

Departmental Annual Action Plan Report

G.B.Murarka Arts & Commerce College ,Shegaon,Dist.Buldana

Name of the Department : Department of English

Head of Dept. : Assitt. Prof. Ku. Namrata S. Rajgure Academic Year : 2018-2019

Dept.Member : U. R. Sirsat (Guest Lecturer) Date of Meeting Opening Year : 24/08/2018

Dept. Member : S. D. Deshmukh (Guest Lecturer) Date of Meeting Closing Year : 30/04/2019

Main Objectives of Dept -

- 1)To create interest in the English language among rural students.
- 2)To strengthen abilities in listening, speaking, reading and writing skills of the English language .
- 3) To develop the knowledge of the grammatical system.
- 4) To develop the communicative skills of the English language.

Activity /Agenda of Dept. Planned during Academic Year : 2018-2019

- 1) Felicitation and Distribution of Prizes to the highest scorer in the subject of English of B.A. and B.Com students
- 2) Inauguration of English Literary Association
- 3) Organization of Seminars and Group Discussion
- 4) Organization of Programme for girl students
- 5)To arrange an Essay Competition on the title ' Water Problem' in December 2018.
- 6) Organization of a workshop on ' Improve Your Communication Skills' for B.A. Part I students
- 7) Planning of Unit Test


Sign of HOD

HOD
Dept. of English,
G.B.Murarka Arts & Comm.College,
Shegaon




Principal

Principal
G.B.Murarka Arts & Comm.
College, Shegaon

Departmental /Cell Action Taken/Annual Meeting & Minutes Report

G.B.Murarka Arts & Commerce College,Shegaon,Dist.Buldana

Name of the Department : Department of English

Head of Department : Assitt. Prof. Ku. Namrata S. Rajgure **Academic Year :** 2018-2019

Dept.Member : U. R. Sirsat (C.H.B.Lecturer) **Date of Meeting Opening Year :** 24/08/2018

Dept. Member : S. D. Deshmukh (C.H.B.Lecturer) **Date of Meeting Closing Year :** 30/04/2019


Main Objectives of the Dept -

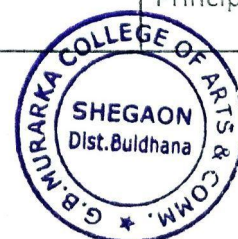
- 1) To create interest in the English language among rural students.
- 2) To strengthen abilities in listening, speaking, reading and writing skills of the English language
- 3) To develop the knowledge of the grammatical system.
- 4) To develop the communicative skills of the English language.


Activity /Agenda of the Dept. Planned / Achieved during Academic Year : 2018-2019

- 1) Felicitated and Distributed prizes to the highest scorer in the subject of English of B. A. and B.Com students on the occasion of Independence day to motivate the students. (15/08/2018)
- 2) Inaugurated English Literary Association
- 3) Organized Seminars and Group Discussion
- 4) Organized Essay Competition on the title "Water Problem" on 29 December 2018.
- 5) Organized a workshop on ' Improve Your Communication Skills' for B.A. Part I students, was conducted by Namrata Rajgure on 21 January 2019.
- 6) Organized a workshop on "Meditation and Self-defense" for girls students on 21 Feb 2018.
- 7) Remedial classes were taken for the improvement of the students of B.A. II who are slow learners and failed in English subject.

Position in Constitution	Name of Person	Designation
1. Chairperson	Dr. Anilkumar L. Rathod	Principal


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2. Head of Department	Ku. . N. S. Rajgure	Assistant Professor
3. Member	Rushikesh Shrikrishna Zade	Student
4. Member	Shubham Ramesh Jawanjal	Student
5. Male Student	Sohan Dilip Shegokar	Student
6. Male Student	Anil Mahadev Dhanokar	Student
7. Male Student	Ashvin Ganesh Pargharmol	Student
8. Male Student	Bharat Manohar Kolhe	Student
9. Male Student	Gajanan Dinkar Bhambere	Student
10. Male Student	Sohan Dilip Shegokar	Student
11. Female Student	Shruti Dipak Dahikar	Student
12. Female Student	Monika Shivashankar Shegokar	Student
13. Female Student	Muskan Parveen Salim Khan	Student
14. Female Student	Kiran Suresh Lokhande	Student
15. Female Student	Laxmi Laxman Ingle	Student
16. Female Student	Sushma Suresh Wagh	Student
17. IQAC -Member/Coordinator	Prof. R. M. Sharma	Assistant Professor

The above activities / Agenda Planned / Achieved as per the following Departmental Constitution formed –


 Sign of Dept Coordinator
 HOD
 Dept. of English,
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 Principal
Principal
G.B.Murarka Arts & Comm.
 College, Shegaon

G.B.Murarka Arts & Commerce College, Shegaon .Dist.Buldana
Criteria – I Information, Documents to be Approved by Head of Institution
Academic Plan and Execution in Academic Year : 2019-2020 Even Semester II/IV/VI

Name of Dept.- Department of English

Name of Faculty Member - Ku. N. S. Rajgure (H.O.D)

U. R. Sirsat


S. S. Deshmukh

1. Departmental Academic Time Table & Teaching Plan

Subject to be Taught	B.A./B.Com -Semester	Name of Teaching Faculty	No.of Lecture To be Planned	No. of Lecture to Be Conducted as Remedial , Revision & Extra	Lecture through Chalk & Board/ICT/ Both
Compulsory English	B. A.I SEM-II	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.I SEM-II (T)	Ku. N. S. Rajgure	75	75	Both
Compulsory English	B. A. II SEM-IV	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.III SEM- VI	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B.Com III SEM-VI	Ku. N. S. Rajgure	45	45+15=60	Both
Compulsory English	B.Com.I SEM-II	U. R. Sirsat	60	60	Both
Compulsory English	B.Com II SEM-IV	S. S. Deshmukh	45	45	Both


