of Publication
Principal.Dr.A.L.Rathod	1.Principles of Business Management (in English Language) 2. .Principles of Business Management (in Marathi Language) 3.Marketing Management	Anuradha Prakashan, 197, Survey Layout, Nagpur	ISBN No. I 21-566

- **Citation Index- Nil**
- **SNIP -Nil**
- **SJR - Nil**
- **Impact factor - Nil**
- **h-index – Nil**

Name of Faculty Member	Subject (Specialization)	National level (ISBN No./ ISSN No. Journal)	Inter-National level (ISBN No./ ISSN No. Journal)	Impact Factor
Dr.R.M.Sharma	Commerce	3	1.ICFAUJ/UMVol.1/No.1/June 2011 2. ISSN No 2230 7850/Vol.2/XI/Dec.2012 3.ISSN No.2231-5063/Nov.2012	0.2105

20. Areas of consultancy and income generated: NA

21. Faculty as members in a) National committees b) International Committees c) Editorial

Boards: Nil

22. Student projects: Nil

23. Awards/ Recognitions received by faculty and students:

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized and the source of funding: Nil

26. Student profile programme/course wise:

Academic year 2010-11

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled		Distincti on %	I %	II %	III %	Pass %
			*M	*F					
B.Com.- I	150	120	73	47	1.04	3.12	5.20	8.33	17.70
B.Com.- II	45	45	31	14	---	1.92	5.76	11.53	19.21
B.Com.- III	38	38	18	20	---	3.44	10.34	24.13	37.91

Academic year 2011-12

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled		Distincti on %	I %	II %	III %	Pass %
			*M	*F					
B.Com.- I	130	115	80	35	---	6.18	5.15	6.18	17.51
B.Com.- II	69	69	42	27	---	---	14.28	12.24	26.52
B.Com.- III	40	40	20	20	6.89	10.34	13.79	20.68	51.70

Academic year 2012-13

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled		Distincti on %	I %	II %	III %	Pass %
			*M	*F					
B.Com.- I	127	111	68	43	0.96	2.88	7.69	13.46	25
B.Com.- II	55	55	32	23	---	3.70	9.25	12.96	25.91
B.Com.- III	43	43	27	16	5.40	8.10	18.91	32.43	64.84

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Bachelor of Arts	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? : NA**29. Student progression**

Student progression	Against % enrolled
UG to PG	30 TO 40%
PG to M.Phil.	5%
PG to Ph.D.	1%
Ph.D. to Post-Doctoral	1%
Employed	
• Campus selection	2%
• Other than campus recruitment	
	70 TO 80 %
Entrepreneurship/Self-employment	70 TO 80 %

30. Details of Infrastructural facilities

- Library – YES
- Internet facilities for Staff & Students –YES; wi fi facility is given
- Class rooms with ICT facility-NA classrooms-NIL
- Laboratories –YES labs-1(Computer Lab)

31. Number of students receiving financial assistance from College, university, government or other agencies

Samaj Kalyan Dwara Scholarship to all enrolled SC/ST/ students as per the State Government and UGC Norms and Condition is available.

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- Seminar on “How to Crack competitive exam” held in the year 2013-14.
- Lecture delivered by A.S.P.Shegoan on “ Women safety ”held in the year 2013-14
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33. Teaching methods adopted to improve student learning

Yes. They are:

- Shishyaa Dattak Padhatti (Adapting system)
- Small group teaching
- Chalk & Board
- Interactive teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Public Awareness Camps (AIDs Rally, Health Checkup camp conducted at NSS camp)
- Sarva Shikshana Abhiyana

35. SWOC analysis of the department and future plans

○ Strengths

- College managed by Society with 50 years of history of service.
- Brand name Shriman Ganeshdas Bhiraj Muraraka attracts a very large number of students.
- The College receives support from the in the Campus for a holistic approach.
- Qualified, competent and committed teaching and non – teaching staff.
- Good community support.

○ Weakness

- Teacher, Student ratio is not ideal
- Non-availability of senior and experienced staff with Ph. D. in certain areas.
- Shortage of supportive/Technical staff.
- Students have the poor communication skills. Students come from rural area and they have fear about presentation.

○ Opportunities

- Establishment of training programmes for staff
- Establishing a Research Center
- Introduction of additional specializations such as M.Com, Literature in English.
- Teaching oriented jobs can be acquired
- Competitive exams can be attended with ease

○ Challenges

- Most of the students come from Economically Backward class and that too from rural areas and because of that they have been suffer from different types of problems which affect their academic performance.

Future plans:

- Development of well equipped computer laboratory, CCTV vigilance, research facilities, to provide self earning knowledge students, running P.G. Courses in future.

NAAC SSR

GBMC, SHEGOAN

Declaration by the Head of the Institution

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

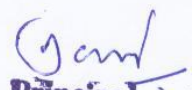
This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: Shegoan
Date: 09.12.2014

Signature of the Head of the institution
with seal:




Principal,
G. B. Murarka Arts & Comm.
College, Shegaon

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Seth G.B. Murarka A.G.C. (Name of the institution) fulfils all norms
College, Shegaon.

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

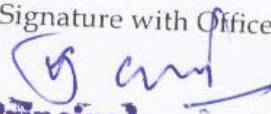
It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 9, Dec. 2014
Place: Shegaon



Principal/Head of the Institution
(Name and Signature with Office seal)


Principal,
G. B. Murarka Arts & Comm.
College, Shegaon



**SANT GADGE BABA
AMRAVATI UNIVERSITY**
AMRAVATI - 444602
(M.S.)

☎ : 2662206, 2662207, 2662208, 2662249, 2662358
website : www.sgbau.ac.in

FAX NO. 0721-2662135, 2660949

GRAM : SGBAMUNI


SGBAU/8/C-386 /2014

Date:- 08/12/2014

TO WHOM IT MAY CONCERN

This is to certify that G.B.Murarka Arts & Commerce College, Shegoan, Taluka Shegoan, District Buldhana, Maharashtra is affiliated to the SGBAU, Amravati Since 1971 and recognized by the university grant commission (if applicable) and the following Courses/Subjects are taught in the said college as per approval, example:

Sr. No.	Name of the Course (s) and Duration	Affiliation		Period of validity for the year(s)
		Permanent	Temporary	
I.	Three year B.A. Course(s) in Marathi Literature, Political Science, History, English, Economics	Temporary		2013-2014 2014-2015 Under Process
II.	Three year B.Com. General Course	Temporary		2013-2014 2014-2015 Under Process


Dy. Registrar (Coll. Section)
Sant Gadge Baba
Amravati University, Amravati