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2. Departmental Annual Plan of Action Report Sheet Attached/ submitted Approved by Head of Institution
3. Departmental Annual Action Taken Report /Annual Meeting Minutes Sheet Attached/ submitted Approved by Head of Institution
4. Departmental Annual Activity as per Taken Report Sheet Attached/ submitted Approved by Head of Institution
5. University Academic Calendar to be attached Submitted Approved by Head of Institution
6. Institution /College Academic Calendar /Plan of Action Report Academic, Administration & Examination to be attached submitted Approved by Head of Institution
7. Students Attendance Sheet


Sign of Dept Coordinator
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G B. Murarka Arts and Commerce College, Shegaon.
Teaching Plan (2019-2020)

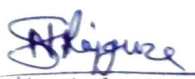
Subject - Compulsory English

B.A. SEM-II, IV, VI

Months	B. A. I SEM - II	B. A. I SEM - IV	B. A. I SEM - VI	Teaching Methods
December - 14 January - 11	Unit 1- Prose 1) Appro JRD 2) Packing 3) How I Became a Public Speaker 4) Values in Life	Unit 1- Prose 1) why Are Beggars Despised 2) On the Conduct of Life 3) Girl 4) The Magic Shop	Unit 1- Short Stories 1) Quality 2) Miss Brill	Lecture, Question-Answ ers ,Black-Board, Discussion.
25				
January - 10 February - 15	Unit 2 - Poetry 1) Money-Madness 2) No Men are Foreign 3) Middle Age	Unit 2 - Poetry 1) Where the mind Is Without Fear 2) A Lament 3) Love in a Life	Unit 2 - Essays 1) My Financial Career 2) Socrates and the Schoolmaster	Lecture, Question-Answ ers ,Black-Board, Discussion.
25	Unit Test -1	Unit Test - 1	Unit Test - 1	
February - 08 March-12	Unit 3 - Grammar 1) Subject- Verb Agreement 2) Verbs: Forms of to be,have,do;	Unit 3 - Grammar 1) Transformation of Sentences 2) Synthesis of Sentences	Unit 3 - Poetry 1) The Solitary Reaper 2) Stay Calm	Lecture, Question-Answ ers ,Black-Board, Discussion.
20	Seminar	Seminar	Seminar	
March - 12 April -08	Unit 4- Communication Skills 1) Story Building 2) E- Communication: Fax,Email 3) Notices, Agendas and Minutes	Unit 4- Communication Skills 1) Interpersonal Conversations 2) Casual Conversations	Unit 4- Writing Skills 1) Report Writing 2) Essay	Lecture, Question-Answ ers ,Black-Board, Discussion.
20	Unit Test-2	Unit Test - 2	Unit Test - 2	

Assitt. Prof




Head of Dept.
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G B. Murarka Arts and Commerce College, Shegaon.
Teaching Plan (2019-2020)

Subject - Compulsory English

B.Com SEM- II, IV, VI

Months	B. Com I SEM - II	B.Com II SEM - IV	B.Com III SEM - VI	Teaching Methods
December - 14 January - 11	Unit 1- Prose 1) Each is Great in His Own Place 2) The Postmaster 3) How I Became a public Speaker 4) Prospect of Democracy in India	Unit 1- Prose 1) The Town Week 2) The Florence Nightingale 3) The Gift of Magi 4) Three Hermits	Unit 1- Prose 1) Sundar Pichai 2) Mallika Srinivasan 3) Muhammad Yunus	Lecture, Question-Answ ers ,Black-Board, Discussion.
25				
January - 10 February - 15	Unit 2 - Poetry 1) Success is Counted Sweetest 2) Laugh and Be Marry 3) The Impossible Dream	Unit 2 - Poetry 1) On His Blindness 2) Solitude 3) Still I Rise 4) Money Madness	Unit 2 - Poetry 1) All the World's a Stage 2) How do I Love Thee? 3) The Duck and the Kangaroo	Lecture, Question-Answ ers ,Black-Board, Discussion.
25	Unit Test -1	Unit Test -1	Unit Test - 1	
February - 08 March - 12	Unit 3 - Grammar 1) Change the Voice 2) Idioms & Phrases 3) One Word Substitute 4) Prepositions	Unit 3 - Communication Skills 1) Interview and Interviewing Skills 2) Meeting Skills	Unit 1 Prose 4) Introduction to the Right to Information Act, 2005 Unit 2 Poetry 4) To Autumn	Lecture, Question-Answ ers ,Black-Board, Discussion.
20	Seminar	Seminar	Seminar	
March - 12 April - 08	Unit 4- Business Correspondence and Writing Skills 1) E-mail 2) Newspaper Report	Unit 3- Communication Skills 3) Nonverbal Communication	Unit 3- Communication Skills 1) Employability Skills 2) Advertising	Lecture, Question-Answ ers ,Black-Board, Discussion.
20	Unit Test-2	Unit Test-2	Unit Test-2	

Assitt. Prof



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Departmental Annual Action Plan Report
G.B.Murarka Arts & Commerce College ,Shegaon,Dist.Buldana

Name of the Department : Department of English

Head of Dept. : Assitt. Prof. Ku. Namrata S. Rajgure

Academic Year : 2019-2020

Dept.Member : U. R. Sirsat (.Lecturer)

Date of Meeting Opening Year : 19/08/2019

Dept. Member : S.S. Deshmukh (.Lecturer)

Date of Meeting Closing Year : 30/04/2020

Main Objectives of Dept -

- 1) To create interest in the English language among rural students.
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- 3) To develop the knowledge of the grammatical system.
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Activity /Agenda of Dept. Planned during Academic Year : 2019-2020

- 1) Felicitation and Distribution of Prizes to the highest scorer in the subject of English of B.A. and B.Com students
- 2) Inauguration of English Literary Association
- 3) Organization of Seminars and Group Discussion
- 4) To arrange Essay Competition
- 5) Planning of Unit Test



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Departmental /Cell Action Taken/Annual Meeting & Minutes Report

G.B.Murarka Arts & Commerce College,Shegaon,Dist.Buldana

Name of the Department : Department of English

Head of Department : Assitt. Prof. Ku. Namrata S. Rajgure Academic Year : 2019-2020

Dept.Member : U. R. Siasat

Date of Meeting Opening Year : 19/08/2019

Dept. Member : S. S. Deshmukh

Date of Meeting Closing Year : 30/04/2020

Main Objectives of the Department -

- 1) To create interest in the English language among rural students.
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Activity /Agenda of the Dept. Planned / Achieved during Academic Year : 2019-2020

- 1) Inaugurated English Literary Association.
- 2) Organized Seminars and Group Discussion.
- 3) Organized Essay Competition on the title "Problem of Unemployment" on 04 February 2020.

Position in Constitution	Name of Person	Designation
1. Chairperson	Dr. Anilkumar L. Rathod	Principal
2. Head of Department	Prof. N. S. Rajgure	Assistant Professor
3. Male Student	Shubham Shankar Ingle	
4. Male Student	Pawan Ramdas Kale	
5. Male Student	Haridas Gajanan Bajaj	
6. Female Student	Sapana Gopal Lonagre	
7. Female Student	Dipali Mahadeo Hadole	
8. Female Student	Vidhya Prabhakar Unhale	

9. IQAC –Member/Coordinator	Prof. R. M. Sharma	Assistant Professor
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The above activities / Agenda Planned / Achieved as per the following Departmental Constitution formed


 Sign of Dept Coordinator
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Department of English
Annual Report 2019-2020

The English Literary Association was formed in the presence of the students of B.A. and B. Com classes. Every year, the English department distributes prizes to the highest scorer in the subject of English of B.A. and B. Com students. A Chinese proverb says, "Tell me and I'll forget; show me and I may remember; involve me and I'll understand." This involvement was incorporated in the students through various activities such as presentations, classroom seminars, unit tests, viva etc. were organised by the English Literary Association during 2019-20.

The English department arranged seminars and group discussions of students of B.A. and B. Com classes for the purpose "To enhance ability to collect and process information aimed at certain subject." The department also arranged Essay Competition on the title " Problem of Unemployment" on 4 February 2020.

Principal
G.B. Murarka Arts & Comm.
College, Shegaon


Assitt. Prof. Ku. Namrata S. Rajgure
HOD
Head, Dept. of English,
G.B. Murarka Arts & Comm. College,
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Principal
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College, Shegaon



Activity Report

Name of the Department : Department of English

Academic Year : 2019 - 2020

Activity No. : 1

Name of the Activity : Essay Writing Competition

Notice of the Activity : All B. A. and B. Com students are informed that the Department of English is organizing "Essay Writing Competition" on 04 February 2020.

- Topic : "Problem of Unemployment "

Date: 04/02/2020

Time: 11.45 am-12.45 pm

Venue: Room No.7

Objective of Academic /Co-Curricular Activity Planned & Executed : To encourage and enhance critical thinking, creative thinking and to help in organizing thoughts.

Report of the Activity : The English department of G. B. Murarka Arts and Commerce College, shegaon organized an Essay writing competition on "Problem of Unemployment" on 4 February 2020 from 11.45 am to 12.45 pm in room no. 7. Nearly 23 students participated in this competition and each essay was so thoughtful and informative.

The Winners of the competition are:-

1st position- Vaibhavi Baliram Shejole (B.A. III)


2nd position- Trupti Madhukar Nayase (B.Com III)

3rd position- Shubham Ganesh Deshmukh (B.Com III)


No. of Participated Student : 23

B.A- III B. Com III

Outcome of the Activity Benefited to Students : Encouraged and enhanced critical thinking, creative thinking of the students.


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G.B.Murarka Arts & Commerce College, Shegaon .Dist.Buldana
Criteria – I Information, Documents to be Approved by Head of Institution
Academic Plan and Execution in Academic Year : 2019-2020 Odd Semester I/III/V

Name of Dept.- Department of English

Name of Faculty Member - Ku. N. S. Rajgure (H.O.D)

U. R. Sirsat

S. S. Deshmukh

1. Departmental Academic Time Table & Teaching Plan

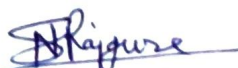
Subject to be Taught	B.A./B.Com -Semester	Name of Teaching Faculty	No.of Lecture To be Planned	No. of Lecture to Be Conducted as Remedial , Revision & Extra	Lecture through Chalk & Board/ICT/ Both
Compulsory English	B. A.I SEM-I B.A.I SEM-II (T) B. A. II SEM-III B. A.III SEM-V	Ku. N. S. Rajgure	On Maternity Leave		
Compulsory English	B. A.I SEM-I	S. S. Deshmukh	60	60	Both
Compulsory English	B. A. II SEM-III	U. R. Sirsat	75	75	Both
Compulsory English	B. A.III SEM- V	S. S. Deshmukh	60	60	Both
Compulsory English	B.Com.I SEM-II	U. R. Sirsat	60	60	Both
Compulsory English	B.Com II SEM-III	S. S. Deshmukh	45	45	Both
Compulsory English	B.Com III SEM-V	U. R. Sirsat	45	45	Both


 Dept. English,
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College, Shegaon

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G B. Murarka Arts and Commerce College, Shegaon.
Teaching Plan (2019-2020)

Subject - Compulsory English

B.A. SEM-I, III, V

Months	B. A. I SEM - I	B. A. I SEM - III	B. A. I SEM - V	Teaching Methods
June - 12 July - 13	Unit 1- Prose 1) Education Provides a Solid Foundation 2) Love Story 3) Speech On Indian Independence 4) Film-Making	Unit 1- Prose 1) India's Message to the World 2) The Pleasure of Ignorance 3) The Happy Prince 4) The Three Questions	Unit 1- Short Stories 1) The Open Window 2) The Three Hermits	Lecture, Question-Answ ers ,Black-Board, Discussion.
25				
July - 14 August- 11	Unit 2 - Poetry 1) In the Bazaars of Hyderabad 2) She Walks in Beauty 3) Middle Age	Unit 2 - PoetryPoetry 1) Sonnet 116 2) Dirge 3) Leisure 4) A Baby Asleep after pain	Unit 2 - Essays 1) What is Swaraj 2) A Letter to His Son	Lecture, Question-Answ ers ,Black-Board, Discussion.
25	Unit Test -1	Unit Test -1		
August - 13 September - 09	Unit 3 - Grammar 1) Parts of Speech 2) Tenses	Unit 3 - Grammar 1) Clauses 2) Types of Sentences	Unit 3 - Poetry 1) Bangle Sellers 2) The Mountain and the Squirrel	Lecture, Question-Answ ers ,Black-Board, Discussion.
22	Seminar	Seminar		
September - 12 October-09	Unit 4- Communication Skills 1) Unseen Passage 2) Letter Writing 3) Curriculum Vitae	Unit 4- Communication Skills 1) Telephone Conversations 2) Interpersonal Conversations	Unit 4- Writing Skills 1) Precis Writing 2) Developing a Thought	Lecture, Question-Answ ers ,Black-Board, Discussion.
21	Unit Test-2	Unit Test-2		

Assitt. Prof



Signature
Head of Dept.

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Principal

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G B. Murarka Arts and Commerce College, Shegaon.
Teaching Plan (2019-2020)

Subject - Compulsory English
B. com SEM - I, III, V

Months	B.Com I SEM - I	B.Com II SEM - III	B.Com III SEM - V	Teaching Methods
June - 12 July - 13	Unit 1- Prose 1) The Eyes are not Here 2) The Romance of Busy Broker 3) Bores 4) The Lost Child	Unit 1- Prose 1) Travel by Train 2) Two Gentlemen of Verona 3) Go, Kiss the World 4) The Struggle for an Education Up from Slavery: an Autobiography	Unit 1- Prose 1) Ratan Tata 2) Steve Jobs 3) Vijay Bhatkar	Lecture, Question-Answers, Black-Board, Discussion.
25				
July - 14 August- 11	Unit 2 - Poetry 1) The World is too much with us 2) Once Upon a Time 3) If	Unit 2 - Poetry 1) Where the Mind is Without Fear 2) Stopping By Woods On a Snowy Evening 3) Leisure 4) The Daffodils	Unit 2 - Poetry 1) A red, red rose 2) It is needless to ask of A saint 3) Love's Philosophy	Lecture, Question-Answers, Black-Board, Discussion.
25	Unit Test -1	Unit Test -1	Unit Test -1	
August - 13 September - 09	Unit 3 - Grammar 1) Change the Narration 2) Articles 3) Synonyms & Antonyms 4) Tense Forms	Unit 3 - Communication Skills 1) An Introduction to Communication 2) Notices, Agendas and Minutes	Unit 1 Prose 4) Black Money and the Black Economy Unit 2 Poetry 4) The Garden	Lecture, Question-Answers, Black-Board, Discussion.
22	Seminar	Seminar	Seminar	
September - 12 October-09	Unit 4- Business Correspondence and Writing Skills A) Letter Writing 1) Formal Letter 2) Informal/Personal Letter B) Resume Writing	Unit 3 - Communication Skills 3) Presentations	Unit 3- Communication Skills 1) Computer Technology and Recent Concepts in Business 2) Public Speaking	Lecture, Question-Answers, Black-Board, Discussion.
21	Unit Test-2	Unit Test-2	Unit Test-2	

Assitt. Prof



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Head of Dept.

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Activity /Agenda of the Dept. Planned / Achieved during Academic Year : 2019-2020

- 1) Inaugurated English Literary Association.
- 2) Organized Seminars and Group Discussion.
- 3) Organized Essay Competition on the title "Problem of Unemployment" on 04 February 2020.

Position in Constitution	Name of Person	Designation
1. Chairperson	Dr. Anilkumar L. Rathod	Principal
2. Head of Department	Prof. N. S. Rajgure	Assistant Professor
3. Male Student	Shubham Shankar Ingle	
4. Male Student	Pawan Ramdas Kale	
5. Male Student	Haridas Gajanan Bajaj	
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8. Female Student	Vidhya Prabhakar Unhale	

9. IQAC –Member/Coordinator	Prof. R. M. Sharma	Assistant Professor
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The above activities / Agenda Planned / Achieved as per the following Departmental Constitution formed


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Department of English
Annual Report 2019-2020

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Assitt. Prof. Ku. Namrata S. Rajgure
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Head, Dept. of English,
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Shegaon


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Department of English

Essay Competition on

"Problem of Unemployment"

Date:- 04/02/2020

Sr. No.	Name of the Students	Class	Signature
1.	Mayuri Sutendera Kanyalkar	B.A. III	Kanyalkar
2.	Vaishnavi Punushottam Lahane	-11-	V.P. Lahane
3.	Aarti Ashok Lande	-11-	A.A. Lande
4.	Ku. Kiran Rasabha Deshmukh	-11-	Deshmukh
5.	Ku. Sima Laxman Pahurkar	-11-	Pahurkar
6.	Ku. Pooja Gajanan Fise	-11-	Fise
7.	Ku. Rani Runinder Zake	-11-	Zake
8.	Ku. Vaishali Sitaram Pande	-11-	Pande
9.	Ku. Ashvini Pundlik Shejale	.	Ku. A.P. Shejale
10.	Ku. Vijaya Laxman Nimbalkar		V.N. Nimbalkar
11.	Ku. Sonamrao Dhanraj Ingle		Ingle
12.	Ku. Anuradha Shrikrushna Gawade	-11-	Gawade
13.	Ku. Vaibhavi Baliram Shejale		Shejale
14.	Ku. Amita Anilash Zate	-11-	Zate
15.	Shubham Shankar Ingle	-11-	Ingle
16.	Nayesh Pralhad Shejkar	-11-	Shejkar
17.	Goham Dilip Shejkar		D.D. Shejkar
18.	Suchin Bhimrao Bathe		Bathe
19.	Vishal Abhimanyu Chopade	-11-	Chopade
20.	Swati Dinesh Gawai	B.Com III	S.P. Gawai
21.	Tepti Madhukar Nayase	B.Com III	T.P. Nayase
22.	Vaishali Gajanan Shejale	B.Com III	Shejale
23.	Shubham Ganesh Deshmukh	B.Com III	S.G. Deshmukh

The Winners of the Competition are:-

- 1st position - Vaibhavi Baliram Shejale (B.A. III)
 2nd position - Tepti Madhukar Nayase (B.Com III)
 3rd position - Shubham Ganesh Deshmukh (B.Com III)

Principal
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 College, Sh.

Activity Report

Name of the Department : Department of English

Academic Year : 2019 - 2020

Activity No. : 2

Name of the Activity : Seminar Presentation

Notice of the Activity : All B.A.III SEM-VI students are informed that the Department of English is organizing a Seminar Presentation (Based on prescribed text : prose and poetry) on 13 February 2020. All the students are invited to participate in seminar presentations.

Date : 13 February 2020

Time : From 8.30 am to 9.30 am

Venue : Room No. 7

Objective of Academic /Co-Curricular Activity Planned & Executed :

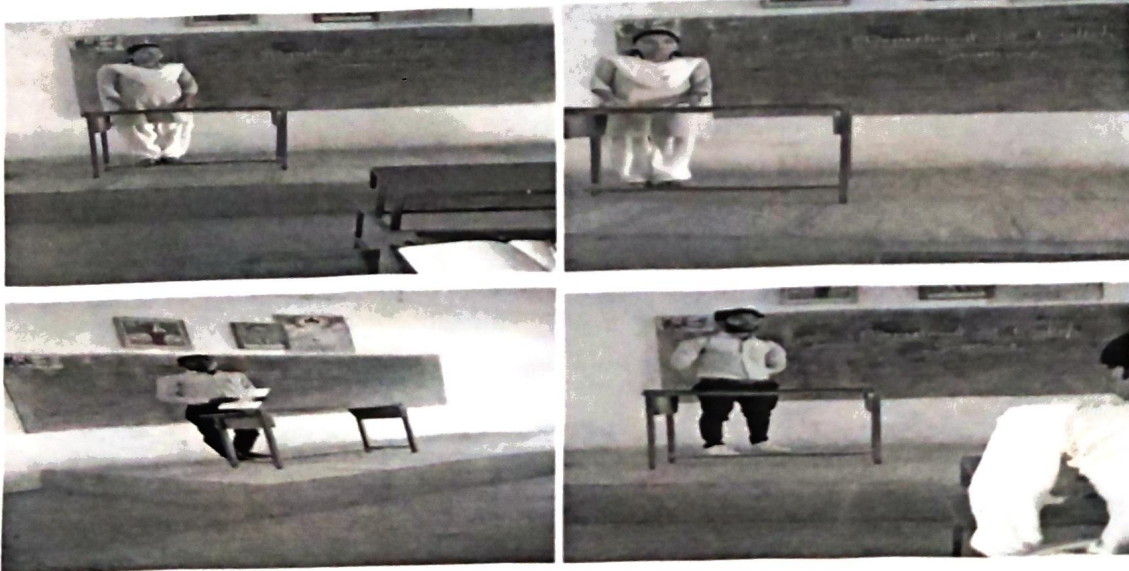
To enhance ability to collect and process information aimed at certain subjects.


Report of the Activity : The department of English organized a Seminar Presentation of B.A.III SEM-VI (Based on prescribed text : prose and poetry) on 13 February 2020 from 8.30 am to 9.30 am. Nearly 15 students participated in this Seminar Presentation activity. The participants expressed their views in a systematic and analytical way.

No. of Participated Student : 10

B.A- III SEM- VI


Outcome of the Activity Benefited to Students : Created self esteem and courage in students.




Activity Coordinator
HOD

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G.B.Murarka Arts & Commerce College, Shegaon .Dist.Buldana
Criteria – I Information, Documents to be Approved by Head of Institution
Academic Plan and Execution in Academic Year : 2020-2021 Odd Semester I/III/V

Name of Dept.- Department of English

Name of Faculty Member - Ku. N. S. Rajgure (H.O.D)

U. R. Sirsat

S. S. Deshmukh

1. Departmental Academic Time Table & Teaching

Subject to be Taught	B.A./B.Com -Semester	Name of Teaching Faculty	No.of Lecture To be Planned	No. of Lecture to Be Conducted as Remedial , Revision & Extra	Lecture through Chalk & Board/ICT/ Both
Compulsory English	B. A.I SEM-II	Ku. N. S. Rajgure	60	60+10=70	ICT
Compulsory English	B. A.I SEM-II (T)	Ku. N. S. Rajgure	75	75	ICT
Compulsory English	B. A. II SEM-IV	Ku. N. S. Rajgure	60	60+10=70	ICT
Compulsory English	B. A.III SEM- VI	Ku. N. S. Rajgure	60	60+10=70	ICT
Compulsory English	B.Com III SEM-VI	Ku. N. S. Rajgure	45	45+15=60	ICT
Compulsory English	B.Com.I SEM-II	Ku. N. S. Rajgure	60	60	ICT
Compulsory English	B.Com II SEM-IV	Ku. N. S. Rajgure	45	45	ICT

N. S. Rajgure
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G. S. Deshmukh
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G.B.Murarka Arts & Comm.
College, Shegaon

2. Departmental Annual Plan of Action Report Sheet Attached/ submitted Approved by Head of Institution


3. Departmental Annual Action Taken Report /Annual Meeting Minutes Sheet Attached/ submitted Approved by Head of Institution

4. Departmental Annual Activity as per Taken Report Sheet Attached/ submitted Approved by Head of Institution

5. University Academic Calendar to be attached Submitted Approved by Head of Institution

6. Institution /College Academic Calendar /Plan of Action Report Academic, Administration & Examination to be attached submitted Approved by Head of Institution

7. Students Attendance Sheet


Sign of Dept Coordinator
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Shegaon




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College, Shegaon

Departmental Annual Action Plan Report

G.B.Murarka Arts & Commerce College ,Shegaon,Dist.Buldana

Name of the Department : Department of English

Head of Dept. : Assitt. Prof. Ku. Namrata S. Rajgure

Academic Year : 2020-2021

Date of Meeting Opening Year : 21/08/2020

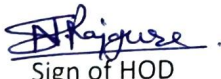
Date of Meeting Closing Year : 30/04/2021

Main Objectives of Department -

- 1) To create interest in the English language among rural students.
- 2) To strengthen abilities in listening, speaking, reading and writing skills of the English language .
- 3) To develop the knowledge of the grammatical system.
- 4) To develop the communicative skills of the English language.

Activity /Agenda of Dept. Planned during Academic Year : 2020-2021

- 1) Inauguration of English Literary Association
- 2) Organization of Seminars and Group Discussion
- 3) To arrange Essay Competition
- 4) Planning of Unit Test


Sign of HOD

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Shegaon




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College, Shegaon

Departmental /Cell Action Taken/Annual Meeting & Minutes Report
G.B.Murarka Arts & Commerce College,Shegaon,Dist.Buldana

Name of the Department : Department of English

Head of Department : Assitt. Prof. Ku. Namrata S. Rajgure **Academic Year :** 2020-2021

Date of Meeting Opening Year : 21/08/2020

Date of Meeting Closing Year : 30/04/2021

Main Objectives of the Department -

- 1) To create interest in the English language among rural students.
- 2) To strengthen abilities in listening, speaking, reading and writing skills of the English language .
- 3) To develop knowledge of the grammatical system.
- 4) To develop the communicative skills of the English language.

Activity /Agenda of the Dept. Planned / Achieved during Academic Year : 2020-2021

- 1) Inaugurated the English Literary Association.
- 2) Organized Group Discussion.
- 3) Organized Essay Competition on the title "Causes, Symptoms and Prevention strategies of Covid - 19" on 16 February 2021.

Position in Constitution	Name of Person	Designation
1. Chairperson	Dr. Anilkumar L. Rathod	Principal
2. Head of Department	Ku. N. S. Rajgure	Assistant Professor
3. Male Student	Harish Rajendra Ugale	
4. Male Student	Swapnil Jalindar Dongare	
5. Male Student	Vaibhav Sharad Nawkar	
6. Female Student	Smita Avinash Zate	
7. Female Student	Payal Sudhakar Zanke	
8. Female Student	Dipali Ashok Bhise	

9. IQAC –Member/Coordinator	Prof. R. M. Sharma	Assistant Professor
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The above activities / Agenda Planned / Achieved as per the following Departmental Constitution formed

[Signature]

Sign of Dept Coordinator

HOD

Dept. of English,

**G.B. Murarka Arts & Comm. College,
Shegaon**



[Signature]

Principal

Principal

**G.B. Murarka Arts & Comm.
College, Shegaon**

G.B.Murarka Arts & Commerce College, Shegaon .Dist.Buldana
Criteria – I Information, Documents to be Approved by Head of Institution
Academic Plan and Execution in Academic Year : 2021-2022 Odd Semester I/III/V

Name of Dept.- Department of English


Name of Faculty Member - Ku. N. S. Rajgure (H.O.D)

U. R. Sirsat


S. S. Deshmukh

1. Departmental Academic Time Table & Teaching Plan

Subject to be Taught	B.A./B.Com -Semester	Name of Teaching Faculty	No.of Lecture To be Planned	No. of Lecture to Be Conducted as Remedial , Revision & Extra	Lecture through Chalk & Board/ICT/ Both
Compulsory English	B. A.I SEM-I	Ku. N. S. Rajgure	60	60+10=70	ICT
Compulsory English	B. A.I SEM-I (T)	Ku. N. S. Rajgure	75	75	ICT
Compulsory English	B. A. II SEM-III	Ku. N. S. Rajgure	60	60+10=70	ICT
Compulsory English	B. A.III SEM- V	Ku. N. S. Rajgure	60	60+10=70	ICT
Compulsory English	B.Com III SEM-V	Ku. N. S. Rajgure	45	45+15=60	ICT
Compulsory English	B.Com.I SEM-I	U. R. Sirsat	60	60	ICT
Compulsory English	B.Com II SEM-III	S. S. Deshmukh	45	45	ICT


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2. Departmental Annual Plan of Action Report Sheet Attached/ submitted Approved by Head of Institution
3. Departmental Annual Action Taken Report /Annual Meeting Minutes Sheet Attached/ submitted Approved by Head of Institution
4. Departmental Annual Activity as per Taken Report Sheet Attached/ submitted Approved by Head of Institution
5. University Academic Calendar to be attached Submitted Approved by Head of Institution
6. Institution /College Academic Calendar /Plan of Action Report Academic, Administration & Examination to be attached submitted Approved by Head of Institution
7. Students Attendance Sheet


Sign of Dept Coordinator

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Shegaon




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College, Shegaon

Departmental Annual Action Plan Report

G.B.Murarka Arts & Commerce College ,Shegaon,Dist.Buldana

Name of the Department : Department of English

Head of Dept. : Assitt. Prof. Ku. Namrata S. Rajgure

Academic Year : 2021-2022

Date of Meeting Opening Year : 24/08/2021

Date of Meeting Closing Year : 30/04/2022

Main Objectives of Department -

- 1) To create interest in the English language among rural students.
- 2) To strengthen abilities in listening, speaking, reading and writing skills of the English language .
- 3) To arrange seminars and group discussions of students of B.A. and B.Com classes for the purpose "To enhance ability to collect and process information aimed at certain subjects.
- 4) To develop the communicative skills of the English language.

Activity /Agenda of Dept. Planned during Academic Year : 2021-2022

- 1) Inauguration of English Literary Association
- 2) Online Quiz Competition
- 3) Organization of Seminars and Group Discussion
- 4) To arrange Essay Competition
- 5) Organization of programme for girl students
- 6) Organization of Reading Skills activity
- 6) Planning of Unit Test



Sign of HOD

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Dept. of English,

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Principal

G.B.Murarka Arts & Comm.
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G.B.Murarka Arts & Commerce College,Shegaon,Dist. Buldana.

Name of the Department - Department of English

Head of the Department - Assitt. Prof. N. S. Rajgure **Academic Year** - 2021-2022

Date of Meeting Opening Year - 16/08/2021.

Date of Meeting Closing Year - 30/04/2022.

Main Objective of Department -

- 1) To create interest in the English language among rural students.
- 2) To arrange seminars and group discussions of students of B.A. and B.Com classes for the purpose "To enhance ability to collect and process information aimed at certain subjects.
- 3) To arrange an Online Quiz Competition.
- 4) To build up students' listening, speaking, reading, and writing skills in English.

Activity /Agenda of Dept. Planned / Achieved during Academic Year

- 1) "Online Quiz Competition on Chhatrapati Shivaji Maharaj" on 19 February 2022 .
- 2) A Group Discussion on the topic "Women and their Backwardness in India" for the students of B.A.part I (29 April 2022).
- 3) Classroom Seminar
Class :- B. A. III SEM-VI (9 May 2022)
Class :- B. Com III SEM-VI (13 May 2022)
Class :- B. A. II SEM- IV (10 May 2022)
- 4) Reading Skills Activity - Class :- B. A. I SEM- II (11 May 2022)
- 5) The students of B. A. III presented mime on "Save Tree Save Environment" in the Annual Gathering Programme (21 April 2022)

Position in Constitution	Name of Person	Designation
1.Chairperson	Dr. Anilkumar L. Rathod	Principal
2.Coordinator	Prof. N. S. Rajgure	Assistant Professor
3.Male Student 1	Amol Rajendra Kankale	
4.Male Student 2	Nikhil Laxman Dhage	
5.Male Student 3	Abhishek Gajanan Pudake	
6.Female Students 1	Pranali Shivshankar Shegokar	
7.Female Students 2	Indrayani Arun Kadale	
8.Female Students 3	Gauri Santosh Butte	
9.IQAC-Member/Coordinator	Prof. R.M. Sharma	Assistant Professor

The above activity / Agenda Planned / Achieved as per the following Departmental Constitution formed

Sign of Dept Coordinator

Dept. of English,
G.B.Murarka Arts & Comm.College,
Shegaon



Principal
G.B. Murarka Arts & Comm.
College, Shegaon

Departmental Annual Action Plan Report

G.B.Murarka Arts & Commerce College, Shegaon, Dist.Buldana

Name of the Department: Department of English

Head of the Dept. : Assitt. Prof. Ku. Namrata S. Rajgure Academic Year: 2022-2023

Dept.Member: U. R. Sirsat (Guest Lecturer) Date of Meeting Opening Year: 18/08/2022

Dept. Member: S. D. Deshmukh (Guest Lecturer) Date of Meeting Closing Year: 27/05/2023

Main Objectives of Department -

- 1)To create interest in the English language among rural students.
- 2)To strengthen abilities in listening, speaking, reading and writing skills of the English language.
- 3) To develop the knowledge of the grammatical system.
- 4) To develop the communicative skills of the English language.

Activity /Agenda of Dept. Planned during Academic Year: 2022-2023

- 1) Inauguration of the English Literary Association.
- 2) Organization of Seminars and Group Discussion.
- 3) Organization of Educational tour
- 4) Organization of a workshop on Time Management.
- 5) Organization of programme on 'Human Rights Day for students
- 6) To arrange Poster Making Competition
- 7) Organization of Educational visit to Reliance Smart Point
- 8) Planning of Unit Test
- 9) Remedial classes will be organized for slow learners


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Departmental /Cell Action Taken/Annual Meeting & Minutes Report

G.B.Murarka Arts & Commerce College, Shegaon, Dist.Buldana

Name of the Department: Department of English

Head of the Department: Assist. Prof. Ku. Namrata S. Rajgure Academic Year: 2022-2023

Dept.Member: U. R. Sirsat (Guest Lecturer) Date of Meeting Opening Year: 18/08/2022

Dept. Member: S. D. Deshmukh (Guest Lecturer) Date of Meeting Closing Year: 27/05/2023

Main Objectives of the Dept -

- 1) To create interest in the English language among rural students.
- 2) To strengthen abilities in listening, speaking, reading and writing skills of the English language.
- 3) To develop the knowledge of the grammatical system.
- 4) To develop the communicative skills of the English language.

Activity /Agenda of the Dept. Planned / Achieved during Academic Year: 2022-2023

- 1) Inaugurated English Literary Association on 18 August 2022.
- 2) Organized the Programme for students on 'Human Rights on 10 December 2022
- 3) Organized a workshop for B.Com I SEM-I students on "How to Open a DMAT Account" on 24 December 2022.
- 4) Organized visit in collaboration with Career Counselling and Placement Cell to "Reliance Smart Point" on 03 March 2023 for B.A. and B.Com Final year students.
- 5) Organized Programme in collaboration with Career Counseling Cell and Placement Cell for B.A. and B.Com Final year students on "Guidance on Competitive Exam" on 17 March 2023.
- 6) Organized Industrial visit in collaboration with all Departments and Cells to Parle Biscuit industry on 20 March 2023.
- 5) Organized a workshop on "Time Management" on 12 April 2023.
- 6) Organized Poster Competition on 14 April 2023 on
- 7) Organized Seminars and Group Discussions
- 8) Remedial classes were taken for the improvement of the students of B.A. II SEM- III and B.A.III SEM-V who are slow learners and failed in English subject.


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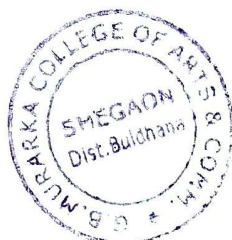



Principal
G.B.Murarka Arts & Comm.
College, Shegaon

Position in Constitution	Name of Person	Designation
1. Chairperson	Dr. Anilkumar L. Rathod	Principal
2. Head of Department	Ku. N. S. Rajgure	Assistant Professor
3. Male Student	Prajwal Santosh Raipure	Student
4. Male Student	Santosh Ramesh Babhulkar	Student
5. Male Student	Om Gajanan Tharkar	Student
6. Male Student	Ganesh Haridas Bhambere	Student
7. Male Student	Dhiraj Santosh Chavhan	Student
8. Male Student	Abhishek Nagorao Shejole	Student
9. Female Student	Gauri Ishwars Shejole	Student
10. Female Student	Gayatri Anil Tirukh	Student
11. Female Student	Shulka Anil Surwade	Student
12. Female Student	Gauri Santosh Butte	Student
13. Female Student	Vaishnavi Shrikrushna Umberkar	Student
14. Female Student	Megha Dashrath Thakare	Student
15. IQAC –Member/Coordinator	Prof. R. M. Sharma	Assistant Professor

The above activities / Agenda Planned / Achieved as per the following Departmental Constitution formed


 Sign of Dept Coordinator
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 Dept. of English,
G.B.Murarka Arts & Comm. College,
 Shegaon




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College, Shegaon

G.B.Murarka Arts & Commerce College, Shegaon .Dist.Buldana
Criteria – I Information, Documents to be Approved by Head of Institution
Academic Plan and Execution in Academic Year : 2018-2019 Even Semester II/IV and Annual

Name of Dept.- Department of English

Name of Faculty Member - Ku. N. S. Rajgure (H.O.D)

U. R. Sirsat

S. S. Deshmukh

1. Departmental Academic Time Table & Teaching Plan

Subject to be Taught	B.A./B.Com -Semester	Name of Teaching Faculty	No.of Lecture To be Planned	No. of Lecture to Be Conducted as Remedial , Revision & Extra	Lecture through Chalk & Board/ICT/ Both
Compulsory English	B. A.I SEM-II	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.I SEM-II (T)	Ku. N. S. Rajgure	75	75	Both
Compulsory English	B. A. II SEM-IV	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.III (Annual) (Second Session)	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B.Com III (Annual) (Second Session)	Ku. N. S. Rajgure	45	45+15=60	Both
Compulsory English	B.Com.I SEM-II	U. R. Sirsat	60	60	Both
Compulsory English	B.Com II SEM-IV	S. S. Deshmukh	45	45	Both


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G.B.Murarka Arts & Commerce College, Shegaon .Dist.Buldana
Criteria – I Information, Documents to be Approved by Head of Institution
Academic Plan and Execution in Academic Year : 2022-2023 Odd Semester I/III/V

Name of Dept.- Department of English

Name of Faculty Member - Ku. N. S. Rajgure (H.O.D)

U. R. Sirsat

S. S. Deshmukh

1. Departmental Academic Time Table & Teaching Plan

Subject to be Taught	B.A./B.Com -Semester	Name of Teaching Faculty	No.of Lecture To be Planned	No. of Lecture to Be Conducted as Remedial , Revision & Extra	Lecture through Chalk & Board/ICT/ Both
Compulsory English	B. A.I SEM-I	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.I SEM-I (T)	Ku. N. S. Rajgure	75	75	Both
Compulsory English	B. A. II SEM-III	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.III SEM- V	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B.Com III SEM-V	Ku. N. S. Rajgure	45	45+15=60	Both
Compulsory English	B.Com.I SEM-I	U. R. Sirsat	60	60	Both
Compulsory English	B.Com II SEM-III	S. S. Deshmukh	45	45	Both

G.B.Murarka Arts & Commerce College, Shegaon .Dist.Buldana
Criteria – I Information, Documents to be Approved by Head of Institution
Academic Plan and Execution in Academic Year : 2022-2023 Even Semester II/IV/VI

Name of Dept.- Department of English

Name of Faculty Member - Ku. N. S. Rajgure (H.O.D)

U. R. Sirsat

S. S. Deshmukh

1. Departmental Academic Time Table & Teaching Plan

Subject to be Taught	B.A./B.Com -Semester	Name of Teaching Faculty	No.of Lecture To be Planned	No. of Lecture to Be Conducted as Remedial , Revision & Extra	Lecture through Chalk & Board/ICT/ Both
Compulsory English	B. A.I SEM-II	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.I SEM-II (T)	Ku. N. S. Rajgure	75	75	Both
Compulsory English	B. A. II SEM-IV	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B. A.III SEM- VI	Ku. N. S. Rajgure	60	60+10=70	Both
Compulsory English	B.Com III SEM-VI	Ku. N. S. Rajgure	45	45+15=60	Both
Compulsory English	B.Com.I SEM-II	U. R. Sirsat	60	60	Both
Compulsory English	B.Com II SEM-IV	S. S. Deshmukh	45	45	Both